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Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, November 18, 2025

City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from October 2025 Park Board Meeting
- (5) Superintendent Report – Carl Malone
- (6) Trash Collection Update & Agreement – Jason Donati, Muncie Sanitation
- (7) Prairie Creek Report –Misty Raines
- (8) Friends of Prairie Creek
- (9) Old Business
 - Water company meeting
- (10) New Business
- (11) Action Items
- (12) Public Input – (3) minutes limit – Please state your name and address.

*** Next Park Board Meeting – Tuesday, December 16, 2025 (6:00 p.m.) - City Hall Auditorium**



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Superintendent Report

Tuesday, November 18, 2025

IPRA State Conference was held Tuesday, November 11 – 13th, 2025 at the Horizon Center in downtown. The purpose of the conference is to provide an opportunity for networking with professionals from around the state. Our team consisted of eleven Park's employees participating in a variety of Parks and Recreation workshops. We also provided shuttle transportation to and from the overflow hotels.

Westside Park

- DNR Construction Floodway Permits for the basketball court reconstruction have been submitted

Riverview Park

- Restroom renovation construction work is near completion.
- Splash pad water shut-off needs to be installed.

Trash collection Update

- Jason Donati from Muncie Sanitation will present

Muncie Teen Internship Program

- We conducted our feedback meeting on Friday, November 7, 2025

If the Parks Board have any questions, please feel free to contact Carl Malone at the park office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation

Muncie Park & Recreation Board Meeting

November 18, 2025 6 p.m.

City Hall Auditorium

1. CALL TO ORDER- Brad Marshall called meeting to order at 6:00p.m.

2. PLEDGE OF ALLEGIANCE – All stood for the Pledge

3. MOMENT OF SILENCE – for Delaware County Sheriff's Corporal Blake Reynolds who passed on November 12, 2025 while assisting a broken down semi. Blake was a valued member of the Delaware County Sheriff's Department and this is an unfortunate and tragic loss for them and his family. We would like to take this moment of remembrance for his family and all of those affected by that loss.

4. ROLL CALL- Present were Brad Marshall, Shannon Powers, Mark Ervin and James Lutton. Chandra Parks arrived late due to a schedule conflict.

5. APPROVAL OF OCTOBER BOARD MINUTES

James motioned for the approval of the October minutes as presented. Motion was seconded by Shannon Powers.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

6. SUPERINTENDENT REPORT – Carl Malone, Superintendent

The sound was not recording on the YouTube broadcast. See attached Superintendent Report.

Brad stated for those following at home, we apologize for the technical difficulties. But I think we're back in business now.

Carl continued with his report. Our Muncie Teen Internship Program, we're trying to gear up for 2026. We kind of realized some areas where we fell short this summer. And we've made some comments on what we like to do to try to rectify that going forward and getting started with early planning is one. And then identifying our fiscal body person or persons, organization 501c3. And then give us an early start on just what we're looking for in terms of our leads. A lot of the problems were kind of right in that area of

supervision our young people. So, we want to get a good start on that. We're looking forward to having another solid summer program.

Carl asked if there were any questions for him and James asked if the reconstruction of the basketball courts was just a resurface, or is that complete overhaul. Carl replied it's going to be a complete, tear out. As it sits right now, the existing courts hold a lot of water the way it sits. In order to fix it, I think Dave will speak a little more to that in terms of the physical part of the surfacing itself. But being that we got the money already invested in the skate park, and we're soon to have some work done in our playground area and the softball diamond, we kind of want to bring everything full circle. The basketball courts is our next 2026 project to be done.

Brad asked if there were any other questions for Carl and there were none.

7. TRASH COLLECTION UPDATE & AGREEMENT – Jason Donati, Muncie Sanitary District

Brad addressed the Board and stated he thinks everybody's got a copy of this agreement. Mr. Jason, if you just want to give us the bullet points and kind of talk about what we got here.

Good evening, board. I'm Jason Donati, Superintendent of Sanitation and Recycling for the Muncie Sanitary District.

What we have before you is an offer to do an interlocal agreement between the Muncie Sanitary District, the City of Muncie Parks Department, and Muncie Public Works. The whole concept of the interlocal agreement is to offer that our department, Sanitation and Recycling, will take over trash and recycling options in all of the parks in the city of Muncie, as well as any pocket parks that are along the Greenway and those types of areas, or basically any assets or inventory that the parks is currently maintaining. We're offering to take that over. I think that might include the Buley Center, Ross Center, Boys & Girls Club, and Tuhey. So very specific facilities that you currently maintain as a parks department. But the offer is that we would take those over and would maintain the toters at those locations. Some of those locations might get dumpsters. We have three-yard dumpsters that we can set up in an ideal scenario in some of those locations. And then in exchange, we would receive the 2020 truck. It's a leach packer. I think it's 10 and 1 half yards that the parks department owns and operates. We would receive that truck in that agreement.

And the terms of the agreement are in there. The clauses that would determine if it needed to be terminated are in there. I would defer any of that to your attorney.

This is basically a draft that our attorney put together. And it's my understanding that in order for this interlocal agreement to be entered, our board would have to pass the resolution, which we have the draft here. And the Department of Public Works would have to pass a resolution. Then we could enter that agreement. So that's my understanding of it. But I'll defer to Mark or anybody else that might have a better understanding of that.

Jason asked if the board had any questions, thoughts, concerns, or suggestions and there were none. Brad stated he didn't have any personally. He thinks this is a good opportunity for some departments to work together. It certainly takes a load off some of our guys and utilizes a resource better for you guys as well. He thinks Jason summarized it well, is that we, as a board, we can approve and recommend this. And then it comes before the Board of Works for their final approval.

James motioned for the approval of the recommendation of the interlocal agreement for trash collection. Motion was seconded by Shannon Powers.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Jason stated he was going to add to what Carl had mentioned as he met with Carl and Misty. Within this agreement too, MSD is still offering the ability for disposal. Because currently, the way it works, we cover up to \$52,000 worth of disposal a year for the Parks Department. This agreement allows you to still utilize those funds. And after speaking with Misty and Carl, you could utilize that amount for park projects, for storm cleanup, those types of things as well. It's just a matter of them communicating with me and letting me know if they needed to take something to the dump. And I just OK it through the dump. So, you still have that ability to get rid of some of the material you might need to get rid of. And I also told them and assured them that we would help with special projects.

An example is Iron Man out at the reservoir. I staff Iron Man, or at least I have for the last three or four years, with two shifts of my crew, helping with recycling and trash and those types of things. And then helping with any other special projects that we could help with. Overall, I think it's a win-win for everybody.

Brad stated he didn't think that \$52,000 disposal had ever been formalized before either. It was kind of just an agreement. Jason added, it was more of an agreement that our administrations had come up with. This formalizes that as well, too, which is good. I appreciate your time in considering this, and thank you.

8. PRAIRIE CREEK REPORT – Misty Raines, Superintendent of PCR

Misty stated she has several updates for you all. Since I was up here last, a lot has changed as far as our focuses and things that we have tackled on the property.

Since October 31st, the campground is shut down for the season. And since then, a lot of our maintenance team has been focusing on dock removal. At this point in time, we have 18 of the floating pier slips left. We still have several more to tackle with the wooden piers. As of Monday, we were able to get out, I believe it was 33 more of the wooden docks. And that's in addition, I believe, in total, we have removed a little over 77 thus far and plan to tackle much more.

This has been accomplished with our Prairie Creek utility team, which at this point in time is five people, as well as the City of Muncie Park staff on days that they have been

able to assist outside of their obligations. In terms of the ones that we have removed, we have started at the docks nearest to the sailboat club because those were steeper, a little bit harder to tackle, and we were able to do that. We have been utilizing our tractor and a piece of equipment that we have referred to as a boom to make a lot of this process a lot easier on the folks helping us out.

There's a lot less manpower that needs to be invested with the utilization of this equipment, as well as the pontoon that we have been utilizing to help relocate the floating piers. We do need to make a repair to our boat, the pontoon that we have been using, and it was sent in for repair today, so we will be getting an estimate on the cost that it would take to repair that. We believe it is an issue with the motor.

Carl and I have briefly talked this morning about that, so that's put a slight pause in the floating pier removal process and the transport process, but it does not really deter much of our wooden pier activity. That has been what our utility team has been focusing on for the most part.

At this time, the boat launch is closed for the remainder of the year until the beginning of the next recreation season. All of our facilities with restrooms and water outside of our main office have been winterized. That process took place over the span of the last several weeks, including the campground, the campground restrooms, the boat launch restrooms, and the beach facilities.

In the time since we've chatted last, I know that Carl has mentioned the Indiana Parks and Recreation Conference. It was a three-day conference spanning from November 11th through the 13th, and it was my first time attending. I came back with lots and lots of information. Some of it I will be emailing to you guys in the next several days.

Some of this includes vendors that Carl and I can utilize in the future for future projects, other areas of funding and grant access, a lot of the education sessions that I attended as well as Carl and the rest of our staff attended as well, focused on different areas of the park system and management, whether it is from the director's position or maintenance sessions or educations on funding. So that was very beneficial for our team and myself, and I was quite excited to bring back the host of information that I was able to gather. In the next several weeks, docs are still going to be our primary focus as far as what our staff will be tackling.

After we get the majority of the removal done, we will have some assistance in making repairs to some of the walk boards and deck boards for next year. In the meantime, I've also been looking at procuring training opportunities and meetings with the slower season for the office. We've been going over leases for docks and campsites as well, and we have been collaborating with legal for updates or things that we would like to see in the future for some of the wordage in the rules as well.

That is still in progress. We have meetings set up. I've made contact with some of our Muncie law enforcement officers and conservation officers and hope to reach out to several more to talk about law enforcement at Prairie Creek and how we can be supported in the future.

That's one of the meetings that I have yet to put a date on, but I've been looking to get a date for. I will be meeting with the Sailboat Club this week and the Coast Guard Auxiliary for future training opportunities for the next recreation season as well. When it comes to boating safety, boating education, as well as vessel inspections, that would be a free service that the Coast Guard would offer, and they would help anybody who would like to have their vessel inspected to make sure that it's up to code, that it is safe, and that they have all the equipment that they would need on their boat.

We're having some of those beginning conversations in order to get that scheduled for next year. I've also reached out to one of the DNR wildlife biologists for District 4 to talk about the lovely geese that we have inhabiting the park. I know that that is something that over time I've gotten some complaints about, and we're trying to figure out how to mitigate that for this upcoming year.

We're trying to get a game plan early on that. Outside of that, I've met with members of the Muncie Sanitary District and the Recycling Center to make some adjustments to a lot of our facilities and the amount of waste that we have and some of the materials that we are looking to dispose of, especially with some of the older tires coming off of some of these wooden docks. We're trying to come up with ways that we can dispose of these materials properly and efficiently.

Outside of that, I know I've thrown a lot at you all. Do you guys have any questions so far? I think that sums up the majority of what we have tackled and are looking to tackle in the coming months. If you guys have any questions, please let me know.

James asked are there plans to repair the pavement where the dumpsters are? Misty asked if he was talking about the ones in the North Shore Campground, and James replied, yes. Mindy replied that is something that we have put a Band-Aid on towards the end of the camping season. We had some millings left over that we utilized and packed in with our tractor. It was a Band-Aid solution with the winter months upcoming. It's not a conversation that I've had directly yet. Our team, we have brainstormed ways to repair that. I think it would be a more in-depth process than what we've done so far. We've packed millings in and have tried to flatten it. I don't believe that that area, when it was originally paved, I don't think that it was meant for the dumpsters to be there and for the vehicle that picks it up. I don't think it's able to handle that very well. I can look into that further. I've had conversations here and there about what we can do to mitigate it. Nothing's set in stone yet. James interjected, or possibly relocate them? Misty replied that would likely be one of the solutions that we could proceed with. There are other locations around that campground that we could place them. I can look into that further. James added as long as we don't create that situation somewhere else.

Shannon asked about security at the bathrooms in the campgrounds. Misty replied, we have been working with Security Pros for this process. We actually have Sam here with Security Pros today as well. We have been collaborating on this process. There have been lots of moving parts in this. I know that we have had some ordering situations in the procurement of the cradle point that is needed. We've run into some bumps on the

road with some of the subcontractors. I would like to invite Sam up if you would like to speak on this a little bit more about some of the technical solutions.

Sam addressed the board stating he's shared a few details trying to order the wireless internet for that bathroom at the campground. There is a pending invoice from Verizon for the hardware. Basically, we just need to get a purchase order or a credit card from Prairie Creek to get that purchased. The alternative is to have us purchase it and bill that separately to get it done quicker. It's a month's old invoice we've got. I can reshare it if needed if a purchase order basically through Verizon for that hardware to get delivered. Shannon asked is the project going to be ready to go for this 2026 camping season, and Sam replied it will. We're kind of half installed. We basically put locksmith work on the doors already. We don't like to install the remainder of it until the internet is there because it's kind of not ready to use basically or train everyone how to use that system. The very last step is getting that cradle point ordered and there is an invoice ready for that. Sam asked if hey would you like him to try and bill that separately? It's kind of a confusion with Verizon specifically. Getting a purchase order or credit card is the easiest way but typically we don't directly order them. We can kind of make a compromise for this scenario if it's fastest. I can update Misty more later on. Brad stated they can probably talk to Misty and figure out what the best plan is there. The very last step is getting internet.

PRAIRIE CREEK EVENT APPROVALS:

Misty presented one event for approval.

Misty stated she had Ashley Hunter here and would like to ask her to come up and give some more details on it as this was not an event that landed on her desk.

Ashley Hunter stated she and her husband run Adventure Race. Basically, you go out in the woods for however many hours, and try to find flags. You're on foot, on mountain bike, and then on canoes. Prairie Creek actually hosted one of these back in October 2021. It's been done before. We live here in Muncie. We love to do this. We've taken our kids on a few adventure races and want to do a four-hour event in the fall of next year. I sent in my application for Sunday, September 27, 2026. We're really wanting to encourage families with younger kids to be able to use the mountain biking trails, be out on the water and canoes and then whatever portion of the park that is allowed to have foot traffic. We would like to have everybody see as much of the park as they can with the limitations of however old their child will allow them to go in four hours. It's not exclusive just to people with children. The adults get dinner, but we are really wanting to encourage people to get out, enjoy the outdoors. In the application there's a question about liability insurance. We do have an insurer, but they won't provide the Certificate of Insurance any sooner than six months in advance of the event. My main goal tonight is just to get the date secured. So, if we can even get like a preliminary OK on that, I would feel a lot better about trying to plan this event for September. We definitely will have liability insurance. It's \$1,000,000 per occurrence and \$4,000,000 aggregate. There were some questions about security. We're not sure how many participants we'll have. We'd love to have at least 50. I don't think we're going to have a lot of spectators because if you know anything about adventure racing, people are all over the place and

there's not really a place to stand and try to watch how a team is doing. The liability insurance is through the United States Adventure Racing Association. They have a pretty good policy. I think most of the time any of these races take place, they use that policy. One part of the race that we were thinking about and really what I would love to do is a little bit of trash pick-up along the way. Like probably give an Oscar the Grouch award to whoever can accumulate the most trash along the way as part of the race. We were probably going to start the race like 1:00, so to go 1:00 to 5:00, but we would need time for set up and tear down. We won't have a lot of equipment. We'll have to get the canoes in. And then usually we set flags. We need time to set flags throughout the park beforehand. We'd probably be doing that the day or two before.

Brad asked if there were any questions for Ashley and Shannon asked where their hub will be. Ashley replied they'll probably be a few hubs. We will take off from the beach on the canoes. And then the way adventure races usually go is you look at the map and try to figure out how do I get to the next thing. Then for the bikes we've talked about up at the bike trailhead, I'm not 100% sure if all the bikes would fit there. There's also that area that's a parking area at the most northern part of where the bike trails start. That was a consideration. I know the people who live right across from it. I've also considered asking them if we can have people park bikes there. We're still kind of going through some of those logistics. I know the ATV and the horse trails are closed. I'm really bummed about that. I don't know if that's still going to be that way and the fall of 2026, but that would also be a place if it opens. It would be nice to be able to have foot traffic there from the race. So, I'll stay tuned on that piece.

Brad asked if there were any additional questions for Ashley and Shannon asked if they will have any vendors. Ashley replied they are not planning on having any food vendors or anything like that. They probably will have some snacks and drinks that they provide as part of the race, but no other vendors.

Brad asked Misty if they had any conflicts with the date or time and she replied she wasn't sure. She knows the Ruble Triathlon is sometime in September but she will check. Ashley added if the 27th is already spoken for she thinks they should be able to go with September 20th. Brad said they will double check the dates. He added he thinks everyone is aware of the ATV and horse trail closings. That's something we can reach out to the water company to see if we're going to allow any foot traffic or what the options are if there's special event approvals. Also, we've got the Red Tail Conservancy and the Cardinal Greenway there. So, I don't know if you planned on or looked at using those areas as well that are adjacent. Ashley replied those require extra permissions. She doubts The Red Tail would want us tromping through there. She doesn't know if there's a way to go around the Cardinal Greenway. She inquired if we were thinking about having racers on the Cardinal Greenway, would we need to get their approval through another meeting? Brad replied, they've got a separate board and he doesn't know what their approval process looks like, so she should reach out to them. The other one that I know we use on the triathlons is the Sail Club who has always been really helpful in helping manage some of the safety on the water. I know we've got a representative here and it would be great for you to meet with him and talk to see if they'd be interested. And Jason from the Sanitation Department is here as well to discuss the trash pickup as well.

Brad stated he thinks the board can probably conceptually approve the event. It sounds like Ashley has got the pieces in order. There's a date conflict we can adjust as necessary. He asked if there were any other questions and there were none.

Shannon motioned for the approval of the Adventure Race as presented with a possible backup date of September 20th if there is a conflict on the 27th. Motion was seconded by Mark.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad stated he wanted to give kudos to the guys that are out there working on the docks. I went out yesterday, saw those guys working. They're working late hours and cold water and really doing a good job getting that stuff out of there. I really appreciate that team. Not only team at Prairie Creek, but the team that Carl has dispatched out there as well. They're doing good work.

10. FRIENDS OF PRAIRIE CREEK – Charlene Moore

Charlene was not present. Brad stated she did reach out to him saying they're still working on some details for the potential Christmas party, like tentatively a date of December 20th, but details still pending there. I assume they'll work with Misty on that.

11. OLD BUSINESS –

Multi-Use Trails at Prairie Creek – David Heilman, Flatland Resources

Brad stated David provided some additional information to the team this last week and he's here to present and answer any questions.

David stated he emailed Brad a couple of attachments and Brad stated he sent them to the rest of the board.

David stated per our last conversation, I believe what I was tasked with doing was first providing a letter of support or financial commitment from the Mayor of the City of Muncie for the project. In the original grant application there was a financial commitment letter provided by the Mayor. It was actually written for a total of \$97,000. Since then we have found as I spoke about in our last meeting, Ball Brothers Foundation money. We helped write a grant. They provided some matching funds for this project as well as the in-kind opportunity where a barrow pit would be utilized on Prairie Creek Reservoir property to save on hauling costs needed for the material needed for the trail. That's why now that number for that match or the commitment the city needs to provide is now less than \$20,000. I spoke with the Mayor, he felt like this letter was still enough to show his support and commitment for the project financially.

David asked if there were any questions and Brad replied the other item we had was some more details on the bridge crossing. Your e-mail summarized that pretty well. Maybe not the best solution, but I think it gives us a path to look for other sources and continue in the future to improve that multi-use trail around the reservoir.

Brad asked if there were any other questions from the Board and there were none.

Mark motioned for the approval of the multi-use trail moving forward. Motion was seconded by Shannon.

Vote was taken by all Board members present. Motion carries. Motion approved by a 4 – 1 majority. The one dissenting vote was James Lutton.

Westside Park – David stated as Carl mentioned we did receive the construction of the floodway permit for the basketball courts at Westside Park. There were no special conditions within that permit. He addressed James' earlier question stating this will be a full replacement of the stone base and the surface itself as Carl said. And I'm sure you guys have seen those courts hold water and resurfacing it won't stand up. Carl, the Mayor or whoever else was a part of those conversations had the right idea that those need to be rebuilt for longevity's sake and for them to be able to utilize in the fullest capacity. Brad asked how long the permit is good for and David replied two years and then you can get a one-year extension. So, they technically have three years to do the project.

Shannon inquired if those are two courts and David replied there are two full courts plus that kind of side court, which is a full court too, but it's not part of the plan. Shannon asked if we're going to redo all of those courts and David replied yes unless the City or Carl choose to do otherwise. The plan or what we submitted a permit for was to cover all three.

James asked if it would be all basketball or basketball/pickleball and David replied that will be up to the City. Brad added that's something we're still working through with proposals and what Carl's working on. But the main thing was getting the permits approved.

Shannon asked if this will handle all of the plumbing issues around it and David replied it will be regraded and they will slope it properly so surface drains shed off to the edges and then down the hill to the river. James asked if it's just an elevation relocation, same place, just lifting and regrading and David replied that's correct. It'll be minimal changes and the grading.

MLK Dream Team – David stated a couple years ago or a year ago they got a grant from the Ziegler Foundation to make some improvements on their Walk of Fame at Heekin Park. We went through the process, signed an MOU with the City of Muncie so that they could use their funding for these improvements to install a gathering space along the trail. And then to install a park sign out near Memorial Avenue just to help invite people in and to let them know that the Walk of Fame is there as it's kind of hard to see from the road. The gathering space is in and looks great. We will be installing some benches and I've been working with Ed and Susan Fisher with the Muncie Public libraries on the location of those benches on the gathering space pad and then the sign we're working with Carl on getting that installed next year.

The Ziegler Foundation is interested in more projects or another project related to the MLK Dream Team Walk of Fame and the gathering space. We are working with the

Dream Team to come up with potential grant request to improve that space even more. They're really happy with what they've been able to accomplish today and are looking to further enhance that space. Their grant round is early next year so the soonest anything would happen would be late 2026, early 2027.

Shannon inquired about the type of material used for the benches and David replied they are a standard metal park bench.

American Water – Brad stated we did have another meeting this week that was hosted at Prairie Creek. The Water Company and their team came up. Mark and myself were board representation at that very positive meeting. The water company was very impressed and enlightened on what was going on at Prairie Creek, the facilities that we've got, the work we've done, several of them had not been there so didn't understand fully and really a walk and see out there. Misty and the team did a good job hosting them. Facilities looked excellent, clean, welcoming and prepared for them. This meeting was specifically about boating in the water. The first meeting as I mentioned was about campgrounds.

The third meeting will be focusing on building the stewardship committee and where that moves forward to get additional community engagement and building some visioning for Prairie Creek. A lot of conversation on water boat usage, water quality, docks, ramp access, a lot of details there. One of the pieces that I pulled out of it was that at this time they don't see any changes in their requirements for the number of boats out there, no more, no less. So that's currently the intention that we're going down. They haven't formalized that in a proposal yet, but that's all the conversations we had, that it looked positive. Still evaluating the water usage and some of the things that have been brought up and talked about here, types of boats, speeds, things of that nature.

The other thing that they are wanting to work with us on is some boater education around idle zone, no wake areas, specifically near the shore where you've got an opportunity to stir up the low water, the subsurface in the lake. Looking at some different options there that they're wanting to support and wanting to help us with. Overall it was a positive meeting. I think we're starting to build a good relationship there. Not that it was bad before, but it just wasn't there before. So, there's a lot more communication than there has ever been with the water company and they're starting to realize all the work we're doing and wanting to partner with us to continue to improve Prairie Creek.

Shannon asked if there were any meeting minutes and Brad replied the meeting was actually last night so I don't think anybody's formalized minutes. He stated he has his personal notes and he'll share those with the board, but outside of that he doesn't know if they'll publish or have any official minutes. Mark interjected there was no official action taken as it was more of an exchange of information. Brad stated there was a lot of education on both sides, understanding what they're looking at and what we experienced and what we're dealing with as well. They were complimentary of the floating docks. They would really like to see that to get away from the shore exposure and foot traffic and boat traffic in those shallow waters and help push that out some. They are excited to see us continue to use those.

James asked where we are with the new dump station and Brad replied it is still in the works. Adam and his team with Sanitary District are working on designing that. They have still been vague on the requirements. They require it to be adequate for the number of campsites that we have. They've not said 50, they've not said 500. So, there's not been a defined answer there. Adam's still working on options. They did talk about is there a short term or an interim to allow us into the 2026 season and what that looks like, but I think that will probably be more defined by the third meeting.

James asked if he could make a motion that we move forward with trying to figure out the cost of the capacity where we're at now and Brad replied he had some preliminary numbers from Adam and if current number of campsites it was about \$100,000 for the install of the dump station and the tanks associated with that. You can run the math, it's less if there's less. But the dump station itself, which would be where the campers can pull up, have it graded, have proper washout, meet all the current codes, just the dump station itself was about \$20,000. And then the additional \$80,000 is for the tanks and the install and the pieces associated with the tanks.

James asked if they can form a committee to start working on trying to find funding for this, or is that already being done. Brad replied he doesn't know that that's been done yet. I think that's something we could probably start to look at, our vision and some of these ties into our five-year plan. What we're going to include for the vision of Prairie Creek into the five-year plan, I think is a good place for that to go. James stated 2026 is going to jump on those pretty quick and I think we need to be very proactive with this. Brad replied we can definitely put that on the agenda for next month so the individuals here can look at the committee, maybe a visioning team for Prairie Creek, not only for the campsite but also just for the general five-year plan because that's coming upon us quickly too as the five-year plan. So, we want to make sure we incorporate that. James added he would like to nominate Mike Foster to sit on this committee when we organize it. Brad stated let's try to get some ideas together on how that's going to work and what that looks like. We certainly want to include the Sail Club if they're interested and Friends of Prairie Creek. It'd be great if we could have some fishermen on there because I know that's been a topic. James interjected the campsite should be primary because it's affecting them that doesn't affect the Sail Club. Brad replied he thinks we could roll this into a visioning for Prairie Creek as a whole is where I think our committee should go, but have a heavy representation from the campground and the members that are relevant. James stated he was meaning a committee for the septic tank or maybe it will be a sub-committee. Brad stated we'll get that on the agenda for next month and we can try to formalize that and figure out what that looks like.

Shannon asked with this in mind, with this type of process, are we looking at a city sanitation truck still coming out to the dump site and filling it up and then bringing it back to sanitation? Brad replied currently that's the preferred method of the American Water company. There's some other opinions that would be different solutions, but right now that's still their preferred method. James asked if that's like \$100,000 versus \$1,000,000 and Brad replied if we piped it, it would be millions of dollars. But if you had a mound system or another onsite treatment, the septic tank facility, it would be in that \$100,000 as well but it would reduce the trip fee, the transport fee, some of those other costs that are indirect cost to us. Currently, the Sanitation Department does that

for us and covers it. James stated he thinks we would have trouble getting a mound system approved and Brad replied that depends on what area the water company would allow us to use. There is real estate out there. Towards the northeast there's additional farm ground that they've abandoned as farm ground, there's area out there that meets the state requirements for a mound system. There's actually already two mound systems out there. The bath house is on a mound system and the beach house is on a mound system already. So those are functioning, those are operating systems. And then the office has a different treatment, waste treatment as well. It's not a mound system, but it's not a traditional septic either. So, there's three septic systems and the RV tank system out there already. James asked if there's only one in trouble and Brad replied, yes, there's been minor issues with the other systems, but they've been things that have been able to be addressed, small connection leaks, pump issues, normal, what I would call normal maintenance of a septic system, but those have not been their concern or an issue. They do want to have us do some additional monitoring of those and provide them more communication on our ongoing maintenance of those, but no issues or concerns directly related to those at this time.

Christy Foster addressed the board regarding the septic system which is based on number, but we don't know the number. She wondered how they are going to have a plan if they don't know how many sites or if they have a plan. Brad replied that has been the challenge. So, what they've worked so far is planning kind of for the current state. What I asked for from Adam and the engineering team was current state, the 50 that were originally approved and then somewhere in the middle like I said. So, the current state is that \$100,000 number, in the middle is \$50,000 - \$75,000 and then the 50 that was originally approved was in the \$25,000 to \$50,000 range for costing. So at least gives us a budget number, a place for what that would cost. James added that's why he says let's move with the current condition. Try to make plans for that money. I mean, because you can always use less money, or you can use money anywhere else. Brad replied he thinks that's where we need to look.

Mike Foster addressed the board stating he likes that plan and the current model. The way you especially with a dosing mound system you cover that's based on square footage, it's mound up. Probably what the office has is what they call the old dosing system, which is it pumps out in the flat leech field, which is an old style. He questioned with that whole deal there is on the number attached and question two is how are you guys going to stop these people from driving through your campground and dumping into your system? We've secured the bathrooms. I was told and I don't know, but somewhere on the website it was listing free dumping. That might be something you guys look at that we advertise Prairie Creek as being a free dumping site. Nevertheless, it should be locked down for the campers. That would help you eliminate a small percentage of it because if I know that Prairie Creek has a dump site and I'm driving back from Summit on my way home, I could fly through there and dump it really quick since no one's monitoring that. You'd have to find some type of monitoring system, we used to have a lockdown lid at one time that we used to dump in. Then they put the four-inch pipe there. But that'd be something you guys might consider for when you get that new system. You don't want extra people dumping in there.

Brad asked if there were any other Prairie Creek related items from the board or the public and Shannon asked if they could highlight what we're doing with the appeals. Brad stated all of the appeals should be submitted by this time. Misty and the team out there have been putting those together. We've got our meeting scheduled for December 8th at six p.m. at the City Park's Office. So, as we build the appeals list, we'll get in contact with the individuals. I think we've had, I've had some individual conversations with the board here. I think we do want to allow for public comment during that of the leaseholder. So, you can't bring in eight witnesses or half dozen people, but I mean they can come. But we will talk with the leaseholder directly in regards to the appeal. And then as I mentioned before, we cannot vote in that closed executive session. We will work through a process to assign the appeals an anonymous code, a number, a letter, however we decide to do that and then we will vote on those in the December meeting. So that will protect the appeal individuals. We will, as long as you've submitted your appeal, if you've got additional documentation, you can either bring that to the meeting or still submit that to the Prairie Creek office. But all the appeals that you were going to make need to have been submitted already.

James asked if they will bring in the appellees in one at a time to keep their information private and Brad replied that's his intention. Shannon added she would like public comment of the appeal to be like 3 minutes and mimic our meetings. Brad stated he thinks I think that's appropriate. I think most of these are going to be pretty, pretty straightforward. I think each of us individually kind of have ideas about what we perceive individually and it's really just an opportunity if we've got any questions about the appeal that they've submitted or any details about the non-renewal notice or if they've got any additional comments. So, I don't expect it to be a long process, but I think it is good to make that known that we want to be respectful of our time and the other appellees.

Christy Foster asked if they have gotten notification that every single person has gotten it since they weren't sent certified. Brad replied we sent mail and emails notifications that you were on the non-renewal list. I know there are some individuals that had worked through it. I know Jim had worked through some of the list as well. I've not heard any anybody not receive it, but I've not personally checked. James added he's also tried to make contact with as many people as he can.

James added they'll probably need to get started on a couple amendments for our Prairie Creek rules to adjust that so we don't get into quite a jam. I don't know if we want that on the agenda for January since next month's going to be kind of busy. Brad said it sounds like Misty and her team are working through some rules and adjustments as well. Let's put that on the January agenda to review rules and go through those your team has and what we've got from this team as well.

Christy Foster asked was there a process with who got the notifications of these violations, did anybody who investigated those violations like I know that the State Board of Health came in and that was the big thing for violations, but did somebody investigate those violations. Brad replied that that all came from the State Board of Health. Their official state certified inspector came out to do that inspection and that's the report that we received. And then it's essentially a pass through at that point. In

addition to those, we also looked at any criminal, or any other issues that were out there that those were listed as non-renewals as well.

Christy also inquired if American Water Company is fine with the amount of docks, but they wouldn't give you a number of campsites. Brad replied the septic system has to be appropriate for the number of campsites we have and they didn't give us an answer on the number of campsites.

James asked Misty if the people who fixed their violations immediately had their sites re-inspected and she replied she did not and has no knowledge of them being re-inspected.

Brad added that's another piece that the water company has asked us to do, is to structure not only the state inspection, but to have an internal inspection to some degree at some frequency, which we've done, but it hasn't been a real formal process and they're asking to that to be formalized and to receive those reports as well. James stated he thinks we need to get with the camper association and let's formalize what's expected of them. How they hook their tanks. If you're allowed to leave your tank hooked open. What's the requirements so somebody doesn't get this violation? And for trash in the fire pits, I've told everybody if they're not there a week and you come out and you've got trash in there, you're just going to have to submit reports to the office. He added over where he's at, we're the walkthrough for rentals for the weekends for people to go to the water. So, people walk through our sites and because they're just there for rentals they don't care about the park. The full timers care about the park. Brad replied he knows Misty and her team's been working on some procedural stuff out there, some, SOPs, and some daily operating procedures. I think that will help once we establish some of these procedures that maybe were done, maybe weren't done, but haven't been formalized through our turnover out there. James stated if we can get our requirements and then it can kind of be self-policed by everybody out there.

Misty stated in addition to trying to get ahead of the curve when it comes to the boats and the vessel inspections and the boater education safety, the campsite health inspection reports something that I'm working on for next year is coming up with a document so that when a camper comes up and they are curious and not sure what to go through to make sure that my site is in this order. I'm hoping to reach out to Steve at the Health Department and work to see if we can create an internal document that can be released as kind of like a checklist of some sort.

And ideally inform some of our utility team so we can have a couple people trained in what to look out for as well. That way there can be eyes from somebody on our property to go and give suggestions. That way there's some sort of internal check and then this could be something that could be copied and put into the file of that camper as well. And it would also show due diligence. If they come in, they can choose to have this done. That way they can kind of show this was done and the date that it was conducted on. It wouldn't be an official inspection for the health department, but it would at least be something to show that they checked in with Prairie Creek management to do what they thought was best. James added he thinks it would eliminate a lot of the issues going on right now. Brad added he thinks a lot of it's some of the campers don't know, I mean we

reference the state code, but unless you've read it, which it's is awful to read, you don't know what all the restrictions are. So, if we can make that a little easier to read and easier to interpret, I think would be a great checklist for the campsites. Carl stated he wanted to add that we had conversation about quality control checkpoints as it relates to everything's being thrown at the staff. Misty and I are both kind of new, we're just getting started. But one thing we do know that there has not been quality control checkpoints that we can go to the files and see. So, give us time to get things in order and I think everybody will be happy with the quality control that's being done and being audited by the campers and the staff. So that's what I'll say to that. And that way it's fair, it's consistent. And you can see that it's been it's been documented, we're doing the quality control checks so that everybody feels that the process is fair. Shannon interjected to even add photos to those inspections. Carl agreed stating when you do your quality control checks the visual is a big part of it. And I did work in quality control for five years for Ball. The campers can do an audit as well themselves and also put their visual on paper as well. So, between the camper, the visual and then our team, we should fix what anything that falls into a violation. James added he thinks it's going to make it a friendlier park if we can get all this out front. Because there's fifty ways to hook your stuff up. Everybody's got a different way to do it. We could just come up with a here's what we expect. Anything above and beyond is OK, but this is a minimum.

Brad asked if there were any additional questions or comments from the Board and there were none.

12. NEW BUSINESS –

Brad asked if there was any other new business from the board or public and there was none.

13. ACTION ITEMS

Brad asked if there were any action items from the Board or event approvals from the public and there were none.

14. PUBLIC INPUT – Please limit time to 3 minutes.

Brad asked if there was anyone for public input and there were no names on the list.

*** Next Park Board meeting is currently scheduled for December 16, 2025 at 6 p.m. in the City Hall Auditorium.**

Park Board Meeting Public Input Sign In Sheet

Date: 11/18/2020

Name (Please Print)

Address

1. Ashley Hunter 8801 N Shaffer Rd Muncie, IN
2. _____
3. _____
4. _____
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