

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the August 4, 2021
5. Register of Claims
6. Unfinished Business, The Award for the Design of the Urban Nature Park
7. Street Closure for Decorative Paving Walnut Street Project
8. AEP Street Closures for North Jefferson Street
9. Final Close Out of the Wheeling Project
10. Street Closure for Tour of the Village
11. Temporary Parking Request for Lisa Renbarger
12. Noise Exemptions for Ball State
13. Agreement between Ball State and the City of Muncie for Community Development for approval of the Federal Work Study
14. Contract Change Order with Pridemark
15. Renew of Contracts
16. Opening of Bids for the Morrison TIF Road Projects
17. Noise Exemption for Willy Johnson 904 E Willard St
18. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
August 11, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Ted Baker – **Absent** – Lola Mauer
4. **Approval of the Minutes for the August 4, 2021:** President Gregory entertained a motion to approve. Ted Baker moved to approve minutes from the August 4, 2021 meeting as printed. Linda Gregory provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page 5** to Indiana Michigan Power traffic signals and street lights monthly billing for **\$41,288.81**. **Page 10** **\$204,000** ARP fund disbursements, **6** for **\$30,000**, **1** for **\$24,000**, this is for local restaurants. **Page 13** MVH restricted Pridemark Construction reconstruction of monuments at Wheeling and Cowing for **\$14,882**. **Page 13** MVH restricted Broady-Campbell Wheeling and Cowing monument repair for **\$26,700**. **Page 17** edit Gibbs Construction basketball court repair Cooley Park for **\$15,400**. **Page 17** edit Vandewalle & Associates central city monthly invoice of **\$11,906.25**. **Page 18** CDBG grant Senior Center bathroom repair for **\$26,043**. EFTS of **\$66,220.40** for IU Health Workplace Services. EFTS for **\$128,757.78** for IU Health Plans. Most of this week's claims are utilities. Linda Gregory stated the ARP fund disbursements was for locally owned restaurants. Craig Wright stated the local recipients of the funds (Elm Street Brewery, Yats, Sea Salt and Cinnamon, Roots Burger Bar, Vera Mae's, La Hacienda, and Mulligans Grill). Linda Gregory stated on Page 15 there were two payments for Food for Merit Commission members for a meeting. Craig Wright stated it will be brought to the attention of the chief.

President Gregory entertained motion to approve this week's claims. Ted Baker made motion to approve register of claims **104 Records** for a total amount of **\$669,530.44** as presented. Linda Gregory provided the second. Motion passed by voice vote.

6. **Unfinished Business, The Award for the Design of the Urban Nature Park:** Brian Stephens-Hotopp, City Engineer, two proposed fees. Context Design Team for \$20,035 and Flatland for \$15,400. Both teams are very qualified, but we would like the Board to approve awarding the contract to Flatland Resources for the design of the Muncie Urban Nature Park. This will be paid out of the EdIt Funds 296. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second.
7. **Street Closure for Decorative Paving Walnut Street Project:** Brian Stephens-Hotopp, City Engineer, stated that Decorative Paving had an opening to start the project earlier than planned. Street closure will occur one lane at a time on Walnut, north bound this week (August 9, 2021 to August 13, 2021) and south bound next

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week (August 16, 2021 to August 20, 2021). President Gregory stated that an electronic vote was taken to start the project early. President Gregory entertained a motion to approve with the caveat that the application be signed by the police chief. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.

8. **AEP Street Closures for North Jefferson Street:** Brian Stephens-Hotopp, City Engineer, presenting on behalf of AEP. A scope of work and design plan is before the Board. Street closure for August 11, 2021 and possibly August 12, 2021 closing North Jefferson Street from 8:00 am to 6:00 pm. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
9. **Final Close Out of the Wheeling Project:** Brian Stephens-Hotopp, City Engineer, presented change orders. He explained that Change Order #4, #6 and #7 are considered force account change orders, time and material contract. All still participating with the INDOT contract, still a 20/80 match. Change order number #4 is for \$8,401.75. Change order #6 for \$2,055.08. Change order number #7 for \$6,662.08. Change order number #8, a final quantity adjustment for negative \$40,567.68 credit back to the contract. The total change order is for negative \$23,448.77, essentially reducing the contract for that amount. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. Linda Gregory asked if this was the last of it. Brian Stephens-Hotopp stated this is it. President Gregory asked for any further comments or questions.
10. **Street Closure for Tour of the Village:** Megan Orbin, Neighborhood Coordinator for Muncie Action Plan, August 28th, 2021 from 2 to 9 pm closing a portion of University between Martin and Dill as an event to encourage businesses to come out for people to try new things. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided the second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
11. **Temporary Parking Request for Lisa Renbarger:** Lisa Renbarger, BSU Teacher's College Dean's Office, temporary parking is requested for the reception for faculty and staff of Burriss, Indiana Academy, and the Teacher's College at 805 N Briar from 3:30 to 6:30 pm on August 20, 2021. Along Briar and any other additional streets. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
12. **Noise Exemptions for Ball State:** Faith Rinken, Assistant Director for Programs at Ball State University, six Noise Exemptions for the following dates, August 21, 2021, August 27, 2021, August 28, 2021, September 4, 2021, September 18, 2021, and September 25, 2021. General crowd noise and no alcohol with the assistance of BSU Police Department during all events. President Gregory entertained a motion to approve all six noise exemption applications. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
13. **Agreement between Ball State and the City of Muncie for Community Development for approval of the Federal Work Study:** Stephanie Hutchinson, Community Development, several things before the Board. First, Ball State University Career Center for the hiring of a BSU student for the Community Development office for the 2021 fall/winter federal work study student program. The cost to the city is zero. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. President Gregory asked for further comments or questions. Linda Gregory asked if they had someone in mind for the position. Stephanie Hutchinson stated no, an ad will be put out through the career center. Motion passed by voice vote.

Second item is the amendment to the sub-recipient agreement, a date only change for Christian Ministries to extend the contract December 31, 2022 to allocate the funds through the city a little longer through the CARES Act. President Gregory entertained a motion to approve pending the final date. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote.

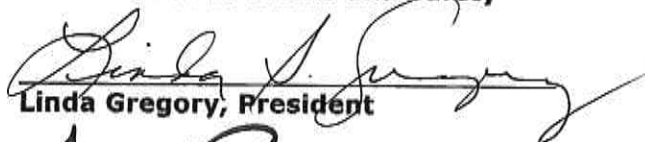
Last item is the amendment to the sub-recipient agreement, a date only change for the Whitely Community Council. For the extension of the CARES Act. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote.

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14. **Contract Change Order with Pridemark:** Brian Stephens-Hotopp, City Engineer, before the Board is an exhibit that shows a table. This is to add an additional \$11,719.09 to the contract with Pridemark. This would bring the total contract value, initially was \$133,467.82 the final contract amount being \$140,688.57. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
15. **Renew of Contracts:** Brian Stephens-Hotopp, City Engineer, three on call contracts to be extended through the end of 2022 and appropriate additional funds. Original contract amount was \$150,000 to add \$100,000 to the contract. The contracts are for USI Consultants, Randall Miller, and American Structure Point.
- President Gregory entertained a motion to approve the extension of the time frame for the USI contract. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
- President Gregory entertained a motion to approve the extension of the time frame for the Randall Miller contract. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
- President Gregory entertained a motion to approve the extension of the period for the American Structure Point contract. Ted Baker moved to approve. Linda Gregory provided second. Motion passed by voice vote. President Gregory asked for any further comments or questions.
16. **Opening of Bids for the Morrison TIF Road Projects:** Brian Stephens-Hotopp, City Engineer, paving project is the Morrison TIF area in conjunction with the county, the city is trying to add some streets to as well. Bid from E & B Paving for \$614,049.10. The Board will take the bids under consideration.
17. **Noise Exemption for Willy Johnson 904 E Willard St:** Willy Johnson, Owner/Operator of Roamie's is having a wedding reception on August 14, 2021 from 5 pm to 11 pm. President Gregory asked of there would be alcohol involved. Willy Johnson stated no intended alcohol. President Gregory advised to be aware. President Gregory entertained a motion to approve. Ted Baker moved to approve. Linda Gregory provided second. President Gregory asked for any further comments or questions. Motion passed by voice vote.
18. **Jim Wingate 3401 W. Gatewood Lane:** Jim Wingate stated he would like the Board to consider the two potholes at the intersection of Forest and University and the other south of University on Brentwood.
19. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:38 a.m.

We will meet next Wednesday, August 18, 2021

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary


Lola Mauer, Vice-President


Linda Hayes, Recording Secretary