

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for December 10, 2025
5. Register of Claims
6. Office of Community Development, Contract Award for HOME Unit Inspector
7. Village Promenade Street Closure Request, Carey Grimes
8. Public Comments – Jerry Wise
9. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
DECEMBER 17, 2025
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 a.m.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for December 10, 2025:** President Ted Baker entertained a motion to approve. Linda Gregory moved to approve minutes from the December 10, 2025 meeting as printed. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
 - ✓ Page 4 \$40,714.46 Indiana Michigan Power traffic signals & street lights.
 - ✓ Page 8 \$267,946 & 264,482 Penn Care EMS 2 x 2026 Medix MSV ambulances.
 - ✓ Page 15 \$19,257 & 42,502 Clark Truck Equipment MVH 2 x hydraulic system repairs.
 - ✓ Page 15 \$33,988 Center Township LR&S public sidewalk replacement Emergency Housing Facility.
 - ✓ Page 16 \$41,000 Muncie Innovation Connector EDIT sponsorship.
 - ✓ EFT \$181,533.92 UMR
 - ✓ EFTS \$308,762.66 UMR

President Ted Baker raised a point of transparency regarding a claim from the Muncie Innovation Connector which is for \$41,000 designated for sponsorship and ongoing support drawn from the Mayor's EDT Fund. Linda Gregory moved to approve register of claims of **292 Records** for a total amount of **\$1,414,995.20** as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
6. **Office of Community Development, Contract Award for HOME Unit Inspector:** Gretchen Cheesman, Director of Community Development, presented a request to award a contract to Cooper Sprague. The purpose of the contract is to secure an NSPIRE Inspector for HOME units, as the Department currently lacks a HOME Coordinator. Cooper Sprague is NSPIRE (National Standards for Physical Inspection of Real Estate) certified and will conduct the necessary inspections. The contract is calculated at \$125 per inspection. Clarification on NSPIRE which is the new HUD standard for inspections for public housing, HOME, and all HUD assisted units, primarily concerning habitability. Linda Gregory moved to approve the contract. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
7. **Village Promenade Street Closure Request, Carey Grimes:** Carey Grimes, General Manager at the Village Promenade, requested approval for an intermittent street closure to allow roofer to use a crane to replace the roof on two of their buildings. The location of the closure will be North Street, specifically the south side of the building between Ball State construction and the Village Promenade buildings. Permission to use the adjacent lot for the crane was secured from Ball State (Chris Paladino). The work is anticipated to be intermittent potentially finishing in April. The roofer indicated they would need the

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crane again the following Monday. The request was made on short notice and the formal paperwork has not been filed nor has proper signatures been obtained but the application will be submitted once complete. The Board decided to grant blanket approval for the intermittent closures. The only concerns were regarding public notification. Grimes committed to notifying residents and their parents, contacting the Ball State Daily Newspaper, and having the roofer provide a day's advance notice. An A-frame sign indicating "intermittent closures *this period to this period*" will be posted on both ends of the street. Linda Gregory moved to approve the street closure request (with the understanding that paperwork would follow). Lola Mauer provided the second. Questions called. Motion passed by voice vote.

- 8. **Public Comments:** Jerry Wise inquired about the lease agreement regarding the Village Promenade parking garage. The garage, which was built by the City, was recently purchased by the Village in October. It was noted that this means the property has transferred possession to the Village and is currently fully occupied, unlike past conditions where it was used for City parking (Monday through Friday, 8:00 a.m. to 4:00 p.m.)
- 9. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:11 a.m.

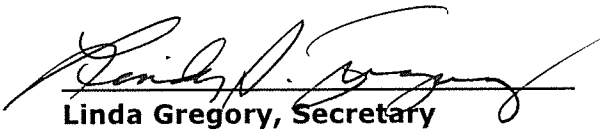
A reminder was issued that the next two meetings will fall on Tuesdays in observance of the Christmas Eve and New Year's Eve holidays.

We will meet next Tuesday, December 23 at 9:00 a.m.

Board of Public Works and Safety


Ted Baker, President


Lola Mauer, Vice-President


Linda Gregory, Secretary


Lacey Jones, Recording Secretary

Board of Public Works & Safety meetings are streamed on the City of Muncie Facebook page and archived on its YouTube page:

Facebook: <https://www.facebook.com/people/City-of-Muncie/100069317225158/>

YouTube: <https://www.youtube.com/@city.of.muncie>

Website: <https://www.muncie.in.gov>

Appointing Authority Disclosure:

Mayoral Appointments:

- Ted Baker – Current Term: 01/02/2024 – 12/31/2027
- Lola Mauer – Current Term: 01/02/2024 – 12/31/2027
- Linda Gregory – Current Term: 01/02/2024 – 12/31/2027