

## **Muncie Fire Merit Commission**

### **December 11, 2025, Regular Meeting**

The meeting was called to order at 6:09pm by President, Andrew Dale.

**Members Present:** President, Andrew Dale, Vice President, Linda Gray, Secretary, Qiana Clemens, Kevin Coley and Mike Whited.

Others present: Chief, Daniel Burford, Attorney Mark Ervin, and Samara White.

#### **Approval of the November 13, 2025 Meeting Minutes:**

A motion to approve the November 13, 2025 meeting minutes as presented was offered by Vice President Linda Gray and seconded by Commissioner Kevin Coley. The motion was approved unanimously.

#### **Chief Daniel Burford:**

Chief Burford reported that all probationary firefighters have successfully completed their EMT training and are now certified, fulfilling the requirement to obtain certification within their probationary year. He also presented the Merit Commission with the recruits' six-month evaluations, noting that all are performing well. Their battalion chiefs speak highly of each of them, stating that they are integrating effectively into their assignments, and the department is very pleased with their progress.

Chief Burford further stated that Mrs. White prepared a substantial list of certifications and recertifications recently earned by department personnel, and these were presented to the Commission for their review.

As the next item of business, Chief Burford informed the Commission that a Firefighter/Paramedic has submitted his resignation and will be leaving the department at the end of the week, having provided one week's notice. Rumble has accepted a position with the South Madison Territory, making him the third firefighter to leave for South Madison. Chief Burford advised that the department has another Firefighter/Paramedic lateral transfer candidate who has successfully completed all required steps and meets the department's standards. He requested that the Merit Commission extend an offer of employment to Seth Clevenger. Commissioner Qiana Clemens made the motion to approve the offer, and Commissioner Kevin Coley seconded. The motion passed unanimously.

#### **Attorney Mark Ervin:**

No business from Attorney Mark Ervin.

#### **Rules and Procedures Release:**

President Dale stated that the Rules and Procedures have been updated and expressed his appreciation to everyone involved for their teamwork and contributions to the revision process.

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**Adjournment:**

A motion to adjourn was made by Secretary Clemens at 6:15p.m., seconded by Vice President Linda Gray. The motion carried unanimously.