

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the November 24, 2021
5. Register of Claims
6. Acceptance of quote for Muncie HUB – Fence Installation
7. Acceptance of quote for Senior Citizens Center – Fence Installation
8. Acceptance of Demolition Bid for 1800 S. Burlington Dr. and Contract
9. Proposal for Assessment and Development of Scope of Work for Rehabilitation work on the McCulloch Park Lodge from Jonathan C. Spodek
10. Brian Stephens-Hotopp
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
December 1, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer – Ted Baker
4. **Approval of the Minutes for the November 24, 2021:** President Gregory entertained a motion to approve. Lola Mauer moved to approve minutes from the November 24, 2021 meeting as printed. Ted Baker provided second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page #9 \$22,879.11 Superfleet Mastercard** police monthly fuel charge. **Page #10 \$18,564.10 Tom Leaird's Underwater Service** police dry-suits and dive team equipment. **Page #10 \$127,780 Non-Profit Organizations** Five (5) ARP checks. **Page #15 \$15,677.56 Star Financial Bank** police lease vehicles payment. **Page #16 \$37,886.39 Humana Insurance** fire pension Medicare Supplement. **Page #16 \$38,782.10 Humana Insurance** police pension Medicare Supplement. **Electronic Funds Transfer \$159,489.84 IU Health Plans.** **Electronic Funds Transfer \$551,766.41 Delta Dental of Indiana.** **Electronic Funds Transfer \$94,798.22 IU Health Plans.** **Electronic Funds Transfer \$605,640.50 Indiana Title Company** (Justice Center 100 W. Washington St.) This is for an Infrastructure Grant and is very much needed. It will be wonderful project for the City as far as bringing in much needed parking and some luxury apartments, which will defiantly increase the tax base. **Electronic Funds Transfer \$46,935.02 Alternative Service Concepts** WC/GL claims. I will open it up to any questions. Ted Baker made a reference to **Page #6** on the claims under Ammo & Training **Lowe's Home Center** for \$5,000 (seems odd that there is something exactly for \$5,000 period). **Page #9** Fire Department Center Township Revenue **Other Services & Charges** for **MDwise Inc.** invoices both dated December 3, 2021 just wondering if the dates are wrong or if it is in the future just a question nothing wrong. Lola Mauer mentioned it is good seeing some of the August, September October claims coming in for payment. Linda Gregory asked Craig Wright for a little bit more information on the payment to Indiana Title, such as where is the funds coming from. Craig reported it came out of the EDIT Funds they are turning the bottom floor and top floor into parking which is much needed for Downtown and remaining floor will be converted into Apartments. President Gregory entertained motion to approve this week's claims. Lola Mauer moved to approve register of claims **254 Records** for a total of **\$1,360,002.191** as presented. Ted Baker provided the second. Motion passed by voice vote.
6. **Acceptance of Quote for Fence Installation at Muncie HUB:** Brad King from Community Development Office requested one more week to review quote. Remain on table.
7. **Acceptance of Quote for Fence Installation at Senior Citizens Center:** Brad King from Community Development Office recommended the board to accept quote from All American Fence Co. for \$20,895. President Gregory entertained a motion. Ted Baker moved to accept quote from All American Fence Co. as recommended by Brad King. Lola Mauer provided the second. Motion passed by voice vote.

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MUNCIE, INDIANA

- 8. Accept and Award Demolition Contract for 1800 S. Burlington Dr. (Former Marsh Supermarket & Family Dollar):** Zane Bishop, Community Development Planner before the Board today is City of Muncie Community Development Block Grant Program Year 2021 1800 S. Burlington ET. Al., Clearance Contract for Services. With Renascent, Inc., 938 w. Troy Avenue, Indianapolis, IN and TWG Development, LLC 1301 E. Washington Street, Suite 100, Indianapolis, Indiana. Renascent was the low bidder factoring in the alternatives that the developer wanted to accept at \$164,000. The City will be paying \$123,692. Which is the budgeted amount for the year 2021 and the developer will be picking up the remaining cost of \$40,308.

Base Bid (demo. Abate CMC Joint compound	\$178,000.
Remove Asphalt Alt. #1	39,500.
Minus Alt. #2 keeping asphalt millings	- 18,500.
Minus Alt. #3 keeping recyclable concrete on site	- 35,000.

The contractor will grind up the millings and concrete and reuse them on the site and construction should begin once the parking lot millings are removed. President Gregory entertained a motion. Lola Mauer moved to accept bid from Renascent, Inc. and enter into Contract as presented. Ted Baker provided the second. Motion passed by voice vote.


- 9. Proposal for Assessment and Development of Scope of Work for Rehabilitation work on the McCulloch Park Lodge from Jonathan C. Spodek:** Brad King reported that Jonathan Spodek would visit the site to inspect the property, document existing conditions, capture digital photographs of the subject building and site to be utilized during the remaining phases of the project. Meet with City and/or Park District staff to discuss findings, priorities and scope of work, for \$7,000. President Gregory entertained a motion. Ted Baker moved to accept Proposal from Jonathan C. Spodek for Assessment and Development of Scope of Work for Rehabilitation work on the McCulloch Park Lodge #6. Lola Mauer provided the second. Motion passed by voice vote.

- 10. Brian Stephens-Hotopp** came forward to give an update on a recent grant award; in 2021, we had submitted a grant application for community crossings and were awarded \$699,916.81 we also submitted for the second time for the second round, as a community we are eligible to submit up to One Million Dollars in grant requests. We were recently awarded \$300,083.19 this is going towards multiple sections of Mulberry Street on the south side. INDOT is moving forward on a docu-sign procedure for other contracts. Therefore, we are in process of preparing a Resolution for the Board. Too essentially empower the Mayor as the kind signatory for the docu-sign documents with INDOT moving forward. That should be coming before you in the next week or so. Lastly, this is my last Board of Works meeting, I wanted to appreciate all the work that you all have done, I really enjoyed with working you all, and I introduced Adam Leach who is our new City Engineer. I wish you all well and it has been an honor working with you so thanks. President Gregory commented that she appreciated all that you ^{have} done it is easy to come to these meetings and know all the documentation is in place and if we have questions, there is ^{an} immediate responses. You have set a high bar. Best wishes on your next venture.

- 11. Adjournment:** There being no further business President Gregory adjourned meeting at 9:15 a.m.

We will meet next Wednesday, December 8, 2021

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary


Lola Mauer, Vice-President


Linda Hayes, Recording Secretary