

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the March 24, 2021
5. Register of Claims
6. Innovation Connector Contract to administer Covid Small Business Grants
7. Acceptance of Demolition Quotes
8. Flex space use for Vera Mae's
9. Application for Residential Handicap Parking 2012 W. 11th St.
10. Grant for Recreation Trail Easement
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MARCH 31st, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Ted Baker, Lola Mauer
4. **Approval of the Minutes for the March 24, 2021 Minutes:** President Gregory entertained a motion to approve. Lola Mauer moved to approve minutes from the March 24, 2021 meeting as printed. Ted Baker provided the second. Motion passed by voice vote.
5. **Register of Claims:**

Craig Wright, City Controller announced that this week's claims were written in a detailed manner and require no clarification on this part. Wright then opened the floor for questions.

Ted Baker, BOW member asks for a date clarification on **Page 10** claim is listed on 12/29/19. Wright stated he will follow up. Ted Baker also brings forth attention to **Page 5** and **Page 12** dates being the year 2020 instead of 2021. Wright corrects one and states the year is in fact 2021 and he will follow up on the others.

Lola Mauer, BOW member asks for clarification on the Arbitration on **Page 2** and asks if it is continuing. Wright states it is continuing on the negotiations on the Muncie Firefighters Local 1348 contract.

Linda Gregory asks for clarification on the GIS Mapping expenses listed on **Pages 12 – 14**. She asks if these are new and recurring expenses. Wright explains fees are divided between Community Development, Fire Department, Parks and Street Department. Brian Stephens-Hotopp, City Engineer approaches the podium to clarify. He states the county provides the GIS services and they pay for the licensing in order to access these resources. He explains in previous years the sum was combined into a lump sum instead of being divided into four departments. He explains the fire department uses it for fire hydrant location services and the parks department uses for urban forestry as two examples. Gregory thanks him for the clarification.

Gregory proceeds to a possible duplicate item on **Page 14**. She asks if these two items listed, the same are clerical error duplicates. Wright stated it is not a duplicate error.

Gregory asks if there are any other questions. President Gregory entertained a motion. Lola Mauer moved to approve Board of Works claims **229 Records** for a total amount of **\$208,371.71** as presented and discussed. Ted Baker provided the second. Motion passed by voice vote.

6. **Innovation Connector Contract to administer Covid Small Business Grants:** Gregory asks if there is an update on item. Ted Baker clarifies that the Innovation Connector will receive no funds through this grant pass-through transaction. The transaction is used to assist Community Development award the grants.

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- 7. Acceptance of Demolition Quotes:** Gretchen Cheesman requested the following demolitions be awarded to:

901 E. Jackson	\$16,250.00	10 Dumpsters	Fredericks Services
2402 S. Beacon	\$1,693.05	103.68 cubic yards	DP2 Construction
4324 S Madison	\$3,524.15	76.68 cubic yards	DP2 Construction
708 E. Seymour	\$2,800.00	1 Dumpster	SBI
1112 S Franklin	\$3,400.00	3 Dumpsters	SBI

President Gregory entertained a motion. Ted Baker moved to accept five demolition contracts/quotes as presented. Lola Mauer provided the second. Motion passed by voice vote.

- 8. Flex space use for Vera Mae's:** Brian Stephens-Hotopp, City Engineer explained the request is a follow up to last week's previous request for renewal of annual flex space use. Hotopp request approval for Flex Space renewal Application given to Vera Mae's. Gregory explained resolution resulted in the discontinuation notice of intent for those individuals who successfully applied and used flex space in previous years. This does not apply to new applicants. New resolution will be used to streamline and simplify the process for regular applicants.

Gregory entertained a motion to approve Flex Space Renewal. Lola Mauer moved to approve flex space renewal for Vera Mae's. Ted Baker provided the second. Motion passed by voice vote.

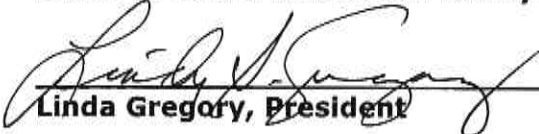
- 9. Application for Residential Handicap Parking 2012 W. 11th St:** William Chambers, Street Department explained that Betty Sorrel applied for handicap parking spot and provided images to the Board. Chambers suggest handicap parking be in place due to limited accessibility to her house. Gregory asked if there are any questions at this time. Gregory entertained a motion to approve handicapped parking. Ted Baker moved to approve residential handicap parking as presented. Lola Mauer provided the second. Motion passed by voice vote.

- 10. Grant for Recreation Trail Easement:** Brian Stephens-Hotopp, City Engineer stated a Levee Trail the Muncie Sanitary District was working on has been approved by DNR. The DNR request length of trail be dedicated as recreational easement. The City of Muncie will be granting easement (not owned by Muncie School Corp) for recreational use and contract has been prepared and written by City Attorney and approved by all parties. Gregory entertained a motion to approve Grant for Recreation Trail Easement. Ted Baker moved to approve Recreation Trail Easement as presented. Lola Mauer provided the second. Motion passed by voice vote.

- 11. Adjournment:** There being no further business President Gregory adjourned meeting at 9:14 a.m.

We will meet next Wednesday, April 7, 2021

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary


Lola Mauer, Vice-President


Linda Hayes, Recording Secretary