

MUNCIE INDUSTRIAL REVOLVING LOAN FUND (MIRLF) BOARD INSTRUCTIONS FOR APPLICATION



1. All applicants are required to fill out the attached application form completely.
2. All Economic Development Administration (EDA) forms and City of Muncie forms must be completed per instructions on each form.
3. In addition to providing the requested information on the application form, each applicant must submit a business plan in a format similar to or like the format described in the attachments. No application will be considered complete without the business plan.
** ALL FINANCIAL INFORMATION MUST INCLUDE HISTORICAL, PERSONAL AND FUTURE PROJECTIONS AS OUTLINED IN THE MIRLF GUIDELINES.
4. The processing fee must accompany the application. The processing fee is one and one-half percent (1.5 %) of the loan amount, with a minimum fee of \$250.00. This fee is to be made payable to the "Muncie Industrial Revolving Loan Fund" and is refundable only if the application is turned down by the MIRLF Board.
5. All requirements outlined in the MIRLF Guidelines must be adhered to.

MUNCIE INDUSTRIAL REVOLVING LOAN FUND

APPLICATION

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Name of Applicant _____

Address _____

City, State, Zip _____

Date Organized (or Incorporated) _____

Principal Office Address _____

City, State, Zip _____

Federal ID# _____ SIC Code Designation(s) _____
(Standard Industrial Classification)

Product to be manufactured or service provided:

Proposed location for the product:

Is Applicant current on all local (personal and real) property taxes? ☐ Yes ☐ No

Please explain if answer is no or not applicable:

Purpose of project (please check any that are applicable):

☐ To construct new building

☐ To expand existing building

☐ To acquire existing building

☐ To acquire machinery, equipment
or other fixtures



MUNCIE
ECONOMIC
DEVELOPMENT

Muncie Industrial Revolving Loan Fund Board
Muncie Redevelopment Commission
300 N. High St., Muncie, IN 47305
(765) 747-4853

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APPLICATION

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Size of site (acres) required or currently held: _____

Size (square feet) of facilities to be constructed: _____

Kind of machinery and equipment to be acquired or installed:

Total project cost: _____ Proposed RLF cost: _____

Desired date of start of construction or acquisition: _____

Desired date of start of operations: _____

List any other Delaware County or area locations:

New employment for this project: At one year: _____

At three years: _____

Total: _____

New payroll for this project: At one year: _____

At three years: _____

Contact person

Name: _____ Title: _____

Address: _____

City, State, Zip _____

Phone: _____ Fax: _____

Email: _____



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