

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the May 26, 2021
5. Consideration Register of Claims
6. BSU Facilities Planning & Management Street Closure
7. Noise Exemption Authorization for Romie's 904 E. Willard
8. Acceptance of bid for Emergency Ambulance Purchase for the Muncie Fire Dept.
9. FYI from City Engineer, Brian Stephens-Hotopp
10. President Gregory asked a question to the City Engineer
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**June 2, 2021 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory - Ted Baker - Lola Mauer
4. **Approval of the Minutes for the May 26, 2021 Minutes:** President Gregory entertained a motion to approve. Lola Mauer moved to approve minutes from the May 26, 2021 meeting as printed. Ted Baker provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller began with an update on the previous week's question regarding a claim that required more information. The claim entailed Prairie Creek Reservoir payment to Dustin Clark for the sum of \$153.86. Wright stated Dustin went to Menards for some trim boards for the new office building.

Wright brought forth attention to item on **Page #7 \$15,000.00** and **\$23,700.00** paid to **Resolve Tech** for heat pump at Fire Station #1. **Page #13 \$5,000.00** paid to **Decade LLC** from Edit Funds for 90-day extension given for 2000 S. Tillotson location for new park. **Page #15 \$38,483.53** and **\$38,782.10** paid to Humana Insurance for Medicare Supplement Premium of Fire and Police Pensions. **EFT** amounting **\$107,510.97** for IU Health Plans.

Wright opened the floor for questions, President Gregory introduced her question regarding item on **Page #7** regarding the heat pump installation. The question proposed we whether this item could have been brought forth or quoted to the Board prior to installation. President Gregory added she is aware if amount is under \$25,000, it is not required to come before Board. President Gregory asks if this is unusual for this item. Wright stated it is not unusual for this to occur.

President Gregory asks if anyone has any further questions. No questions brought forth. President Gregory entertained a motion to approve this week's claims. Lola Mauer moved to approve register of claims **207 Records** for a total amount of **\$300,414.48** as presented. Lola Mauer provided the second. Motion passed by voice vote.

6. **BSU Facilities Planning & Management Street Closure:** Kelly Knable, Director of Construction at Ball State University is requesting closure of Martin Street from University Avenue to Ashland Avenue. The closure will begin June 7 for six weeks until July 17, 2021. Reason for closure is due to demolition along with replacement of east side of road, sidewalk, and installation of new street light poles. Acknowledgement from Melissa Pease, Deputy Chief of Police, David Miller, Muncie Fire Chief and Rhonda Clark, Captain of the BSU Campus Police. President Gregory entertained a motion to approve street closure. Ted Baker moved to approve Martin Street closure. Lola Mauer provided the second. Motion passed by voice vote.
7. **Noise Exemption Authorization for Romie's 904 E. Willard:** Willie Johnson, owner of Romie's located at 904 E. Willard Street is seeking noise exemption for outdoor graduation party. Event will begin at 7:00 p.m. President Gregory asked if there would be alcoholic beverages at event. Johnson answered there will be no alcohol at the event. President Gregory asked if there were any questions regarding request. Ted Baker if Mr. Johnson has spoken with neighbors regarding event.

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Johnson stated he has spoken with neighbors regarding event has gotten signatures from most of them. President Gregory entertained a motion. Lola Mauer moved to approve noise exemption as presented. Ted Baker provided the second. Motion passed by voice vote.

8. **Acceptance of bid for Emergency Ambulance Purchase for the Muncie Fire Department:** Dan Ridenour, Muncie Mayor informed the Board the City requires a certain number of ambulances in the city. An accident occurred involving of an out-of-town person crashing into a city ambulance. The Mayor is asking the Board to approve the purchase of a new ambulance so the city can continue operations. Three quotes were presented as follows:

Hoosier Fire Equipment Inc. 3863 N. Commercial Parkway Greenfield, IN 46140	Hoosier Fire Equipment Inc. 3863 N. Commercial Parkway Greenfield, IN 46140	Hoosier Fire Equipment Inc. 3863 N. Commercial Parkway Greenfield, IN 46140
\$206,573.00	\$219,500.00	\$181,251.09 2021 F-350 Ford

The Mayor stated they have not budgeted for a new vehicle. However, the department has developed a solution entailing line 4300 item labeled Equipment Maintenance and Leases totaling 1.366 million dollars. The mayor stated the department has only spent \$450,000.00 of total amount and would like to use some of the remaining balance to purchase vehicle.

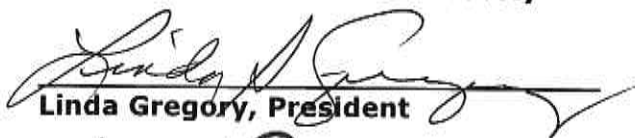
President Gregory asked if insurance has been processed for accident. Mayor Ridenour informed them the city is self-insured and we are in communication with the insurance company of the other individual that caused the accident. Due to the time sensitivity of the vehicle market, the department would need to reserve ambulance as soon as possible. Mayor Ridenour stated the city had budgeted 1.7 million in revenue for ambulance calls this year and they had surpassed the goal allowing them the opportunity to finance vehicle through this outlet if necessary. The city needs to reserve the vehicle to receive it within the next 30-60 days.

President Gregory entertained a motion to approve Vehicle Purchase. Ted Baker moved to approve Vehicle Purchase for \$181,251.00 Lola Mauer provided the second. Motion passed by voice vote.

9. **FYI from City Engineer, Brian Stephens-Hotopp:** Brian made a public announcement regarding Request for Qualifications (RFQ) has been sent out and posted through the Indiana Department of Transportation (INDOT). The RFQs are for three projects awarded to the city including: Tillotson Project from Jackson Street to McGalliard Road, Two Sections of McGalliard from Wheeling Avenue to Tillotson Avenue and Broadway/MLK Blvd to Muncie By-Pass for engineering consultants will be posted and the Street Department will be accepting qualifications through June 18<sup>th</sup> at 4:00 p.m. Committee will then review submittals and provide recommendation to INDOT.
10. **President Gregory asked a question to the City Engineer:** Linda relayed a question from a citizen concerning whether there was a way the public can view the street condition rating of their neighborhood and make request for road fixtures and such. Hotopp stated the GIS rating map is available internally and he will look further into making it accessible to the public. Hotopp adds the Capital Improvements Plan does in fact; prioritize roads that have the greatest need based on poorest condition. Roads have been grouped in segments for high efficiency and Briarwood is a road that has been included in these plans for the next couple of years.
11. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:16 a.m.

**We will meet next Wednesday, June 9, 2021**

**Board of Public Works and Safety**

  
Linda Gregory, President

  
Ted Baker, Secretary

  
Lola Mauer, Vice-President

  
Linda Hayes, Recording Secretary