FEE SCHEDULE
FOR
PERMITS

Revised 06-03-14

BUILDING COMMISSIONER'S OFFICE
FEE SCHEDULE
FOR
PERMITS

RESIDENTIAL:

One and Two Family Dwellings **(NEW)**

Plan Review - $25.00
Construction Permit - $200.00
Occupancy - $25.00 (per unit)

(Replace, alter, addition or repair)

Plan Review - $25.00
Construction Permit - $75.00 minimum plus $0.10 per square foot
Occupancy - $25.00 (per unit)

Mobile Homes and other Manufactured Housing (on permanent foundation)

Plan Review - $25.00
Construction Permit - $100.00
Occupancy - $25.00

Residential
Garages, Carports, Accessory Buildings and Structures

Plan Review - $25.00
Construction Permit - $50.00
Occupancy – applies only to an attached garage - $25.00

COMMERCIAL: **(NEW)**

Multi-Family (3 or more units), Commercial, Industrial, Institutional, School or Church Building or Structure

Plan Review - $75.00
Construction Permit – minimum $200.00 plus $0.15 per square foot
Occupancy – 0 – 5,000 square feet - $75.00 plus $1.00 for each additional 100 square feet

(Replace, alter, addition or repair)

All buildings or structures -
Plan Review - $75.00
~~Construction Permit -- $100.00 minimum plus $0.13 per square foot~~
Occupancy – 0 – 5,000 square feet - $75.00 plus $1.00 for each additional 100 square feet

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Certificate of Occupancy (only)

It shall be unlawful for any owner, lessee or tenant to occupy a commercial building or structure without an Occupancy inspection fee..... $50.00

Demolition Permits

Residential (All) - $50.00
Garages & Acc. Buildings - $30.00
Commercial - $100.00 Minimum (0 – 5,000 square feet) plus $10.00 for each additional 1,000 square feet
Any re-inspections - $125.00

NOTE: Any Commercial building has to be checked by EPA first, there is a 10 day period between the testing and results (for total demo)
Interior demo only requires asbestos inspection

Swimming Pools

Above Ground - $50.00
In Ground - $150.00
Public Pool - $100.00
(All the above fees apply with an additional **$25.00 inspection** on each pool)

NOTE: A fencing plan in compliance with the local code should be part of the application process.

Removals/Relocation (Moving)

(Residential and Commercial) – Any building or structure over 400 square feet - $100.00
Any building or structure 400 square feet or less - $10.00

NOTE: Proper application and filing of appropriate forms is required prior to issuing a permit to move a structure in the City of Muncie

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Fuel Service Stations **(NEW)**

Plan Review - $75.00
Construction Permit -Minimum $50.00 up to 1,000 square feet. Figure at $3.50 per 100 square feet. Square footage of Canopy over pumps is to be included in gross square footage of structure.
Occupancy - 0 – 5,000 square feet - $75.00 plus $1.00 for each additional 100 square feet

1 to 12 pumps $300.00
12 to 20 pumps.....$500.00
Over 20 pumps.....$50.00 each pump

(Replace, alter, addition or repair)

Same as Commercial

Plumbing Permits **(NEW)**

One & two family dwelling - $50.00 plus $25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure - $2.00 per $1,000.00 of actual plumbing cost – minimum $50.00 plus $25.00 inspection fee

New water heater - $25.00 plus $25.00 inspection fee

(Replace, alter, addition or repair)

Extension or repair of plumbing system within any existing building or structure $2.00 per $1,000.00 of actual plumbing cost – minimum - $50.00 plus $25.00 inspection fee

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Electric Permits **(NEW)**

Temporary service - $25.00

One & two family dwelling - $50.00 plus $25.00 inspection fee

Multi-family – Three or more family dwelling $2.00 per $1,000.00 of actual electrical cost plus $5.00 per meter – minimum - $50.00 plus $25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - $2.00 per $1,000.00 of actual electrical cost – minimum - $50.00 plus $25.00 inspection fee

(Replace, alter, addition or repair)

One & two family dwelling – change of service or wiring for additional circuits - $25.00 plus $25.00 inspection fee

Three or more family dwelling - $2.00 per $1,000.00 of actual electrical cost plus $5.00 per meter – minimum $50.00 plus $25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - $2.00 per $1,000.00 of actual electrical cost – minimum - $50.00 plus $25.00 inspection fee

(Complete rewire)

One & two family dwelling – $50.00 plus $25.00 inspection fee

Three or more family dwelling - $2.00 per $1,000.00 of actual electrical cost plus $5.00 per meter – minimum - $50.00 plus $25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - $2.00 per $1,000.00 of actual electrical cost – minimum -$50.00 plus $25.00 inspection fee

H.V.A.C. **(NEW)**

One & two family dwelling – $50.00 plus $25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure - $2.00 per $1,000.00 of actual heating and air conditioning cost – minimum $50.00 plus $25.00 inspection fee (per unit)

DUCT WORK (RES & COM) - $25.00 plus inspection of $25.00 unless other work is being done with an inspection fee

(Extension, repair or alteration)

One & two family dwelling : (furnace) - $25.00 plus $25.00 inspection fee
(air conditioning) - $25.00 plus $25.00 inspection fee
(combination furnace and air conditioning unit or heat pump) - $50.00 plus $25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure – Within an existing building or structure - $2.00 per $1,000.00 of actual heating and air conditioning cost – minimum $50.00 plus $25.00 inspection fee (per unit)

Installation, alteration, extension or replacement of air handling equipment for the removal of smoke and grease-laden vapors from cooking equipment - $25.00 plus $25.00 inspection fee (per unit)

Geothermal underground loop - $25.00 per installation

Fire Suppression

Installation, alteration, extension or replacement of a (FIRE EXTINGUISHING SYSTEM) within a building, structure or premises - $2.00 per $1,000.00 of actual cost – minimum $50.00 plus $25.00 inspection fee

Installation, alteration, extension or replacement of a (FIRE ALARM SYSTEM) within a building, structure or premises - $2.00 per $1,000.00 of actual cost – minimum $50.00 plus $25.00 inspection fee

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Information Inquiry

On a property for code violations, use & zoning or occupancy certificate requests must be done in writing, review fee……$35.00

Temporary Structures

Commercial Mobile unit - $100.00 (per year)
Residential - $50.00 (per year)
Tents – (with or without sides - $50.00

Outdoor Advertising (ALL SIGNS MUST COMPLY TO ORDINANCE)

Pole, Ground or Free Standing and Projecting--------$25.00

Wall, Roof and Awning-----$15.00 Temporary-----$10.00 (30 Days)

Billboards and Off Premises $25.00 plus $20.00 for additional face on same sign.

Cluster Signs $30.00 Initial Installation $20.00 for each post-installation addition (tenant add-on)

PENALTY

Start work without permit:

An additional fee will be assessed and added to the cost of a Permit when construction, demolition or installation work commences prior to the issuance of a Permit.

1st Offense - $100.00
2nd Offense - $200.00
3rd Offense – referred to City Court pursuant to section 152.99.

Inspections (not called in)

For Building, Demo, HVAC, Plumbing, Electrical, Fire Alarm & Fire Suppression

If the Building Commissioner's Office is not notified for required inspections the contractor will be assessed a fee of $50.00.

LICENSE/REGISTRATION FEES

** Local registration/license must be current before a permit will be issued to a contractor.

Plumbing Registration – (Expires December 31st of every year)

Must have a State Master Plumber License on file to become registered locally.
New Registration - $150.00
Renewal - 100.00

Electric License – (Expires December 31st of every year)

New License - $150.00
Renewal - $100.00

Bond - $5,000
Liability - $500,000

HVAC License – (Expires December 31st of every year)
(All Classifications)

New License - $150.00
Renewal - $100.00

Bond - $5,000
Liability - $500,000

Fire Alarm/Suppression Registration – (Expires December 31st of every year)

New Registration - $150.00
Renewal - $100.00

Surety Bond - $5,000
Liability - $500,000

Demo - Surety Bond $5,000

Sign - Liability $300,000