



811 E. Centennial Avenue
Muncie, IN. 47303
(765) 747-4858
cityofmuncie.com/parks-department-muncie.htm
muncieparks@cityofmuncie.com
Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, April 18, 2023
City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from (March 2023) Park Board Meeting.
- (5) Superintendent Report – Carl Malone
- (6) Parks Programming & Park Event Approval – George Foley
- (7) Prairie Creek Report – Dustin Clark
- (8) Old Business
- (9) New Business
 - Heekin Park Resolution
 - Park Rule Signage
- (10) Action Items
- (11) Public Input – (3) minutes limit – Please state your name and address

Remember to please call the Park Office or the Park Board President (Brad Marshall) if you have an item that needs to be placed on the agenda.

*** Next Park Board Meeting – Tuesday, May 16, 2023 (6:00 p.m.) - City Hall Auditorium**



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Superintendent: Carl Malone

Superintendent Report

Tuesday, April 18, 2023

Muncie Parks and Recreation

We have started our Parks mowing season. Staff will continue to work on the rain garden at McCulloch Park. This consists of removing small trees, grinding stumps and raking leaves. All water and public restrooms are open at several parks for public use, except Cooley Park and Halteman Neighborhood Park.

Muncie Parks and Recreation Program Department

The Program Department is seeking to hire 120 Youth for the Muncie Parks and Recreation Summer Youth Intern and Mentor Program. All partners have signed memorandum of understanding for this year upcoming summer program. Tuhey/YMCA, Cardinal Swim Club, NAACP Muncie Branch and 3rd & 11 Inc.

Halteman Village Park

Outdoor Court Specialist have started construction on (3) Pickleball courts at Halteman Village Park. The completion timeline for pickleball courts will be early summer.

Riverview Park Update

Construction on splash pad started in 2022 with completion projected for summer of 2023.

Westside Park Update

We have made repairs on existing softball fence, replaced 2 of 4 shelters with metal roofing and removed (3) large trees from the playground structure safe zone. Muncie Parks has replaced 2 BBQ grills with 2 oversized BBQ grills.

Heekin Park Update

Heekin Park Memory Spiral is completed and set to have an Open House in late August 2023. Adam Leach, City Engineer for City of Muncie and his team installed a drain system at one of our Playground structures closest to Cabin 3. The horseshoe pits remain under construction. Our security camera at Heekin Park came under vandalism. The cable was cut by a citizen that we were unable to see on the camera. Comcast will come and reconstruct the system and put it higher away from anyone to mess with the cable anymore.

Tuhey Pool

Buddenbaum will clear out the sand pit at Tuhey Pool on Tuesday, April 18th and scheduled to start getting the pool ready for Memorial Day weekend. They are scheduled to start getting the pool ready for summer starting on May 8th.

If the Parks Board have any questions, please feel free to contact, Carl Malone at the park office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation

Muncie Park & Recreation Board Meeting

April 18, 2023 6 p.m.

City Hall Auditorium

- 1. CALL TO ORDER-** Brad Marshall called meeting to order at 6:00p.m.
- 2. PLEDGE OF ALLEGIANCE** – All stood for the Pledge
- 3. ROLL CALL-** Present were Brad Marshall, Mark Ervin, James Lutton and Chandra Parks. Shannon Powers was absent due to illness.
- 4. APPROVAL OF MARCH BOARD MINUTES-** Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad stated we are going to change the agenda up a little bit for a special presentation from Ball State Class LA 202, which is a Design Space Class and he introduced Dr. Jeremy Merrill and his second year students.

5. BALL STATE CLASS LA 202 PARK & OPEN SPACE PRESENTATION – Dr. Jeremy Merrill, Assistant Professor of Landscape Architecture

Presentations on Prairie Creek by these second year students. We have six groups that studied various sections of the grounds that were charged with reimagining Prairie Creek Reservoir free of constraints with a \$1 Billion budget. They were to look at things that are needed and some potentials for the Prairie Creek Reservoir.

Brad asked all the speakers to use the podium so we could get them on record and also requested the PDF of the presentations for our records. They stated they would send them over.

1. Ethan Craven – Southern End – main goals were to include a branch between the ATV & pedestrian trails, defined parking lots and the incorporate the honeysuckle by creating a pagoda structure, Torri gate and Japanese garden.
2. Skylar Pruitt – North & South Campgrounds – main goals were to improve circulation in and around the site. On the north side they created a central hub that leads to all the different camp sites, added a pedestrian trail along the entire

shoreline, added 5 to connect the north and south and 12 yurts to expand the camping sites

3. Molly Krasilias – facilitate community engagement, safety and a consistent aesthetic theme to the site. We would add in central fireplaces, overhead archways and A frame cabins.
4. Sarah Grimes – Westside including Indian Hills. We would like to create a safer site and members of the Equestrian Club mentioned some issues so we would add in a new barn and lighting, parking and a boardwalk out to the island for campsite users.
5. Unnamed– Indian Hills would add sledding hill, a rent-a-kayak section, add to the horse trails and reduce the honeysuckle by 30%.
6. Evan Reno – South Edge and the goal is to capitalize on the natural aspect of the space. Create a vehicular loop to protect pedestrian traffic and create an extension of the Cardinal Greenway and add in education hubs along the trail.

To see the entire presentation, please visit the City of Muncie Facebook Live dated March 21, 2023.

Brad thanked Dr. Merrill and the students for their presentations and asked how many were from Muncie. Two students raised their hands. He asked, how many had heard of Prairie Creek before this project, four students raised their hands. Brad stated he thinks this is a great example of exposure and invited all of them to come out to Prairie Creek this summer and swim at the free beach, and to tell their friends. He stated, he thinks projects like this are great for the community in helping to grow that exposure for Prairie Creek through this partnership with Ball State.

6. SUPERINTENDENT REPORT – Carl Malone, Superintendent

The Parks Department staff has started the mowing season and will finish up at McCulloch Park cleaning out the three Rain Gardens. All of the restrooms at the parks are open except for Cooley & Halteman as we are waiting for the Neighborhood Associations to give us the green light on those due to some safety concerns.

On to programming, George and Nikki have already started to interview for the Summer Youth Mentor & Internship Program. We have 180 applicants for 120 opportunities available, so we're looking to talk to the Mayor about that on Friday to discuss the growth we've had since 2020.

All Memorandums of Understanding have been signed by the Parks Department and our various partners for summer programming which includes the YMCA, Cardinal

Swim Club, NAACP Muncie Branch and 3rd & 11, Inc. 3rd & 11 will launch our NFL Flag Football program this year.

Outdoor Specialist has started work on the Halteman Pickleball Courts. The timeline shows it should be completed early summer.

Riverview Park is still the same as last month. Construction on the splash pads started in 2022, with the completion scheduled for summer 2023.

Westside Park we've had some repair work on the softball fence, replaced two of the four shelters with metal roofing. Kellie & Chris removed three large trees from the playground safe zone and we will be replacing two barbecue grills with two oversized grills pits which are scheduled to be delivered in the next few days.

Heekin Park – everyone that's driven past 12th street and Hackley has seen the work being done by Rick Zigler and his team on the Memory Spiral. It is set to have an open house in late August with lots of activities. The Parks Department will work with the community to have some activities going on around the open house. It looks really nice and we are looking forward to having the kick-off.

We've had some vandalism at Heekin along with some other issues that we'll be talking with the City Police Department and Mayor about. One of the things we put in place for safety measures was cameras and recently the camera cable cord has been cut. We weren't able to see any faces or individuals so George has called to see if the cameras can be repositioned.

Tuhey – We were scheduled to have Buddenbaum come into change the sand pit but due to an issue with their truck it is being postponed. The sand hasn't been changed since the McShurley administration and so it is due. It is pretty expensive and is not a cheap fix. We are scheduled to get that done, hopefully with some painting as we get ready to kick off the summer season. We're opening Memorial Day weekend so time is of the essence.

Carl inquired if anyone on the Board had any questions. James asked about the caution tape around the play area at Westside Park and if it was just there during the tree cutting and Carl stated it was. We received several calls in the office about when the kids can get back on the playground and it is open now. Brad inquired about the opening of splash pads for Memorial Day weekend. Carl stated they should all be on by Memorial Day weekend as they will be out starting next week to troubleshoot and make sure everything sequences correctly.

7. PARKS PROGRAMMING & EVENTS – George Foley, Program Director

George stated we have started interviewing our youth this week, so we have been at work 12 hours. We've done about 50 so far in two days and have 180 kids we have to interview and at worst we have to eliminate 60 kids. We are doing a score card which takes into account them being on time, being dressed appropriately and a few other simple things. The interviews have been going good so far and I have been surprised that some of the young people already have their own businesses. We will be doing interviews this week and next and will be making calls on May 1st to inform participants that are hired. The program will begin June 7th. We have Mentor Days on Wednesday. Second Harvest has called and will be doing some food distribution on one of those days for the kids and their families that first week of the program. Some of the families may need it and we appreciate Second Harvest for doing that.

NFL Flag Football registration is going on good and we currently have 90 kids signed up and we can take about 120. I've been working with Brandon Hayes of 3rd and 11 and we have been doing the background checks on some of the coaches. He will be responsible for picking out the referees and we will be playing those games at Ball Park. We did talk to Southside Neighborhood Association and another neighborhood that wanted to use some of their bond money to put a scoreboard out at Ball Park. We are working on getting a digital scoreboard out there that can be used for soccer and football going forward. We are still looking for sponsors to help us cover the costs purchasing all of the uniforms for the youth. We've put the information on Facebook for sponsorships which has been going good for us. I wanted to thank the sponsors we have so far which includes The Law Office of Carman L. Malone, CRM Concrete, Red Elephant Digital Media, Jasmine's Bail Bond, Plant Studio Landscape, Future Choices and NAACP of Muncie Branch. They have all contributed \$250 as Gold Sponsors for the program. We will have their banners and they will take pictures with their teams and things like that. We are happy these businesses have invested in the youth of our community. We are still looking for five more sponsors to help cover the twelve teams, so if anyone knows of a business that would like to do so, they can call the office and talk with Nikki or myself. We can send them an invoice. We've already put the checks received into a line item with the Controller's office and that process is going good.

As you see from the flyer I gave you all, we will be doing a week long softball camp this year for the young ladies. We just put the information out today and we already have 10 girls registered. We are excited about doing this camp and bringing softball back to Muncie. We will be using Gainbridge Field, Southside, Heekin Park and are doing some renovations on Westside. We're hoping to do some leagues and some games with these young ladies and also do some adult softball but the first week of June we will do the camp to see what kind of results we get.

We will also be doing a basketball camp this summer during June and July. We will probably do some tournaments for the young people as well.

National Parks Day is on May 20th and we've had a lot of vendors sign up. Open Door and many others are setting up information tables. Thrive is setting up a station to do face painting, A1-Fun is doing balloons, we will have bounce houses, kickball and will do a youth basketball tournament like the elementary city tournament. We've had a couple of the schools contact us to participate in that. The tournament will be in memory or dedication of Eddie Childress, who did a lot for the youth in the community.

Right now that's all I have for programming but I know I will have more in the future. We are working on track and field, and will have more programming coming up for the summer. We are excited about the summer as this is really our first summer without Covid that we can go all out and do as much programming as we can. We know it's important as many of the kids we interviewed said they needed something to do during the summer. I would like to thank The Board, The Mayor and everyone else for allowing us to do some programming through the Parks and give these kids a safe haven and some fun things to do in the summer while they are out of school.

George asked if the Board had any questions about programming. Chandra asked if he has had any success getting the mentors and the extra things you need to govern. George stated they have. He stated we are going to do a session on gun violence as it is a big issue in our community. We've reached out to Mike Baker who used to be with Ball State Police, Robert Scaife who used to be with Muncie Police, who both now have their own security companies. They both love engaging with the youth and we will use one session to talk about gun violence and how dangerous it is. We're working with Ivy Tech to try and do some credits for the middle school & high school kids, and we will be doing some more financial literacy with Thrive and a few other things for the six weeks of mentoring.

Chandra asked about the sports programs. George stated we are partnering with Barn Academy & Tom Terrell for baseball, Billy Vance and Jerry Vance will help with softball and a couple of ladies that played in Winchester that want to volunteer their time to help with girls' softball. We've been getting a lot of uplifting from the community. I went today to the Rotary Club, after being invited to discuss programming and we were invited by Grissom to come to their Family Night and a few other schools to discuss programming in the parks. The word is getting out as parents are trying to find things for their kids to do during the summer. We're definitely headed on the right path.

James asked about NFL League sponsorship and George stated there are 3 levels of sponsorship. Gold is \$250, Silver is \$150 and Bronze at \$100.00.

Brad asked if anyone had any other questions for George about programming. There were none. Brad asked if George had any event approvals but he stated Mr. Gray was not present for approval of the Dragon Master Car Show at Thomas Park on 5/20/2023 from 11 am – 3 pm which had previously been presented twice before. George stated he and Nikki did call Mr. Gray but he barely got two words in before he was hung up on. They called back and the call was not answered. George stated he assumes Mr. Gray is no longer interested in holding the event.

Brad asked if anyone had any other questions for George and there were none.

8. PRAIRIE CREEK REPORT – Dustin Clark

Dustin started by giving a “Thank You” to Jackie and the Friends of Prairie Creek group for putting on a wonderful Easter event for about 40+ kids and about 2,000 eggs. They put on a really nice event. It was well done and we loved seeing them out there.

We closed down the bath house on the 16th and started construction the morning of the 17th, on the brand new floor. It is a large undertaking and we hope to have it open by Friday morning but the contractor stated they will need 72 hours of complete dryness with heaters and no one walking on it. The goal is to get it open for the weekend and we will continue to invest in the bath house. The floor was voted on by the public which was something new we tried this year and we plan on engaging the campers more by putting posts and polls out.

We had a dock preview event for the new piers this past Saturday. We had free hot dogs to the public and we opened up Pier 9, which will be the first new pier. There were 30+ participants with lots of feedback and smiling faces. As its new there was a lot of excitement and they expect to receive a lot of feedback and will make adjustments where it's needed. We're really excited about it.

We are still working on the other dock installments and have been fighting the weather as it dropped from the 70's to the 40's and we're getting white caps which is a safety hazard for the workers. We started mowing this week. One of our long terms seasonal employees was back this week from his work with Red Cross Disaster Relief, so we were able to turn on the water at Indian Hill. It is now at full speed so we will begin mowing over there to get ready for the season.

We had another conversation with Chief Sloan of MPD, he reiterated their commitment of being out at Prairie Creek more and will start and in depth participation, especially in the evenings. They are working on finalizing their numbers as they are inundated with the entire city, so they need a little grace. Chief Sloan stated they are committed to keeping Prairie Creek safe.

We are still looking for seasonal and part-time staff, office administration help, laborers & beautification which will take care of planting trees, watering, mulch and planting flowers, so if anyone knows of anybody looking for a summer job, a part-time job, please contact us at prairiecreek@cityofmuncie.com as we would love to see your application.

We have one program that is up for discussion but is not up for adoption yet. We just want to make sure the Parks Board is aware. We will be partnering with the City on April 8, 2024 for the Total Eclipse. Muncie will be in the direct path of the eclipse which hasn't happened for about 1,000 years and our city could see an influx of 28,000 or more people. This is a global phenomenon, with people chasing this all around the world. We've been speaking to other cities and Michelle Owen, Communications Director, is heading up this task force. She is looking at partnering with Prairie Creek to be a viewing site. This is expected to bring in more people than Iron Man and will be televised. Just wanted to make you aware, so in case you have any questions or concerns, we can reach out to Michelle.

The only other thing is that now that the new docks have been previewed we will continue with the implementation of that. Over the past few meetings there has been some discussions and I am a big proponent of a baseline of rules. Rules can always be adopted, amended, so we had a suggestion for a rule adoption. Brad passed out wording for a rule to protect the new docks from damage, either intention or unintentional due to people affixing noncompliant devices to them. Brad drafted up two rules for Section 3: Boats & Docks and Section 4 Docks & Piers. "No person shall paint, post or otherwise affix any item upon a dock or dock supporting structure. No person shall write on, cut, mutilate or deface in any manner a dock or dock supporting structure". This matches some of the other language in the rules but I think this would be good to adopt to make sure we have some oversight on these docks and protect the investment we're making out there.

Brad asked if there were any comments or concerns from the Board or Dustin. Dustin stated they are in support of this and would like to have something before May 1st so they can make people aware. James asked if they had something set up for people who wanted a corner post for the dock system. Dustin stated Deaton's is still working with them and they are working on amenities and different add-ons which will be purchased through the City and then the dock holder community will be able to add those on, ie a

dock box, pole light or runner light . They will add that onto their lease and the City will install it or contract the installation to Deaton's. James asked what the penalty would be for a violation and Dustin stated that is up for discussion but he believes the cost should be passed on to the violator with the off chance that could preclude them from getting a dock the next year. He stated it could be anywhere in that range. Mark stated he thinks it is a good rule but wondered how we would publicize it for people to be aware of as they might not zero in on that in the rule book. Dustin stated the most obvious ways would be Facebook and the website and/or sending out additional mailings. Mark asked if there was any signage on site and Dustin stated there will be metal signs in the future. They are working on temporary plastic and vinyl signs and could add the top rules with a QR code that links to all the rules. James asked if we can send something to each dock holder and Dustin stated if they have an email on file we can send an electronic copy and if need be we can mail them out.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad asked if we are expecting delays in when all the docks will be put in as they have been experiencing weather issues. He knows they've mentioned some possible overtime. Dustin said they are working hard about 7 days a week and are doing their best with the staff they have. They are aiming for May 1st and are diligently working towards that. Brad asked if they expected to have them in by the first weekend after the 1st which is June 6th and 7th and Dustin stated he hoped so and they are working towards that. Brad asked what's the best way for a dock holder to find out, or know if their dock has been put in, as we don't want people showing up with a boat and nowhere to put them. Dustin stated if anyone has concerns they can call the office before leaving their house and drive out.

Dustin had one additional item. They've discussed in the past moving slowly away from toters to dumpsters and are currently testing out some dumpsters. We may be moving towards a partnership with Bestway or MSD as we're working through that process now. Phil Reagan and John Barlow at MSD are going to assist us with the toters in the meantime as we no longer have a trash truck and the costs of those are expensive. He stated they can range from \$150k - \$400k and without going back to rate increases that isn't something we can accommodate. MSD will be working with us on the toters we have and moving those out to move over to dumpsters. We will move to the basic model of take your trash to the dumpster. We are shooting for the May 1st weekend.

James inquired how many dumpsters they will have and Dustin stated they currently have 6 on site with 4 at North Shore, 1 on South Shore, 1 at the boat launch. We may add more at North Shore so it's more convenient at different points, there are currently 2 on

the exit road, 1 by the current dump station and the other is behind the community building. James inquired what the dump schedule will be and Dustin replied it would be a contract and Waste Management will come and dump most likely on a weekly basis.

Brad asked if there were any other questions for Dustin and James stated he has been getting a lot of calls about the phone lines at the office and asked what's the issue with them. Dustin said a lot of people are still using the old number but we only have one receptionist and one working phone line. So if someone calls and we're on the phone already no one is getting through. We've already contacted AT&T again this year about coming out and making adjustments or adding more lines. We're already at the max for our bandwidth, ethernet and everything else. James asked if it goes to a voicemail if someone is already on the phone and Dustin replied it does not and they do not have a modern phone system. Selma's phone system is not new and they would love for that to change. Ashley was working on it but there has been no resolution from AT&T.

Brad asked if there were any other questions for Dustin and there were none.

9. OLD BUSINESS –

There were no items on the agenda at this time.

10. NEW BUSINESS –

Park Rule Signage – Carl reviewed the signage that we are looking at putting up in the parks with a focus on Heekin Park. The signs would include the current rules and especially “No Firearms” as we are having an issue with weapons on park property. There has been discussion with Legal and the MPD regarding this and was asked if we have signage in the parks, which we do not.

Brad stated most of them are already City or State codes already except for “no smoking on the soccer field” which may be encompassed in another code. As we discovered with the Prairie Creek rules this Board doesn't control the rules for the parks but can make recommendations. He personally would support the department in making sure things are posted and available to the patrons of the park.

Mark added Carl had been told there may be a State statute that prohibits us from limiting firearms and stated he was not aware of any and if we take action tonight, it be subject to making sure we are not in conflict with any State law that might otherwise trump this.

Brad asked if there was any further discussion on this matter and there was none. He stated he appreciated Carl bringing it before the Board though there may not be anything for them to vote on but they all support them in making sure the rules are

posted. After a review if there needs to be any changes this Board would be happy to vote on and support any rules that come before City Council.

Chandra asked if these written out rules be a whole other sign in itself and Carl responded they would. She then inquired if we already have speed limit signs up and Carl stated it is not posted in most parks and his main concern is Heekin. She then said with #7, she knows at Heekin when it's hot people park on the grass under the trees and Carl replied during major events we're a bit more lenient as we don't have a lot of designated parking. If you look at Heekin there is one small parking lot and no other parking area in the entire park. There has been conversation of putting down some gravel right outside the baseball field and making that a designated parking area. She then asked about penalties and enforcement.

James asked if City Council was still working on updating the park ordinances. Brad stated the one we presented regarding Section 95 and Prairie Creek was approved and now they are working through all of the ordinances.

Chandra asked if they have met with any of the neighborhood associations about setting up a neighborhood watch. Carl stated they have and the neighborhood association meets once a month and they've voiced their concerns as well. We've met with them and MPD regarding doing some type of campaign to help out.

Heekin Park Name Designation Resolution – Resolution to designate Heekin Park as Muncie's History Park. The Board wants to look into how this designation will impact Heekin and all of the other city parks.

Carl asked Rick Zeigler of Community Enhancement Projects to come up and speak regarding the resolution. He thought with the new Memory Spiral and all of the historical elements at Heekin including the cabins, various memorials, the African American Walk of Fame, and the Keiser Maring Library this designation would be a good attraction for Muncie residents and for visitors coming in that don't know a lot about Muncie. So I approached the City about getting a resolution to make that happen.

Brad thanked Mr. Zeigler and opened it up for conversation. He wasn't sure how this would impact things or if any money was available for more development. He was hoping there would be some neighborhood input but he doesn't want to make any changes without it being fully vested and discussed here. Chandra suggested they extend an invitation to the neighborhood associations for the next meeting to get their input. Brad wants to make sure this doesn't impact the historical natures of the other parks. Brad stated he appreciated all the work CEP has done at Heekin as he has seen the work being done and it looks really good and knows it will only get better this summer.

Dustin spoke on behalf of being the President of a neighborhood association and see this as a real bonus. It's a feather in the cap of Muncie. Heekin is fairly centralized when you look at the map of all the parks in Muncie. He doesn't believe the designation will detract from the other parks and it may be useful when applying for grants.

Brad asked if there was any other input and Carl stated on behalf of Industry Neighborhood who is using some of their ARP funds into Heekin, he thinks it is a good idea.

James asked if they could put a motion on the floor to table it until next month so they can do some research on it. He stated it sounds very positive but he just received it last night and would like some time to look into it. Brad asked if there was any urgency and Mr. Zeigler stated it would be nice to have it in place by the Open House event. Brad stated he would reach out to some of the neighborhood associations to get their thoughts and Mark added it might add some extra support from the community for it.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

This item will be on the agenda next month for a vote as old business.

11. ACTION ITEMS

Brad asked if there were any action items to be presented to the Board and Dustin discussed the 1,000 trees in 1,000 days project which will be wrapping up this year. He stated there was a great discussion with Carl and Kellie McClellan (Urban Forester) regarding some maintenance items and invited Kellie to come up. They have agreed that Parks Department and Prairie Creek will each hire a person to help with watering the trees.

Brad asked about the status and Dustin stated they are ahead of schedule with 670 planted so far. Brad asked if they needed anything from the Board. Kellie stated Dustin's staff will handle everything south of Main Street and Carl is going to hire a seasonal worker to handle the trees north of Main Street. The workers will work from June – September unless we get an inch of rain that week. Parks Department and Prairie Creek already have their water trucks and she hopes it works out fine. Brad asked what's the minimum they need to be watered after planting and Kellie stated it's a minimum of two years unless there is a drought. Brad asked if some would start to come off the list this year and she stated yes but the trees they plant this year will need to be watered for the next two years. Brad asked if the agreement works for this year and the duration of the project and Dustin stated that was correct. Kellie added that Urban Forestry is just a program in the Parks Department and doesn't have its own budget. They have a non-

reverting fund but it can't be used for payroll though she would've liked to hire a water person from it as the department is short on funds and there isn't a line item for it in the Parks budget. It would be nice to increase the funding as we think about the future. Dustin agreed as we need to look forward to 2024-2025.

Brad asked if people wanted to volunteer who they could reach out and Dustin stated people could reach out to either himself or Delaney Fritch via email.

12. PUBLIC INPUT – Please limit time to 3 minutes.

Laura Amlin addressed the Board regarding her dock. She stated she has been a dock holder for 6 years and every year she has received a renewal packet via mail. She stated this year she never received her renewal packet, and upon realizing it called several times for a couple of days, went to the office to pay last week and was told they were past the deadline, couldn't accept her payment and there was a batch of renewals that didn't go out. Mrs. Amlin asked if a concession could be made and if not, if she could be added to the lottery which Dustin stated takes place May 10th. She thanked the Board for allowing her to come and speak. Brad thanked her for the manner in which she came and addressed the issue. Brad asked if she recalled how she previously received her renewal packets and she stated it was through the mail. Brad asked if she recalled if she had an email on file with Prairie Creek and she stated she couldn't recall and should've brought her copy of last year's renewal.

Brad stated he and Dustin discussed how the renewal process was going this morning and wanted to bring the Board up to speed. He asked Dustin to jump in if needed as he explained what he understood of the process. He stated packets were sent via mail to all the addresses they had on file and there apparently were some that were lost or not received. He didn't know if it was our fault or the mails fault. Some were resent when we were notified they weren't received. Then the Admin Assistant sent emails to those who had not paid as of the 24th. Mrs. Amlin stated she did not get an email unless it went to her spam folder. Brad stated there were two or three instances in which they reached out to what they believed was correct contact information for dock holders.

Brad opened it for discussion. Dustin stated he appreciated the way she has handled this and is open to finding a solution. Mrs. Amlin showed him what she was planning to present to the Board, he reviewed some dates and let her know they would investigate it to see if there was an error on their part and if it is they will fix it.

Dustin reiterated the date for dock renewals is March 31st and that hasn't changed. They discussed it at several Parks Board meetings, it is on Facebook and the website. Anyone who contacted them about a missing packet, they went through and re-emailed papers starting March 8th. As of the 24th, anyone who had an email on file was sent a reminder

and invoice through the new system. Brad inquired if that last email came from Prairie Creek or New Book. Dustin wasn't sure and stated he would check into it.

Mrs. Amlin asked how the lottery would work if she couldn't get her dock back. Dustin stated it would be a blind system, electronic draw on a Facebook live. She asked how she could get on that list and was informed the deadline ended on March 31st. Dustin reiterated they will investigate this and if it was their error, correct it.

Mark asked if the non-renewal rate was higher than previous years. Dustin stated yes and no. It's one percent higher but they also raised the fees and some people chose to bow out. James asked how many docks were open now and Dustin stated he couldn't answer that until they were finished processing all the renewals but there are probably about a dozen.

Brad asked Mrs. Amlin if she changed addresses and she stated she has not.

Brad stated as a Board they had a few options they could take:

- 1) Do nothing.
- 2) Make some concessions for this one individual. Either let her renew her dock or be entered into the lottery.
- 3) Make a general adjustment to anyone that feels they may have missed the deadline due to extenuating circumstances.

James stated if they did the last it would open it open for anyone who missed the deadline and he wasn't in favor of it. He stated we only have one person that has stepped up and is at this meeting.

Dustin wanted to add another option which would be to let them investigate within a given timeframe. Brad stated he would like to have that done no matter which option they chose. Brad stated he was leaning towards either letting her get her dock or be entered into the lottery but wanted the Board to make that decision. Mark stated he was in favor of the investigation and if the error was ours, we own it and allow her to have her dock. Chandra asked if it wasn't our error but a whole it just fell through, what do we propose, the lottery. James stated he believed her and thinks they should let her keep her dock. Dustin asked if the Board would open that option up to anyone else and James stated he would not. Mark added if we made the mistake and find anyone affected by it, we would need to own it. James stated anyone who previously voiced a concern should be looked into. Dustin asked where they will draw the line as they are getting close to the finishing line.

Brad asked that a roll call vote be taken regarding her being allowed to submit her application and payment independent of the investigation.

James Lutton – Yes
Chandra Parks – No
Mark Earvin – No
Brad Marshall – No

Motion carries. Vote was taken by all Board members present. Motion was not passed.

Chandra entered a motion that if the investigation shows there was an error on our end she be allowed to submit her application and payment along with other documented cases of anyone else that is confirmed to have the same issue. Brad asked that a roll call vote be taken.

James Lutton – Yes
Chandra Parks – Yes
Mark Earvin – Yes
Brad Marshall – No

Motion carries. Vote was taken by all Board members present. Motion was approved by all members present.

Dustin stated the review would take place and he would provide the information to the Board.

Brad proposed a motion that in Laura's case only, if there is no error on the City she be added to the lottery.

Brad asked that a roll call vote be taken regarding her being allowed to be added to the lottery.

James Lutton – Yes
Chandra Parks – Yes
Mark Earvin – Yes
Brad Marshall – Yes

Motion carries. Vote was taken by all Board members present. Motion was approved by all members present.

Meeting was adjourned by Brad Marshall, President.

*** Next Park Board meeting is currently scheduled for May 16, 2023 at 6 p.m. in the City Hall Auditorium.**

III. Boating & Docks

4. Docks and Piers:

- b. No person shall paint, post, or otherwise affix any item upon a dock or dock supporting structure.
- c. No person shall write on, cut, mutilate, or deface in any manner a dock or dock supporting structure.



Carl Malone
Superintendent
City of Muncie/MuncieParks and Recreation
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muncieparks@cityofmuncie.com
www.cityofmuncie.com
811 E. Centennial Avenue, Muncie, IN. 47303

Muncie Parks Park Regulations & Rules



1. No Parking on the grass.
2. Dispose of litter properly.
3. No person shall remove or damage any equipment.
4. No weapon, firearms, or shooting on park property.
5. All vendors must have a park permit.
6. 15 miles per hour speed limit on park roads.
7. No motorized vehicles of any kind are to be driven on park property, turf or trails except for those utilized for disability access.
8. No disorderly conduct or infringement of rights of others.
9. NO ALCOHOL ALLOWED IN CITY PARKS.
10. No smoking on the soccer field.
11. All dogs MUST be leashed at all times and pet owners shall dispose of all animal waste.
12. PARK CLOSING FROM 11:00 PM UNTIL DAWN.

RESOLUTION NO. _____

**MUNCIE PARKS AND RECREATION BOARD, MUNCIE, INDIANA
A RESOLUTION TO DESIGNATE HEEKIN PARK AS MUNCIE'S HISTORY PARK**

WHEREAS, the Muncie Parks and Recreation Board ("Board") is designated as the park authority for the City of Muncie, Indiana pursuant to I.C. 36-10-5-2;

WHEREAS, the Board has the authority to adopt rules and regulations concerning the laying out, improvement, preservation, ornamentation, and management of parks pursuant to I.C. 36-10-5-2;

WHEREAS, the City of Muncie has made various improvements to Heekin Park, which includes monuments and historical collections; and

WHEREAS, the Board wishes to recognize such improvements by designating Heekin Park as "Muncie's History Park" without changing the name of the park.

NOW, THEREFORE, BE IT RESOLVED THAT THE MUNCIE PARKS AND RECREATION BOARD, does hereby designate Heekin Park as Muncie's History Park and Heekin Park shall retain its current name.

Passed and signed this _____ day of April, 2023.

	Yeas	Nays	Abstained	Absent
Brad Marshall	_____	_____	_____	_____
Shannon Powers	_____	_____	_____	_____
Mark Ervin	_____	_____	_____	_____
Chandra Parks	_____	_____	_____	_____
James Lutton	_____	_____	_____	_____

President, Muncie Parks and Recreation Board

Memorandum of Understanding

This memorandum is to set forth the partnership between Muncie Parks & Recreation, Muncie Police Department and the Muncie Pal Club Sponsoring Organization.

Purpose & Scope

The purpose of this MOU is to clearly define the roles and responsibilities of each party as they relate to the implementation of this program opportunity.

Muncie Parks and Recreation will provide supervision during hours stated below.

Mission Statement

The mission of the Muncie Parks & Recreation Department is to enhance the overall quality of life for all Muncie youth and improve the health and sportsmanship to all Delaware County youth by providing a safe environment.

Responsibilities under this MOU

The Parks Department will gather a roster which includes the child's name, date of birth, guardians name and permission to participate.

Meetings will take place at Muncie Pal club as designated by Muncie Pal Club staff.

Provide staff to maintain ratios at all times or be permitted not to be alone with children without proper staffing.

Muncie Parks and Recreation

The Muncie Parks and Recreation purpose is to promote teamwork, mentoring, sportsmanship, positive attitudes, and address the impact that guns are having in our communities, how to report guns in back packs and the consequences.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				4:00 pm – 9:00 pm	11:00 am – 5:00 pm	As needed

Basketball, mentoring, boxing and wellness

Effective Date

This MOU shall be effective upon the acceptance of the program application and shall be enforced from year to date.

Carl Malone, Superintendent

Nathan Sloan, Chief

Muncie Parks & Recreation

Muncie Police Department

Muncie Pal Club

My name is Laura Amlin.

My address is 5109 W. Preakness Ct., Muncie.

I have rented dock 162 B at the Reservoir for the last 6 years.

Each of those years I received a renewal notice.

I checked my file last week and realized I didn't get my renewal for 2023.

I tried calling the reservoir office and the phone rang & rang. There was no message saying the number had been changed.

I then went to the office where I was told "they weren't taking any more dock payments."

I was also told there was a "batch" of renewal notices that didn't go out this year.

I posted a message on the Reservoir Face Group page and several people said they didn't receive their notices either. Linda & Bill Michael, who own the Marina didn't receive their notice & gave me permission to mention them.

I respectfully request to pay my dock fee and keep my dock for the 2023 season.

Thank you for allowing me to share this information.

Laura Amlin
765-744-5522