

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the June 23, 2021
5. Consideration Register of Claims
6. Open Request for Proposals for a residential land parcel, Community Development Office
7. Muncie Chief of Police, Nathan Sloan reference construction employees parking downtown
8. Street Closing Application for Ivy Tech Community College
9. FYI-CSX Railroad closing three track locations for crossing repairs
10. FYI-Indiana & Michigan Power Company and their Sub-Contractor closing Snowmass at Jackson in Yorktown Meadows Neighborhood
11. Street Closing Application from Antioch Missionary Baptist Church 1700 E. Butler
12. Street Closing Application for Ball State University for McKinley Ave. bet. Bethel & Neely
13. Public Hearing for the sale of city owned properties
14. Noise Exemption 904 W. Willard
15. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 30, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory - Ted Baker - Lola Mauer
4. **Approval of the Minutes for the June 23, 2021 Minutes:** President Gregory entertained a motion to approve. Ted Baker moved to approve minutes from the June 23, 2021 meeting as printed. Lola Mauer provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page #9 \$16,446.49** Master Medical Equipment purchase Life Pak Defibrillator. **Page #10 \$180,376.58** Southwest Ambulance Sales, 2021 Medix ambulance (brought before BOW two weeks ago). Craig announced the check will not be cut this week but will be issued next week. **Page #11 \$16,293.30** Super fleet MasterCard, fuel charges for MPD. **Page #12 \$2,701,141** City of Muncie ARP shortfall. **Page #12 \$500,000** Prairie Creek allotted ARP funds. Craig mentioned in dealing with ARP Funds I did make a note and since we are starting to distribute those funds that we received from Federal Government those will all be under Fund 180 they will coming out a separate account strictly set up for ARP funds. **Page #18 \$8,262** and **\$4,144** Rundell Ernstberger Associates landscape architects Muncie Cultural Trail Phase 1. **Page #19 \$30,756** Calibre Engineering June services. **EFT \$103,670** Alternative Service Concepts legal fees paid for various lawsuits. **EFT \$206,751.16** Health Plans. **EFT \$52,863.85** Delta Dental. Craig opened the floor for any questions.

Ted Baker and Lola Mauer both noticed there were some invoices for 2020 on the claims sheet. Ted pointed out such as the one for Police Department from 7-24-20 is this a typo. Craig Wright no that is not a typo. Nathan Sloan, Muncie Chief of Police reported there was a disconnect between the maintenance company and our office, we were not getting the invoices and we had no idea they were not being paid. So eventually, they called the office wanting their money and we cleared up the situation.

President Gregory asked if anyone has any further questions. President Gregory entertained a motion to approve this week's claims. Lola Mauer moved to approve register of claims **351 Records** for a total amount of **\$4,081,492.89** as presented. Ted Baker provided the second. Motion passed by voice vote.
6. **Open Request for Proposals for a residential land parcel, Community Development Office:** Brad King, Community Development mentioned if you remember last week you opened up a response to an RFP for our office to use a land parcel to move a structure too. Do to no fault of the second respondent theirs was

153

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

not opened. Ted read what was written on the envelope "I did take it over at 3:50 p.m. on Friday 6-18-21 their office was closed. Therefore, I slipped the envelope under their door and had a yellow note that it was for the City Clerk and I emailed the City Clerk before slipping the envelope under the door so there is a hard copy as well. Enveloped was opened from Kreitl Property Group, LLC for proposed property address at 415-417 W. Main Street. Brad King asked that this be tabled until we have reviewed both locations and get with the moving contractor on which property works better for them.

7. **Muncie Chief of Police, Nathan Sloan reference construction employees parking within neighborhoods:** Brian Stephens-Hotopp reported he had asked the police department to help on some parking permits in some of the areas they oversee the permitting process. Due to some construction along Ashland Avenue, there has been some properties that have affected parking access. Trying to create a more formal application process for those that are asking for additional permits.

Chief Sloan mentioned what we are having an issue with people that need variances in their parking area due to construction or changes in their local parking. We are looking for a governing body such as yourself to hear these cases rather than us. In prior administrations, people would come in ask for a permit for this and that, and we were making the decision. I do not think it is good practice and I do not think it is very transparent and I feel it is a better idea to have somebody actually here on a case by case basis and have us explain how the problem occurred and then move forward that way. For your consideration, we would like to present to you and let you look over the document and see if that is something, we can get in the works. We are open to any changes.

President Gregory suggested they could review their paperwork one more week before starting the requests.

8. **Street Closing Application for Ivy Tech Community College:** A representative from Ivy Tech came forward to request approval to close Franklin Street between Adams Street and Charles Street as well as Charles Street from Liberty Street to High Street. On Wednesday, August 18, 2021 from 3:00 p.m. to 8:00 p.m. to Welcome back Students and have a party on the Plaza for both students and community. We will have our own security and no alcoholic beverages at the event. President Gregory entertained a motion. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.
9. **FYI - CSX Railroad closing three track locations for crossing repairs:** Donnie Wright, Muncie Street Department contacted my department to close three railroad crossings within Muncie on Tuesday, July 6, 2021 until Thursday, July 8, 2021. Ohio Avenue between Adams St. & Blaine St., Liberty Street between Powers St. & Hoyt Ave. and Elliott Street between W. 2nd St. and Willard St. to repair railroad crossings.
10. **FYI - Indiana & Michigan Power Company and their Sub-Contractor closing Snowmass at Jackson in Yorktown Meadows Neighborhood:** Donnie Wright, Muncie Street Department we received a phone call from the Indiana & Michigan Power Companies sub-contractor Timber Wolf Construction that they needed to close Snowmass at Jackson Street on Monday, June 28, 2021. My office requested that they wait until we had given the Board of Public Works & Safety street closure information. It was discussed to start on Thursday, July 1, 2021 however, the Foreman for the job contacted Covid 19 and they will not be able to start the job until after July 12th, 2021.
11. **Street Closing Application from Antioch Missionary Baptist Church 1700 E. Butler:** Christine Dillard came forward to request approval to close Butler Street between Macedonia & Turner on Friday, July 9, 2021 from 4:00 p.m. to 9:00 p.m. Celebrating Our Recovery Café' Muncie Hub Opening @ 201 E. Charles St. Muncie, IN come and enjoy learning about us with Games, Prices and Food. Music provided by #BBJB. President Gregory asked if there would be alcoholic beverages at the event. Christine replied no. President entertained a motion. Ted Baker moved to approve street closure as presented. Lola Mauer provided the second. Motion passed by voice vote.
12. **Street Closing Application for Ball State University for McKinley Ave. bet. Bethel & Neely:** Ryan came forward to request approval to close McKinley Avenue between Bethel & Neely on Monday, July 26, 2021 until Friday, August 13, 2021 for concrete and trench drain work at the traffic circle. Ryan explained that the closure will be after orientation and before the students return to campus. President Gregory

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

entertained a motion. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.

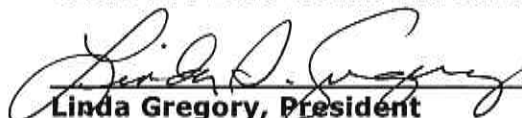
- 13. Public Hearing for the sale of city owned properties:** Zane Bishop representing Mayor Dan Ridenour reference the Board of Public Works & Safety conduct a public hearing on Wednesday, July 14, 2021 make findings and recommend the proposed sale of the properties listed:

Parcel Number	Commonly Known As
1116428008000	214 W. 5 th St.
1120207001000	W. 15 th St.
1115261002000	814 S. Hackley St.
1116230017000	311 S. Liberty St.
1116258029000	723 S. Liberty St.

- 14. Noise Exemption for Willie Johnson 904 W. Willard:** Mr. Johnson is having a Fourth of July celebration with Music at 6:00 p.m. and fireworks when it get darks and the event will be over at Midnight. President Gregory asked if there would be alcoholic beverages at the event. Mr. Johnson replied no. President Gregory entertained a motion. Ted Baker moved to approve noise exemption as presented. Lola Mauer provided the second. Motion passed by voice vote.
- 15. Adjournment:** There being no further business President Gregory adjourned meeting at 9:27 a.m.

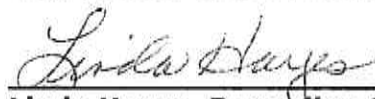
We will meet next Wednesday, July 7, 2021

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary

Lola Mauer, Vice-President


Linda Hayes, Recording Secretary