

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for October 18, 2023
5. Register of Claims
6. Amendment to the Subrecipient Agreement between the City of Muncie, Indiana Office of Community Development and Urban Light CDC
7. Amendment to the Subrecipient Agreement between the City of Muncie, Indiana Office of Community Development and Muncie Home Ownership and Revitalization
8. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
OCTOBER 25, 2023 MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for October 18, 2023:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the October 18, 2023 meeting as printed. Linda Gregory provided a second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attentions to a few claims:
 - ✓ Page 8 \$46,238.55 Industry Development & Neighborhood Assn. ARP neighborhood assistance.
 - ✓ Page 8 \$29,963.65 Gilbert Neighborhood Assn. ARP neighborhood assistance.
 - ✓ Page 8 \$252,000 Muncie Fire Dept. ARP public safety Covid bonus.
 - ✓ Page 8 \$246,000 Muncie Police Dept. ARP public safety Covid bonus.
 - ✓ Page 11 \$19,437.58 IMI Irving Materials MVH Euclid paving.
 - ✓ Page 11 \$20,139.03 IMI Materials MVH Sycamore CT paving.
 - ✓ Page 12 \$30,800 Bendle Lawn Equipment MVH tractor and front loader.
 - ✓ Page 13 \$232,199 McMahon Truck Centers Indiana MVH 2024 Volvo dump truck.
 - ✓ Page 13 \$22,000 Southeastern Equipment MVH Bomag milling machine rental.
 - ✓ Page 15 \$37,500 Greater Muncie Indiana Habitat For Humanity CDBG front funding.
 - ✓ EFTS \$62,345.19 IU Health Workplace Services.
 - ✓ EFTS \$192,990.81 UMR

President Baker asked for questions or comments. Lola Mauer asked about road projects mentioned on Page 11 with two different road companies doing paving on the same streets. She was curious as to why there was a need for both versus one or the other. Wright explains the IMI was for the materials and the Coops Trucking was for delivery. President Baker mentioned the completion of Riverside paving and notes how great it looks. President Baker also entertained a motion. Linda Gregory made a motion to approve register of claims **233 Records** for a total amount of **\$1,349,972.55** as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
6. **Amendment to the Subrecipient Agreement between the City of Muncie, Indiana Office of Community Development and Urban Light CDC:** Allen Wiseley, Community Development, explains they are trying to clean up their records so they can close out their CARES Act funds. There are a couple subrecipients out there with money they haven't spent but are very close to spending and this amendment for Urban Light is to clean up records. The amounts match what the Controller's Office shows in New World as well as HUD, yet, what was ultimately approved by the Board of Works does not match so this is to put it in line with what both HUD and the Controller's Office say. There are three changes and the first one should have been done previously. There was a bunch of contracts in 2020 awarded before the releases of funds


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resulting in a bulk amendment. For one reason or another, the Urban Light contract was missed on that amendment so its official award date is still before the release of funds so that needs changed. The original contract was for \$6,200 and a new contract was approved on October 6, 2021 for \$5,100 making the total \$11,300. The last change is the grant number at the top of both contracts. Every award has a different grant number. The one on these (where it says MW) said MC so the only change on the grant number is to change it from MC (which is 2020 CDBG) to MW (which is CARES Act). Wiseley assured this money has all been spent and this is basically housekeeping. Questions called. Lola Mauer moved to approve the agreement amendment. Linda Gregory provided the second. Motion passed by voice vote.

7. **Amendment to the Subrecipient Agreement between the City of Muncie, Indiana Office of Community Development and Muncie Home Ownership and Revitalization:** Delaney Fritch, Community Development HOME Program Coordinator, is here to request the removal of some language that was included in a contract signed in 2019. Within attachment J of that contract, some language was included that didn't align with the actual intention of the project. HUD came in in 2022 to monitor contracts and found there was unnecessary language that set preferential treatment for a housing project for people with disabilities but that wasn't the intended use of the project. In order to be aligned with their action plan and with what HUD says, they need to remove the language from the contract. Again, more housekeeping. Linda Gregory moved to approve the agreement amendment. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
8. **Adjournment:** There being no further business President Baker adjourned meeting at 9:09 a.m.

We will meet next Wednesday, November 1, 2023

Board of Public Works and Safety



Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary

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