

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the December 1, 2021
5. Register of Claims
6. Acceptance of quote for Muncie HUB – Fence Installation
7. Rescind Contract approved on Dec. 1, 2021 for Senior Citizens Center – Fence Installation
8. Gretchen Cheesman, Community Development Director
9. Letter of review and recommendation for the award of 2022 Silverado 4WD Truck
10. FYI Public Hearing today in the Mayor's Conference Room at 1:00 pm for question and answer (Zoom meeting Thursday, Dec. 9, 2021)
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**December 8, 2021 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer – Ted Baker
4. **Approval of the Minutes for the December 1, 2021:** President Gregory entertained a motion to approve with some minor changes in the last Paragraph. Lola Mauer moved to approve minutes from the December 1, 2021 meeting as presented with changes. Ted Baker provided second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page #7 \$40,309.16 Indiana Michigan Power** traffic signals and streetlights for the month of November. **Page #15 \$120,397 Beech Grove Cemetery** ARP allocation repairs. **Page #15 - #16 \$1,594,220 ARP** Non Profit funds 42 organizations and services. **Page #17 \$90,000 ARP** Hotel funds, 3 at \$30,000 each. **Page #22 \$63,332 Gibbs Construction** road and sidewalk repairs for six locations. **Electronic Funds Transfer Alternative Service Concepts \$25,000 Escrow, \$54,790.14 GL claims, \$39,478.19 WC claims, \$25,000 Escrow, \$1,912.71 WC claims, \$2,769.60 administrative Fees. Electronic Funds Transfer IU Health Workplace Services \$55,480.95 Electronic Funds Transfer IU Health Plans \$195,949.78**

President Gregory opened the floor for any questions. Ted Baker and Lola Mauer had no questions. President Gregory mentioned this is the week for credit card entries and they always a pain as we discussed before the meeting and it is kind of a whack-a-mole deal. Where sometimes the description is not as clear as they might be, we had a couple in the Mayor's Office that were supplies, and they are under supplies and were not very descriptive at all. President Gregory mentioned that our report shows the original appropriated amount, today's claims and what the balance is in the account. A lot of them getting darn close to zero. Which is good because we are getting close to the end of year. However, it did raise a question for instance as utilities if they are incurred in December are they paid in January and they come back against December year or whenever it hits the books. Craig Wright responded you are correct. President Gregory commented she is very encouraged for the non-profit sector and that terrific infusion of funds, it will make a difference to a lot of people across the city and the people that are served by those organizations, this has been a godsend.

President Gregory entertained motion to approve this week's claims. Lola Mauer moved to approve register of claims **455 Records** for a total of **\$2,637,523.54** as presented. Ted Baker provided the second. Motion passed by voice vote.

6. **Acceptance of Quote for Fence Installation at Muncie HUB:** Brad King from Community Development Office recommended that the board accept quote from All American Fence Company contract amount \$25,550 and the clientele at the HUB will be installing the privacy panel themselves, which in turn will save us \$8,000. President Gregory entertained a motion. Lola Mauer moved to accept quote from All American Fence Company as recommended by Brad King. Ted Baker provided the second. Motion passed by voice vote.

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

7. **Rescind Contract approved on Dec. 1, 2021 for Senior Citizens Center – Fence Installation:** Brad King from Community Development Office recommended the board to rescind contract approved on December 1, 2021 for the Senior Citizens Center. President Gregory entertained a motion. Ted Baker moved to rescind contract for Senior Citizen's Center fence installation as recommended by Brad King. Lola Mauer provided the second. Motion passed by voice vote.
8. **Gretchen Cheesman, Community Development Director presented Assignment of Tax Sale Certificates for 723 and 747 S. Council to EcoRehab of Muncie:** Gretchen came forward and reported that Norfolk & Southern Railroad is in the process donating the property formally known as McCarty Lumber on S. Council Street to EcoRehab. In the process of working with the railroad and EcoRehab for Phase 1 Environmental Site Assessment grant we discovered that the buildings on site has been taxed separately as buildings on leased ground. So when we look at the parcel on beacon to see if the taxes are current. They are current but then I noticed there were additional parcel numbers associated with these two parcels. I called the county and asked if the taxes were current, they said oh no one is \$55,000 and the other is \$7, something delinquent. Therefore, the buildings are separate from the ground, this has been an issue with the county, and they are not sure what to do about it because the tax bills have been going to McCarty Lumber and they have been out of business since 2013 and that is why there is so much tax on these. I then spoke the Delaware County Attorney, Joe Rhetts and he discussed it with the County Commissioners. I also discussed it with the County Commissioners, they agreed to sign these tax sale certificates to the City of Muncie, and then the City of Muncie can assign these tax sale certificates to EcoRehab as a nonprofit. I currently have a Tax Sale Certificate for 723 and 747 S. Council for the buildings or improvements on leased ground and I would like the Board of Works to please approve the assignment of these tax sale certificates to EcoRehab. Attorney for EcoRehab will then go through the process to perfect the deeds and notify the owners. President Gregory entertained a motion. Ted Baker moved to approve the assignment of tax sale certificates as presented. Lola Mauer provided the second. Motion passed by voice vote. Gretchen then asked that the Mayor sign off on the certificates. Ted Baker appreciate your diligence in finding a solution because these things take time and I appreciate you going through them. Gretchen responded thank you.
9. **Letter of review and recommendation for the award of 2022 Silverado 4WD Truck:** Donnie Wright, Street Supervisor recommended the board to accept the lowest quote.

All American Chevrolet	Studebaker Freedom	Ed Martin Chevrolet
\$36,734 w/trade in	\$57,815 w/trade in	\$58,265 w/trade in

Ted Baker asked what account the street department would be purchasing the truck from. Donnie responded from the Capital Equipment Fund. President Gregory entertained a motion. Lola Mauer moved to authorize the purchase of 2022 Silverado 4WD Truck from All American Chevrolet. Ted Baker provided the second. Motion passed by voice vote.

10. FYI Pubic Hearing today in the Mayor's Conference Room at 1:00 pm to talk about community needs that we can incorporate into our Community Development Block Grant (our home program) and we also have a zoom meeting also Thursday about our applications for our program year that will start in June of 2022. We will be answering questions about the applications in anyone has questions.
11. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:16 a.m.

**We will meet next Wednesday, December 15, 2021**

**Board of Public Works and Safety**

  
Linda Gregory, President

  
Ted Baker, Secretary

  
Lola Mauer, Vice-President

  
Linda Hayes, Recording Secretary