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Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, September 16, 2025
City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from August 2025 Park Board Meeting
- (5) Superintendent Report – Carl Malone
- (6) Parks Programming & Approval of Events – Mark White
- (7) Prairie Creek Report –Misty Raines
- (8) Friends of Prairie Creek
- (9) Old Business
 - Prairie Creek Rate Review (docks and campsites)
 - Prairie Creek Multi-Use Trails
 - Drool in the Pool Update
 - Caleb Swartz
- (10) New Business
- (11) Action Items
- (12) Public Input – (3) minutes limit – Please state your name and address.

*** Next Park Board Meeting – Tuesday, October 21, 2025 (6:00 p.m.) - City Hall Auditorium**



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Superintendent Report

Tuesday, September 16, 2025

IPRA State Conference will be held Tuesday, November 11, 2025 at the Horizon Convention Center. The purpose of the conference is to provide a wide variety of opportunities and networking with professionals across the state. Muncie Parks will provide a tour guide at four of our city parks which include Westside Park showing the Skate Park, Storer Park's new park design, Riverview Park design and Prairie Creek Educational Center. Muncie Parks and Recreation's main focus will be expanding our program outreach. We have recently hired our Program Director.

Tuhey Pool

Buddenbaum & Moore will be here on September 19th to start draining the pool. They will return on September 23rd to begin our winterization process.

Buley Center

After several weeks of troubleshooting sewer and water problems, City of Muncie Sewer Maintenance will provide expertise in locating the issue.

McCulloch Park

We had a major lead at Cabin 6 that caused us to look for water pressure inside the cabin. The lead was located outside the rear of the building.

IU Health

Ball Hospital's volunteer team provided community service at three of our city parks with painting basketball courts and staining several park shelters at Westside Park, Thomas Park and Aultshire Park.

If the Parks Board have any questions, please feel free to contact Carl Malone at the park office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation



MUNCIE PARKS PROGRAM REPORT

Tuesday, September 16, 2025

FALL PROGRAMMING

MPD vs MFD baseball game on Saturday August 23rd was a success. They had a good turnout at Gainbridge Field.

The Barn Academy – Slow Pitch Baseball League will not take place this Fall. Randy has been able to put together a few guys to help put together a couple spring leagues. We do not have dates for the leagues yet. I will keep everyone updated as I get more information.

Trunk or Treat has been finalized and the date is set for October 25th from 6pm-8pm. We are still seeking volunteers to help set up and work the event, candy sponsors, food sponsors, and activity booth sponsors. If anyone or local business would like to participate in this event, please complete the online form or contact Mark by email or phone.

Muncie Park & Recreation Board Meeting

September 16, 2025 6 p.m.

City Hall Auditorium

1. CALL TO ORDER- Brad Marshall called meeting to order at 6:00p.m.

2. PLEDGE OF ALLEGIANCE – All stood for the Pledge

3. ROLL CALL- Present were Brad Marshall, Shannon Powers, Mark Ervin and James Lutton. Chandra Parks was absent due to a schedule conflict.

4. APPROVAL OF AUGUST BOARD MINUTES

Mark motioned for the approval of the August minutes as presented. Motion was seconded by Shannon Powers.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

5. SUPERINTENDENT REPORT – Carl Malone, Superintendent

IPRA State Conference will be held Tuesday, November 11, 2025 at the Horizon Convention Center. The purpose of the conference is to provide a wide variety of opportunities and networking with professionals across the state. Muncie Parks will provide a tour guide at four of our city parks which include Westside Park showing the Skate Park, Storer Park's new park design, Riverview Park design and Prairie Creek Educational Center. Muncie Parks and Recreation's main focus will be expanding our program outreach. We have recently hired our Program Director.

Matt Cox and his team at IU Health came out on Friday for their Community Service Day and chose to do some work at Thomas, Westside and Aultshire parks. Work conducted consisted of painting, spreading mulch, and building flower boxes.

We plan on attending the conference this year with a focus on programming. Now that we have our new Program Director in place we plan on going in and trying to network with the other professionals from around the state and discuss some of their programming and funding opportunities they may have.

Tuhey Pool

Buddenbaum & Moore will be here on September 19th to start draining the pool. They will return on September 23rd to begin our winterization process.

The YMCA has gotten all their stuff out, cleaned out the concession stand, returned everything to Pepsi and returned all their keys.

Buley Center

After several weeks of troubleshooting sewer and water problems, City of Muncie Sewer Maintenance will provide expertise in locating the issue.

McCulloch Park

We had a major leak at Cabin 6 that caused us to look at the water pressure inside the cabin. J-Bird came out and after some digging in the kitchen and bathrooms, the leak was located outside the rear of the building. Things are now looking good and we will need to make some minor repairs to the floor inside the cabin.

IU Health

Ball Hospital's volunteer team provided community service at three of our city parks with painting basketball courts and staining several of the park shelters at Westside Park, Thomas Park and Aultshire Park.

Westside Park

Carl invited Caleb Swartz up to discuss the skate park at Westside.

*See attached for his address to the Board.

Brad thanked Caleb for the update and stated it sounds like he is headed down the right avenues for gaining additional support and is optimistic he may find some grant funding. Shannon added during his conference call he should speak about how the graffiti wall would help the youth as that's the main focus. Caleb replied that is the underlying focus of the grant proposal, the youth engagement. That's why he thinks it's important that they incorporate the School of Arts. They're aware this a project we are trying to get done. He thinks the students at Ball State could potentially be a source for volunteers to help run events related to the graffiti wall. In addition to Ball State, he believes the Muncie k-12 schools could also be a potential resource and partner for facilitating activities and to target that youth group. Caleb asked if the Board had any advice on who they should contact in the Muncie Community School system and Shannon suggested Ro Selvey.

Brad asked if there were any additional questions from the Board and there were none.

Brad stated before we go into programming he was going to add onto Carl's report. He spoke with Dave from Flatland Resources this week to get some updates on some open projects. One of which is the pond at Tillotson and they are planning winter work to start and they are looking at a late summer/fall 2026 completion on

that project. That's their target. We also had some discussion about the Westside Park basketball courts as Flatland is partnering with that and the permitting as it is in a floodway. That permitting can take some time and once it is awarded it is good for two years. They do not expect any issues as it is a replace like in-kind. It's something they wanted to get ahead of before that became critical. Shannon asked if this was for the bathrooms and Brad replied the basketball courts. Shannon then asked if there was an update on the bathrooms. Brad stated he doesn't have an update but he knows Carl has talked about it a couple of times. Carl replied they have been worked on and are in good condition at this time. Brad added Dave did mirror Carl's comments that the restrooms at Riverview and Thomas that they are expected to be done by winter.

Shannon asked Carl who does the winterizing of the locker rooms and concessions at Tuhey Pool? Is it our staff. Carl replied currently it is Muncie Parks staff and that's how it has been over the years. Shannon asked if the lounge chairs would be put and Carl replied yes. He saw where they had been lined up along the locker wall. Next week when Chris returns we will go in and start putting everything up and take the shade structures now.

Brad asked if there were any additional questions for Carl and James inquired if the draining and winterization of the pool at Tuhey included blowing the pipes out. Carl replied it's blowing out the baby small pool and the big pool. James asked if this is something the Parks Department could do to save money and Carl replied no. There are certain things that have to be done, they would have to be trained as it has to be done the right way to make sure you have all the water completely out of the lines. We can look into the training and what that would cost. Traditionally it has been a partnership between the Parks Department and Buddenbaum. James asked if when Buddenbaum winterizes, if they don't get all of the water out and pipe bursts are they responsible for the repairs and Carl replied yes. He stated we've never had a problem with anything busting or anything like that with the water lines. He added the contract has been in place for over 5 years as it was in place when he started.

Shannon asked if Carl had received the quote from Buddenbaum on the pit and Carl replied he has not received the quote for the overhaul of our pit system but he will reach out again. Our pool system is over 20 years old and is outdated. We have a lot of valves that require turning and it is out in the elements. Everything out there now is so automated, push button systems. Shannon asked if they gave a timeline on when we could get that quote and Carl replied he would follow back up. He knows the last time it was right around \$200,000. Shannon inquired if he gave us anything on paper and Carl responded it was a phone conversation but he will follow up. He knows the Mayor wants something in writing so we can try to get some funds to help with that cost. That pool has been in place for quite some time and when you look at the warranty, he believes it is only for 15 years.

Carl asked if there were any additional questions, and there were none.

6. PARKS PROGRAMMING/EVENTS – Carl Malone, Superintendent

Mark isn't here tonight due to a schedule conflict.

FALL PROGRAMMING

MPD vs MFD baseball game on Saturday August 23rd was a success. They had a good turnout at Gainbridge Field. Carl stated it was a nice event with nice weather. He was there to assist and to watch the game. He added there was a nice crowd out for the game.

The Barn Academy – Slow Pitch Baseball League will not take place this Fall. Randy has been able to put together a few guys to help put together a couple spring leagues. We do not have dates for the leagues yet. I will keep everyone updated as I get more information.

Trunk or Treat - Nikki and DeDee have been working with our partners and other vendors to get involve. The date is set for October 25th from 6pm-8pm at Heekin Park basketball courts. Shannon asked if they need volunteers to help and Carl replied yes. Nikki added there is a FB post with the flyer and link to the Cognito form for those who want to volunteer, be sponsor or participate. People can drop off candy at our office or at the Boys and Girls Club. Shannon added she will get some volunteers from Ball State.

PARKS EVENT APPROVALS: Mark presented one event for Board approval.

Juneteenth Muncie – requesting the use of McCulloch Park on June 20, 2026 for their 7th Annual Juneteenth Celebration. They expect 500 – 5,000 people. Security will be provided by Legacy Life Security Solutions. They will be providing free food, services and resources will be provided. There will be a limited number of food and non-food vendors that are TBA. They are requesting the use of the large bleachers, large stage, large tent, 3 portapots and additional trash cans. That's a total of \$882.50 in equipment. He knows they get donations from the community and the Mayor has helped them out as well. We hope that will be some accommodation on their event. It's a nice event and there haven't been any issues. Shannon asked if there will be live music and Carl stated they might. It's a tremendous cost for those generators which can be \$1,500.00 and up.

Mark presented a motion for approval and James seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Superator Inc Basketball Tournament – Zion Strong is requesting the use of Heekin Park on July 23 – 26, 2026 for a Basketball Camp & Tournament for the community. They are expecting 500-1000 people. Carl added he filled in for the Mayor at this years' event and he was able to hang out all weekend and there were no issues. It

was a really great weekend and was put on well. Carl invited Mr. Strong to the microphone to speak. He thanked Mr. Malone for all his help and support.

Security will be provided by Taylor Security & State Officials. There will be food trucks, retail vendors and community organizations onsite. The list of vendors will be provided closer to the date. They will register the event with the Health Department. They are requesting bleachers, the large tent, stage and porta pots.

James asked if they provide a liability certificate to the parks and Zion replied he does. Shannon asked what he's doing at the Boys and Girls Club and he replied this Sunday he is hosting a 6-week basketball league for women and men. Shannon asked if he could speak about the Marwin Strong Park and he replied he has been speaking with Curtissa Goodwin of Muncie Housing about naming the park in The Millennium after his father since that was where he started his career. His organization will be renovating the full basketball court, replacing the concrete on the court, redoing the parking lot and putting up a new mural on the wall as there is a lot of graffiti on the walls. We see it being more than a park by having health and wellness shops, basketball tournaments and financial literacy courses.

Brad thanked him for bringing that to our attention and Shannon inquired if it was on park property and Zion replied it is on Muncie Housing property at the Millennium. Shannon asked if he has a 501(c) and he replied he does.

Shannon presented a motion for approval and James seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Memory Walk – Devon Mitchell is requesting the use of McCulloch Park on October 11, 2025 from 9 am – 12 noon for a 5K Memory Walk. They are not asking for anything other than the use of the park at the base of the hill. There will not be any vendors. Brad asked if there were any conflicts on that date and Nikki replied there were no other events that day.

Devon Mitchell was invited to the mic and introduced herself as the owner of Grateful Pathways and is also a pastor at Deliverance Temple with her husband Andre Mitchell. She stated her godson committed suicide in 2023, he was a football player at Yorktown High School, was the owner of JLG Lawn Care and his parents are Doug & Krista Garrett. We've had several fundraisers and things in the community but this time we wanted to honor him with a 5K titled Strive for Strength to bring awareness to suicide prevention. We will have people there to talk, fellowship and then we will get out the way. Shannon asked if she had any flyers and Devin replied she does but didn't bring anything as she was waiting to see if it was approved.

James presented a motion for approval and Shannon seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad asked if Carl had any additional events for approval and he did not.

Carl mentioned the three parks IU worked on, one of the things we wanted to get done was the removal of the old rubber mulch we had and replace it not knowing the cost. He had CRG give quotes for replacement of the mulch and wanted to share that info with the Board. For Thomas Park it comes in right below \$9,000 at \$8,686, Westside Park is \$16,076 and Aultshire is \$11,000.00. In the past we've taken funds out of our line items to do some of the parks. We've done Westside, Heekin and a couple more. It's expensive. The other option is to go with the synthetic rubber which is more expensive but is practically everlasting. He knows it's short notice for this year but it's something maybe we can look at long-term what it would cost to replace the mulch in some of our larger parks.

7. PRAIRIE CREEK REPORT – Misty Raines, Interim Office Manager

Misty stated she had a few events for approval and then can give her report.

PRAIRIE CREEK EVENT APPROVALS: Misty presented one event for approval.

Kyle Freeman – Prairie Creek Catfish Club would like to host a Family Catfish Tournament on September 27 2025 from 6 am – 2 pm. There will be free food and prizes from sponsors. They expect 50 people for this event. They will not have security or any vendors. The only thing they have requested are trash cans. They do have insurance.

Shannon asked if the participants pay the boat launch fee and Misty replied yes. Brad added all the boats they have in the water fall under the event fee pricing.

Kyle Freeman stated they are trying something new and trying to get the kids out and off their video games and iPhones to do some fishing. Everyone pays their permit. They've had events before but this is their largest one. They have 11 sponsors. We're trying to make it so all the kids that show will win a prize. When the parents pay in we will give them an extra ticket for each kid in the group. After the weigh in and all the prizes we will pull tickets so the kids can win prizes or money. We have three families that donated chili. We also have Osborn's Country Chicken that donated bread with peanut butter for the chili.

Brad asked if the Board had any questions for Kyle and there were none. Kyle asked the Board is there a way to do away with the bank permits since there isn't a lot of room for them to fish. He used to have like 10 groups of fishers and it's down to 5 because there's hardly anywhere to fish except on the other side and with the overgrowth you have to squeeze through to get to the reservoir. If you don't have a boat it's pretty difficult to fish. Brad replied rate reviews are something we will be discussing later in the meeting. As we continue to work with the water company, bank fishing has come up multiple times and that's something we hope to see where there are opportunities to enhance that. We're always looking for more ways to engage out there.

James presented a motion for approval and Shannon seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Just Jeepin is wanting to host a movie night on September 27, 2025 at 8 pm at the campground by the Community Building. They will be serving hot dogs and chips. It will be a bring your own chair and blanket event.

Brad asked if it would be open to the public or for the campground and Misty replied it's primarily for the campground. They are expecting approximately 50 people.

James presented a motion for approval and Shannon seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Friends of Prairie Creek and Just Jeepin would like to host a Halloween Bash on October 18, 2025 from 5 – 10 pm in the campground. They want to have a Best Decorated Campsite contest, trick or treating from 6 – 8 pm, and a dance at the Community Building from 8 – 10 pm, as well as a hayride they are trying to organize from 6 – 8 pm. This is targeted specifically for the campers in the campground and friends of the campers. Campground security will be on site for the event. They are requesting help on the hayride from Prairie Creek and use of the Community Building.

Shannon presented a motion for approval and James seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Ruble Triathlon is requesting the use of the beach area on May 17, 2026 at 8 am for a sprint and Olympic triathlon. They are expecting approximately 300 – 500 people. Security will be provided by the Delaware County Sheriff's Department. They will not be having vendors. The only thing they are asking for is maintenance to the beach and parking lot being raked and utility focused items like the beach restrooms are open. They have paid the fee and provided insurance.

The second triathlon will be held September 27, 2026 at 9 am. It is also a sprint and Olympic triathlon. They are expecting approximately 300 – 500 people. Security will be provided by the Delaware County Sheriff's Department. They are requesting the same items.

Brad asked if there may be a conflict with Ironman and the Board stated it's typically in July. Misty stated she will follow-up on the exact date. James said since we're discussing

event fee changes, if we approve the event he would like it to be using the 2026 pricing. Brad stated he agrees with that.

Mark asked if there are contingency plans for the lawn care and beach raking in case of bad weather during that time of year and Misty stated they do come up with contingency plans for the lawn care and beach raking.

James interjected Ironman 2026 will be held on July 11, 2026. Brad added for some of these special events with regards to mowing we have tried to keep everything in house. He knows Carl has provided additional support as needed and the third choice is to bring in external contractors.

Mark presented a motion for approval and Shannon seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Misty stated the summer recreation season is winding down and so are many of the obligations that come with it. Such as mowing which takes up a lot of time and labor on a weekly basis and spot treating areas that need weed eating. With the lack of rain we have been able to utilize this time to handle mowing and other side projects. Some of those has been giving some TLC to the cabins, basic maintenance and repairs with more plans to come. We've also had our utility team removing an old dock that was reported. The water levels have dropped some and by the beach by the handicapped pier there was an old dock from previous years that was underwater. We have removed two sections of it. We've had reports into the office about docks and the water level dropping due to the lack of rain. This is something we have been keeping an eye on.

Our beach has closed down since September 1st after the holiday weekend. We have begun the deep cleaning and getting things squared away for next season.

We have also had a lot of inspections lately. One from the Indiana Department of Health, The Indiana Department of Environmental Management. With the results from those we have been focused on repairing the items touched on in those reports.

SecurityPros and the security installation system at the campground bathrooms. As of this point the lock portion of the doors has been installed. There were some growing pains during the installation but we have come up with a temporary solution to prevent further issues as they wait for the other installments of their plan. There is a scheduled training for how to use the system for the managers and responsible staff. Verizon will be installing a cradle point system at the restrooms that will allow the rest of the system to operate and be reliable. And there is the installation of the rest of the hardware which should be tackled in the next several weeks. It is contingent on Verizon and the installation of the cradle point.

There are several logistical updates which have been tackled. The frisbee area by the old playground which is south of the South Shore Campground has received some TLC due

to the lack of rain. If you drive by you might notice we've been able to tackle the mowing there. We've also been tackling some of the overgrowth on some of the trails.

Tawny will be back in the next week or so. We will be handling the handover of the information from the time she has been out and her recommendations for the coming months. We will begin removing docks in October and are planning for that. James asked if they had a plan for dock removal and Misty replied she and Carl are working on it as she's not previously been involved but Carl has been. James asked if they will be leaving any of the wooden docks in and Misty replied she does not believe they will be and turned the mic over to Carl. Carl stated they just had conversations earlier today regarding the removal of the docks and in speaking with the Sail Club people, they spoke about giving us some training and some insider expertise. We're primarily a new team, we have individuals at Prairie Creek that have only been out there a couple of months and a few that have removed them before. And of course, our team is new so we anticipate some training coming and then we have a plan in place for removing. All of the wooden docks will be removed. What we came into this year the wooden docks were not removed. Several of the docks down in the water had to be retrieved. A lot of the wooden docks were left out along the bank shore. Nothing was moved into the building to be repaired, restored and painted to be in place for us to put back out. We know those things need to be taken care of for next season. Shannon inquired if the vinyl docks would be removed and Carl replied they will be moved over to a certain area. James asked to clarify that the floating docks would be moved as last year they floated all over the lake. He asked if there was any way we could just pull them up on the beach and Carl replied once we have our training we can come up with a plan and put everything in place. He will keep the Board updated on the status of removal of the docks.

Brad inquired about the turnover at Prairie Creek and if we were able to get those positions filled. Carl stated we are still in the interviewing process and in the process of filling some of those spots. We plan on getting those interviews completed in the next couple of weeks. Right now we have to go with who we have and the goal is to have our staff trained, tackle what we have to tackle and figure it out as we go. Shannon inquired what positions they are hiring for and Carl replied possibly two groundskeeper/utility workers and maybe one part-time.

Brad stated he knows last year they focused on the safety of the guys, making sure they had the right resources and clothes to do the job they were doing. We need to make sure we follow through with that again with the turnover and the new laborers out there. Make sure those guys are trained and working as safe as possible. Carl stated he agreed.

James asked if the boat used to help remove the docks is up and running. Carl replied that it is. We've used it to do maintenance on the reservoir. Now if that is the size and strength motor needed to pull other boats in and around but that's for the folks to determine. We've used it to do our work with the docks and things of that nature. James added last season the guys working on the boat were wearing waders without life jackets and they need to be in life jackets as the waders will drown them if they fall into the water. Carl thanked him for the reminder.

Shannon asked if we received any news or communication from the water company and Carl replied he has not to his knowledge. We're just trying to be proactive. He knows there has been some maintenance on the trails. He was on a group walk with Flatland and individuals from the water company and one of the concerns was to clear out some of the brush out of the way of the trails. Other than that he isn't aware of any concrete timeline related to the campground or boat docks.

Brad asked if there were any other questions from the Board and there were none.

8. FRIENDS OF PRAIRIE CREEK – Charlene Moore

Charlene stated they have been doing a Find a Fish for the kids so they can win a prize at the boat launch or the office. It was initially a stuffed fish but they are now using laminated paper fish.

Some of the campers from the campground have expressed an interest in helping out in the area and thinking of ideas to help the reservoir generate more income in case there is a need to downsize at the campgrounds and docks.

- Pontoon storage in front of their camper or in overflow for an additional fee
- Fundraisers

She stated everyone is banding together to see what help they can offer the Parks Board to help figure out a solution to help things run smoothly without any agitation. Everyone she has spoken to is willing to help however they can.

Some people have asked her if the gates could be closed at night as there was an incident on Labor Day involving a car crash. Speed bumps were brought back up as it's believed if they were in place the car wouldn't have been speeding around the outside road. The driver wasn't a camper it was someone from outside. Shannon stated she thought the gates were closed at night but Charlene replied she hasn't seen them closed. Brad asked Misty to check the functionality of those gates. Misty stated to her knowledge the gate is not operational and was told the quote received prior to her arrival was high. She can check for additional quotes. Charlene asked if we can close the manual gates close the clasp so we can manually open the gate to get in and out. She's sure most of the campers would be willing to do that just to know that the gate is shut to keep outsiders from coming in throughout the middle of the night. Brad interjected we will see where we are on the automatic gates and that may be an option we look at if we can't get a solution.

On the Halloween Bash we have decided on a hayride, trick or treating from campsites, and decorated campsites. The dance will be from 8 – 10 pm and I believe we're going to set up some cornholes for those that don't want to dance. We'll line up some tables for the popcorn machines for the kids and bring a big screen TV to play Halloween movies, cookies and drinks for them. We were going to hide real pumpkins throughout the campground for the kids to find and bring back to the Community Building to decorate

but we're looking at a group of us making small cement pumpkins for them instead so they can keep it. She will be supplying all of the paint as well.

Her husband would like to build a book library for the kids so they can read a book while there. They may even put some fun pack activities in there as well. He's in the process of building that. Once he gets it built she will let the Board see it. They just think that would be fun for the kids that come out there.

Brad asked if they have another upcoming meeting and Charlene replied it is scheduled for October 11th.

Brad asked if there were any questions from the Board and there were none.

9. OLD BUSINESS –

Brad stated he was shuffling the order around as we've talked about Caleb's items. We'll do a Drool in the Pool Update. Shannon stated it was pretty successful although it was cold. We raised about \$400 for Parks Programming.

Multi-Use Trails at Prairie Creek – We did get formal approval from the water company that they are in support of the extension of the multi-use trails. He had to jog his memory with Flatland as he couldn't remember how all of that funding was being distributed. That is a DNR State 80% Matching Grant, so 80% of the funds come from the State, roughly \$260,000 and the municipality match of 20% came from The Ball Foundation in the amount of \$40,000 and there's some miscellaneous materials and labor that is coming from the City. There are no General Fund dollars, tax dollars or budget dollars going towards the expansion. It's an ongoing project from several years ago that the Ball Brothers have been in support of with continuing the multi-use trails from the south end up to the Beach House. Shannon inquired about the length and Brad replied he wasn't sure. He knows this has been on the agenda for a while and the Board has been at a stalemate waiting for formal approval from the water company, which has now been passed along. Brad wanted to have some discussion and then the next step would be a vote.

Brad asked for a discussion from the Board and James stated with the closing of the trails on the other side of the lake, he doesn't think it is in our best interest to add another trail. At this time we are looking at budget issues, maintenance issues and it's not fair to the horse club that lost their trails. He does not support the trail moving on even though it's grant money, it's an issue of right and wrong. Carl added he thinks we need to get all the players together to discuss it and get insight into the project. James stated Flatland will be in support of it because they will profit from it.

Brad stated he received a draft last month about the maintenance and management plan. It isn't complete or finalized and there are a lot of unknowns in that plan but as we look forward with any of our projects that is something we need to look at and to have a long-term plan for these items and how do we account for them in the budget. Though there is no initial upfront cost, there will be ongoing continual costs for us as we

maintain and upkeep these added amenities. Mark asked if we are under a deadline to make a decision in order to retain the grant money and Brad said he wasn't sure. Shannon stated it had been extended due to permitting issues but it's a situation in which if you don't use it, you lose it. She added she fully understands James' comments and agrees morally on it but we've also had discussion about creating a trail that goes all the way around the park for a few years. She believes if we refuse to take this grant it will be like taking one step back on a larger scoped project. We might also see some kick back from the State as well with them possibly rejecting projects in the future. Brad added he isn't sure about all of the terms of this grant but he knows they do have a negative score on future grants for non-completion of projects. Mark stated he doesn't feel he knows enough about the project as we haven't had a presentation on it. Both Brad and Shannon replied Flatland did do a presentation on the project a while back.

Brad suggested tabling this issue for a future vote unless there was any objection, to which there was none. Brad stated he would reach out to Dave from Flatland to see if he could come to the next meeting so we could get some questions answered. Mark added as part of the presentation maintenance should be a part of that as we don't want to put a strain on our resources beyond what we can handle.

James asked Carl if the trails have been cleaned and Carl replied he knows we are currently out to do some clean up. Shannon added there are some non-profits that go out and clean the trails a couple of times. She knows we can't rely on them and Brad interjected that's something they pointed out in the proposed management plan. They noted Mid Indiana Trails, Indiana Water, Red Tail and Shannon added Muncie Clean in the document.

Brad stated at this time we probably need to table this and work on getting more information for the next meeting. Carl agreed with him.

Prairie Creek Rate Reviews – Brad stated this is for both the campsites and docks. We know there will be some non-filled spots due to attrition at the campground and the ever-increasing cost of operations. This is a critical time to review these rates. We've made some adjustments in the past 2 – 3 years and this year we are looking at a full scope across the board look at all of the items. The information presented to the Board was reviewed by Brad, Shannon and Misty and he wanted to talk through some of the items. He thinks there are some that may need to be adjusted and some which need to be analyzed and talked through to see how we want to present them.

Dock Fees – this does not include the wooden docks as those are grandfathered in and there is no initiative to make any changes to those. What's noticed here are the floating piers with a proposed \$600 fee for 2026. With that we would require the purchase of the annual launch. Traditionally that has been included in the purchase of the dock. That will be at a discounted rate of 70% of the public rate. He would like to look at reducing it further to 40 – 50% of the public rate which he thinks would be more appropriate. James stated he thinks the 40% would be more appropriate as the pontoons typically only launch once, so it's not like they are using the launch ramp weekly.

The Board jumped over to launch rates in order to confirm the cost of the launch rate for the dock fees.

Launch Fees – for 2025 daily rate is \$15, annual is \$150 with a discounted rate for Boaters Education Courses of \$100. The proposed rates for 2026 are \$20 for daily rate, \$200 for an annual and \$150 for the education rate. Brad asked if there were any questions or any discussion on these rates and Shannon replied she would like to see the daily rate increase. Brad asked to what amount and Shannon replied \$45. Brad stated the Geist weekend rate last he checked was \$40 and their weekday rate was \$20. Shannon stated she would also like to see a gate put on the launches or have them staffed starting around 7 am instead of noon as she thinks we are losing a lot of money there. James stated he believes \$30 would be fair. Brad asked if \$200 for the annual was ok or was it appropriate. James asked how do you obtain the Boater Education Credit and Brad replied it is an online course and you provide proof of completion of the class. Misty stated she attended the class hosted by the Coast Guard Auxillary which cost approximately \$15 for the course packet. They took the course and had to pass a test. She can get more information about it and admits the classes could be advertised better. Shannon asked if we could pilot this year and see if we could get \$35 daily to see if it changes the earnings and Brad stated we could adjust the rates as our discretion. Mark added he could go either way but would like to see gates at the launch pads since we are about revenue. If we have people going out before hours that aren't paying that creates lost revenue and they are getting the benefits everyone else is paying for. Brad added we do have an Iron Ranger but that operates off of the honor system. As we work through the security aspect one thing he and Misty have discussed is having a camera at the boat ramp that we'd be able to monitor daily and see if the launches match the Iron Ranger. Hopefully it's visible enough to view the boat or plate numbers to follow up on that. Some people don't know and there are some honest mistakes but there are some bad apples out there. Misty added she is looking into more and better signage for the launch and other areas and the ability to take digital payments. James asked if other lakes have open and close times for their launch ramps or can you get on the water at any time. Brad replied most of the state lakes you can get on at any time but they require a different kind of permit. He doesn't have knowledge of any other parks that operate the way we do. James added the price increase may discourage some of the wake boats and Brad replied he would be surprised but it would be nice if it does reduce some traffic.

James made a motion to increase the launch fees to \$30 daily, \$200 annual and \$150 for boater education discount. Brad seconded the motion.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - No

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

With the approval of the fee increase for the launch fees, Brad directed the Board back to a discussion about the dock fees. The proposed fee would be a decrease as we are looking at adding the launch fee. For the 2025 season, the annual dock fee is \$625 and we have a note for the 2026 season the dock itself will be reduced to \$600 and we're

discussing what the added launch fee would be. 40% would be \$80 which would put it at a total of \$680 for the 2026 season which is his preference and he opened it to the Board for discussion. Someone from the audience asked would that apply to the wooden docks and Shannon replied yes. Brad added the wooden docks would need to purchase the annual pass as well. They would have their current dock fee and the launch fee of \$80.

Shannon put forth a motion for dock fee of \$600 + launch fee of \$80 (40% of public rate) for a total of \$680.00. Motion was seconded by Mark.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - Yes

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

Next on the agenda is the Sail Boat Club Fees

Sail Boat Club Fees – historically they have been at a reduced rate because they have purchased, maintained and installed their docks. They pay the fee of \$500. Brad would like to move them to the same dock fee + launch fee like we're doing with the other piers. We've established their launch fee will be \$80, so the discussion is how we want to price their dock rate. What he has on the sheet is \$480 which is 80% of our public dock fee. The discount is because they do maintain and work on their docks themselves. That would bring their total to \$560 instead of \$500. Keith (Commodore of Sail Boat Club) mentioned they do have their own launch so they don't use our launch, so Brad asked they Board how they would like to handle it. James stated we should just do an \$80 dock fee increase and leave off the launch fee.

Keith Addison (Commodore) stated they not only purchased their docks but also maintain them. We have a date coming up when we will loosen all of our docks and there have been times the series of docks Carl referenced earlier, we've pulled them over and attached them to our docks for the winter to float them. It's a service we've volunteered and provided. We also have our own launch pad. There isn't one of our boats that uses the Prairie Creek facility (road, dock or anything). He gave Brad a breakdown of everything they do and what they get from Prairie Creek which includes the mowing and security. He added they have a low impact on the environment. His suggestion was they would keep the \$500 fee they have. James added they still go out on the same lake and the reason for the increase is to account for attrition and he believes everyone should incur the same increase. Brad stated we've proposed going from \$625 to \$680 for the public docks, that's an 8% increase and he proposes the same for the Sail Boat Club which would be \$545. James stated the other boaters don't have the opportunity to maintain their own docks and he's sure if they did, they would.

Christy addressed the Board and stated she thinks the Sail Boat Club is amazing and has nothing against them. One thing that was brought up in the past is we can no longer sell our camper with our campsite as we were profiting off the City. The Sail Boat Club has the opportunity to do what they do because they profit off their membership fees. They are making money off the City and she feels they should have the same increases. Keith rebutted stated their members pay \$325 each and that is their total revenue source for maintaining and taking care of everything. We don't make any profit on any of that. Our facility is free to use for members, there's no fee to them. We serve as an agent for dock and kayak fees to Prairie Creek as we collect the fees and turn them over to Prairie Creek without charging a fee. Brad asked about the grounds and Keith replied PCR does the main mowing and they do all of the detail grounds work and building maintenance. Brad asked if their ramp had a structural issue who covers it and Keith replied they handle all repairs as well as maintaining the break wall. Shannon inquired about the utilities and Keith replied they pay their own utilities. They pay their own electric bill and they have a well and septic system which they maintain. They also put a new roof on the building about 4 years ago.

Mike Foster said they are saying passthrough, so they are collecting fees for kayaks and pier rentals, what additional money do they pay to Prairie Creek. Brad replied they collect the fees and pass them over to PCR. He reminded everyone the Sail Boat Club is different as they have a separate direct contract with the water company which we don't control. Mike said he understands that. However, they don't pay any additional fees though PCR mows their grounds and covers their trash, which is free to them. Brad stated they also own their piers and maintain them. He thinks their members are better on the reservoir than the wave runners but fair is fair as we can't keep using their contract with the water company as an excuse. The Board should establish fees proportionately for everyone.

Shannon asked Brad to repeat the 8% cost increase and Brad shared the information again.

James put forth a motion for the Sail Boat Club dock fee of \$480 + increase \$80 (40% of public rate) for a total of \$560.00 for 2026. Motion was seconded by Shannon.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - Yes

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

Campground Fees – this is a proposal for no change to the rate of \$1,450 but we would be adding an electrical surcharge of \$200 annually. He took the rough estimates for the last two years of the summer and winter rates and divided that among the campsites. It's the same concept of if we separate the electrical and there is ever a time that we see a reduction or increase of the electric usage or we get electrical out to each

site this sets us up to have that segregated. This works out to less than \$30 per month for the season per site. That would be \$200 which would bring the site total to \$1650.

There was a question from the audience regarding was the electric bills used for all of Prairie Creek or just the campground. Brad replied it's for all of Prairie Creek taking into account the significant increases during the summer season. He added for November – April the average monthly rate is \$3,500.00, and May – October the average monthly rate is \$11,800. He stated the bills are not separated cleanly enough to determine what is solely campground usage. Charlene stated there are a lot of campers that don't use a lot of electric and there are others that use a lot with their lights and running their air conditioning all days. So those who aren't there often are paying the same as those that use a lot. Brad stated currently there is no way to monitor the electric and the reason they are looking at making it a separate charge is so if they notice any significant increases or decreases, they can adjust it accordingly without impacting the campsite lease price. Brad said the only other option is to put it together and increase the lease price. James stated he would like to keep it separate so if we ever do go to metered billing we can just drop that off. Shannon added in 2024 we paid \$92,000 on electric at Prairie Creek.

Mike Foster stated he has been doing some Google research and he agrees there has to be some type of surcharge but he doesn't feel it is fair that we pass every electrical bill at Prairie Creek to the campsite. He stated a lot of the other campgrounds charge for 50 amp, 30 amp, lakefront center, pier/non-pier, sewer/non-sewer, and he hopes the Board looks deeper into this before they make a decision and pass all of the costs to the campers and dock holders. Brad replied we are looking at adjusting all of the rates across the board at Prairie Creek and Shannon added if we were passing it all off to those two groups each camper would be paying about \$475 each for electric. Brad added it is a percentage of the summer usage that is being addressed in this electric surcharge. Mike stated that makes sense and he didn't hear that in the beginning.

Brad said it sounds as if James is in support of keeping the \$200 surcharge separate and James stated he is as the goal is to eventually get to metered billing. Marks stated he would reluctantly support the \$200 surcharge because it's moderated. It could be higher based on the numbers. It's not an easy amount. It's real money for those paying it and we recognize that but he does think whatever we do it is necessary and we have to start somewhere.

Christy stated the sheet for Cozy Campground is for a campground with a lake which is pretty comparable. For \$2,200 per year my camper can stay there without winter storage. You also have access to the lake as every campsite can purchase a pier for \$550 per year, there is full sewage hookup, you pay for your own electricity based on 30/50 amp. She stated she was looking there because of what they have for \$2,200 as she currently is paying \$1,800 if you include winter storage. They have an in-ground pool, miniature golf, store and game room. They have a lot of amenities and activities. Shannon asked if it was city owned and Christy replied it is a private campground. She added the weekend campsite fee of \$30 is dirt cheap and should be raised. Brad replied that is on the list for discussion tonight.

Nathan Buck stated he would be willing to sit with the Board, City and electric company to discuss getting metered service at the campground. Mark replied it would have to be a collective discussion as due to Senate Bill 1 there will not be tax dollars to do that and Nathan replied we may have to get some grants.

Brad clarified he took the summer and winter average, that difference is roughly \$8,000. He divided that by 200 campsites which gives you \$40 a month, and took 75% of that, which is how he got the \$30 per month proposal number.

James put forth a motion for the electric surcharge of \$200 per campsite with no change to the campsite lease fee of \$1,450.00. Motion was seconded by Mark.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - Yes

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

Event Fees – historically we have had a \$25 flat fee for all event sizes. We have a proposal to increase the small event fee to \$50 and add a category for large events (100 guests) with a fee of \$150 with a security deposit for events of \$100.00. These fees would be per day, so if we had a multi-day event that fee would be multiplied by the days.

Christy stated the Community Building can be rented for \$75 per day. Brad stated if they have any shelters or other amenities that has to be added as well. Christy replied they could get more than \$75 per day for the building. Shannon added they have looked at having a special events fee for large events and she suggested \$1,000. Brad added that would be for probably events expecting 200+. He stated he is not aware of what is in the Ironman contract and isn't sure if it can be changed but for the other large events like the Ruble events, those would fall under large event, and the Jeep Club event would fall under small event. A birthday party that exceeds the shelter capacity would be considered an event and would need approval.

Brad asked if the Board wants to adjust any of these or add additional categories and there were not additions brought forth. He stated he thinks no matter what we do this is a good step in the right direction on how we manage events out there. James asked what qualifies them to get the damage deposit back and Brad replied that depends on the discretion of the managerial and maintenance team and anything outside of normal wear and tear. Obviously if there is any damage or excessive trash remaining (that's something Carl and Nikki deal with in town). Mark stated he thinks those increases are pretty reasonable.

Mark put forth a motion for a small event fee of \$50, large event fee of \$150 and a refundable security deposit of \$100. Motion was seconded by Shannon.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - Yes

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

Shannon asked that at the next meeting they discuss adding another column for Special events and Brad said that is fine.

Non-Motorized Launch Fees – this is for daily and annual. The 2025 rates were \$5 and the annual was \$40. The notes he has shows a daily rate of \$5 and annual of \$50. James asked why wouldn't we bump the daily as well. He thinks a daily of \$10 and annual of \$50 should be good.

James put forth a motion for the daily rate of \$10 and annual of \$50 for non-motorized launch fees which includes kayaks and canoes. Motion was seconded by Shannon.

Roll Call Vote was taken by all Board members present.

James Lutton - Yes

Mark Ervin - Yes

Shannon Powers - Yes

Brad Marshall - Yes

Motion carries. Motion approved by all members present.

Beach Fees – previously beach fees were assessed at the beach and then several years ago we reduced it to a free beach. That was in the same window we went to beach attendants and not lifeguards on duty. They are still certified lifeguards but they are not on duty on the beach. Once again, we are looking at all of the options of how we can generate more revenue. He doesn't recall the fees for the beach and Shannon and James stated they should've been the same as Tuhey Pool. Children under 2 were \$2, ages 3 – 12 were \$4 and 13 and up were \$5. James added the Beach House uses a lot of electricity and they have to clean them. He suggests the pricing match Tuhey's. Brad asked if we want to do the same three tier pricing structure or do we want to simplify it. James said to keep it the same at Tuhey and that way we have the same pricing at both of our swimming sites. Shannon added we should look at a fee for those who want to bring in coolers to the beach with their food. Of course, there would be no alcohol and James added no glass. Brad replied that is something we may need to look at for special events to see if there are any Board of Health issues. Shannon added we should look into it as we also don't allow them at Tuhey.

Shannon put forth a motion of the rate of 0 - 2 at \$2, ages 3 – 12 at \$4 and 13 and up at \$5 to match Tuhey Pool. Motion was seconded by James.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Bank Fishing Fees – historically this has been a concern or a perception that bank fishing access has continued to be reduced and harder to get to. One of our intentions of moving to the floating piers was to open up more bank fishing but that hasn't come to fruition like we hoped. Some of that being the unknown on maintenance, erosion control and perceptions there. The 2025 rates were \$3 for daily and \$15 for annual. What he has noted is \$5 daily and \$25 for the annual. Brad stated he wishes Kyle was still here and asked if there were any other bank fishermen here with any relevant feedback for this item.

Mark asked if Carl or Misty know if the bank can be accessed to fish reasonably. Misty replied that from talking to people around the campground, when it comes to bank fishing, like Kyle mentioned earlier, there has been a decline in the access they have had in the past. Whether it is due to the closure of the ATV trails or the erosion control with the vegetation in some areas. She hasn't seen any official documentation to say we need to have that vegetation in place but that's something we can look into.

James put forth a motion of the rate of \$5 daily and \$25 for the annual. Motion was seconded by Shannon.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Daily Rental Fees – this includes the primitive, campsite, cabin, community building and shelter rates and we are looking at adding a security deposit for cabins and shelter. In 2025 Primitive was \$13 and we have a proposal going to \$15. Campsite was \$30 with a proposal going to \$35 and a security deposit of \$100. We've received some feedback that these are very affordable but we've also not seen our primitive at capacity. Our campsites are closer to capacity especially on the weekend. Shannon asked about the cabin. Brad stated the cabin is the overnight cabins and he couldn't find anything on the Community Building, so he wasn't sure what it was listed under. Misty referenced the community building is \$75 per day. Brad asked if there was a reason it wasn't the same as the shelters and James stated probably because of the air conditioner and electric fireplace. Brad stated he didn't have the overnight cabins on the list for a price increase as he didn't have the capacity numbers but it is something they could look into. Misty stated he capacity on the overnight cabins depends on the weekend which is the only time they are usually used. They five cabins at the Southshore Campgrounds are typically booked on holiday weeks. They are \$75 per night and must be rented for at least two nights. Shannon asked if they had their own bathroom and Misty stated there is access to the restroom across the road which is a latrine with an additional two portapots. Shannon asked if they use the Northshore amenities and Brad stated that is something they will need to decide once they implement the security. As of now it has been agreed all of the Northshore has access to the shower house but what other

amenities are we going to allow. Do we allow the piers access or the overnight campers? Misty stated that is something to discuss later as she has received a lot of calls about it.

Brad asked about the Community Building Fee and James stated he is okay with it staying at \$75 and Brad stated he was okay with that.

Mike Foster suggested the Board might want to look at the dump fees for truck sites when discussing the temporary campers who stay a night or two. Once they pull out they go to your overused dumping station and dump on that same rate and there is no surcharge for the electric. So maybe it should be a bit higher as it's about \$10 to dump at a truck site and right now the rental fee is covering the campsite, dumping and electricity. Brad stated with that in mind knowing we have septic issues there is justification to look at making the campsite rate higher, maybe \$45 or \$50. Brad asked Christy if any daily rates were included in the information she gave the Board and she stated there wasn't but what she found was anywhere between \$50 and \$75. James stated he didn't think \$50 was out of line and Brad agreed he thought it was reasonable.

Brad stated he would entertain a motion for rates of primitive at \$15, campsite at \$50, maintain \$75 at the community building, shelters at \$58 and adding a refundable damage deposit of \$100 for cabins and shelters. Shannon asked that primitive be increased to \$17 and there was no argument. James asked why the cabin rate was staying the same and Brad replied it was comparable to what he found. Shannon asked what the rates are in town and Mike Foster replied the one off of 67 he believes is \$125. Shannon asked that the cabin rate be increased to \$100 per night and James agreed.

James put forth a motion of the rate of \$17 for primitive, \$50 for campsite, \$100 for overnight cabin, \$75 for the community building, \$58 for the shelter and \$100 for the refundable damage deposit for cabins and shelters. Motion was seconded by Shannon.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Golf Cart Fees – we previously had a daily rate of \$5 and an annual rate of \$100 and what he has noted is increasing the daily rate but can look at increasing the annual as well. This is not for the one golf cart included with the seasonal lease. This would be for any additional carts or daily users. Shannon asked if people pay for the daily and James replied most of the weekenders bring one with them. Misty stated typically most of the passes are purchased at the beginning of the season especially for the seasonal sites. For the daily sites it isn't something she has observed since coming on. James stated if someone is bringing one in for the stay it should be a flat rate instead of a daily rate. Brad stated he is open to having only the annual pass at \$100 and James added everyone would have a sticker and it could be better policed that way.

James put forth a motion of the annual pass rate of \$100. Motion was seconded by Mark.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

10. NEW BUSINESS –

Septic issue – Brad stated there is a known septic issue out at Prairie Creek. We're at a stalemate right now with the water company and what is going to be allowed. At one of the last two meetings it was discussed there would be an evaluation of the campground and boating capacity of the lake. Who does that and what that means is unknown at this time. The other thing we do know is there is documentation associated with the lease for 50 sites. So part of the hang up is the septic system, the state regulations for septic systems is based on campsite numbers. So how do you design a system without knowing how many sites there are. He has reached out to the City Engineer and asked him to ballpark some numbers based on today's size, half the sites and 50 sites. Those rates come in anywhere from \$30,000 - \$100,000. We don't have any discussion on that today as this is just a note we're going to have at least a \$30,000 but he is expecting it to be closer to \$75,000 - \$100,000 expenditure to update that septic system. James asked if the tanks are daisy chained together or are they separate and Brad replied he did not know. James stated City Councilman Brandon Garrett approached him to discuss the septic issues and he said City Council would help us find money to get this done, so we definitely need to be reaching out to them. Shannon asked if he know what the range would be for annual upkeep and Brad stated he did not. It would be linked to the pump fees which doesn't show up in our expense sheet. The system that is preferred and proposed is the tank system. The water company isn't interested in a septic system. They want a pump and haul system, similar to what is today but the sizing has to be in compliance with the Board of Health.

The last item on new business which he isn't sure if we want to have a lot of discussion on tonight is per the legal recommendations and rules we adopted about two months ago. Brad read and stated they could discuss after "any leaseholder of a campsite or dock found to be in violation of any federal, state or local regulation related to public health and safety shall not be offered a renewal of said lease following the end of the lease term". The way he interprets that rule and the way legal wrote it, is if there is any violation which would be the Department of Health inspections, they shall not be offered renewal of said lease following the end of the current lease term. He thinks some of these sited in the Health Department are what he would consider minor offenses and some are definitely more severe or habitual offenses. At this time the way the rule was written and adopted we have to send non-renewals to those in violation but I would like to entertain an appeal process to review the cases individually and offer the campers an opportunity to appeal the case. We're still in discussion on what those stipulations will be. He stated he was open to Board discussion tonight or they could table it and talk about it next month.

James asked if the appeals process would be a public hearing or private. Brad stated he reached out the legal asking what the requirements would be since some of the information would be personal, so he doesn't know if they would need to have a committee of less than the majority Board Members so it is still a legal meeting or if we would need an executive session where the entirety of the Board could be in place. He is

awaiting a response from legal on that. He assumes a committee would include two Board members, Misty and/or Tawny and probably Carl as an appeal board.

James asked what does it require for the Executive Board. Brad replied there are legal requirements on what can be discussed in an Executive Board meeting. He's not an attorney and doesn't claim to be but he thinks this may fall under that category because it is a lease and contract discussion but that's something we have to get with legal to understand what those terms exactly are. Obviously there are some logistical issues on how we schedule that and how we get people to the appeal process. James replied he doesn't think this should fall on two people's shoulders and Brad stated he agreed. He would not want to force anyone on the Board to have to do it and he wouldn't want to do it on his own either. He added the other option is that none of the Board is involved and it is a management decision. We've had a lot of turnover out there and he believes as a Board they would support any decision they make but that is a lot of weight to put on their shoulders as well.

Christy asked if someone is in violation are they notified and Brad replied that is the correct procedure. There have been two Department of Health inspections this year. One on June 27th and the other on August 25th. He does not believe notices have gone out on either yet as the one from June is addressed to Dustin Clark and the Manager of Information is listed as Kellie McClellan. This one was in the transition period and that one was dropped and he isn't sure when we received the August results. James stated if someone doesn't know they are in violation, they can't make a correction. He understand the violation already happened but the camp fire violations and stuff like that is small. Christy added she knows she had complained about a neighbor and the amount of garbage and junk that has been sitting on his campsite for two years, all winter long and she doesn't know if he ever got a notice but she's received her notice for winter storage all ready. Brad confirmed the notices for winter storage have gone out. The way the rules were written by the legal team, we're trying to figure out how to accommodate the rules but also provide some grace for these violations that may be perceived as minor and could be resolved. He thinks the individual discussions he's had in his personal opinion there are some habitual offenses so we can go back historically and we do know some of those have gone out although some of the records are fuzzy on when they went out. Habitual offenders or gross negligence are probably grounds for non-renewal. There are some that he's read that are in his personal opinion questionable. We're trying to figure out how to get there, so that's where he wants to make it known to the Board and as we move through this per the rules adopted we may have to send out the non-renewals and figure out how to address those. That's his warning. He doesn't want any camper to get a non-renewal and be caught off guard. We're trying to work through a way to be in compliance with the rules, be appealing to the water company and provide some grace to the campers. Mark added as it is today it's zero tolerance. That's what we're trying to figure out, how to make it not be zero tolerance. It's important for the water company as well as it's health violations that we're dealing with.

James stated he believes the whole Board needs to be involved in the appeal process because we all have different views and they can discuss things better if they are all together. Brad replied that's why he's hoping it can be an executive session, where they

would up front talk about the general violations we see, not site or camper specific. General violation overview we set the precedent for a non-renewal severity and what's not. Then get into the individual ones that have appealed. James added if someone wants to appeal, they should have the right to speak to us, so they should be at the appeal. Brad stated he agreed. James stated it doesn't have to be public, it can be in a closed room to let them address the issue, so it isn't airing out everyone's laundry. Mark stated we have to comply with the open-door law and he isn't sure if this will fit that. That's the challenge. Shannon added there is an appeal form in which people can be very thorough in their response. Mark stated it could also be non-renewal subject to the Parks Board, where we would act in a public meeting but would gather information before. Brad stated even in that case we could talk about a, b, c & d if we need to follow up with individuals that could happen before as well as long as it isn't a quorum. James added he just wants the people to have the ability to speak to us when their facing that. Mark and Brad agreed.

Brad stated we may need to revisit the rules. These are the rules presented and recommended by the legal team based on the contract negotiations which are ongoing. That's why we adopted them the way we did. Shannon asked didn't we have a target date for November 15 and Brad replied in the affirmative. He stated the timeline he would see there is to expect to send out the non-renewal notices in the next month and the appeal process is pending. Hopefully before our next meeting we will have a clear definition of what that appeal process is. If it has to be an open meeting that may be at our November meeting. If it can be an executive session we're probably looking at late November or early December to have decisions before the end of the year. James asked if the appeal process would be set up by the next meeting and Brad stated he hopes they can. October is the next meeting so the appeals could be in the November meeting depending on what legal says. He wants to give a window for people to appeal which is why he was thinking of a November deadline for the appeal application and then we could review at the November meeting or first week of December if it's private. James asked if the PCR staff could give copies of previous notices sent out about the violations and Brad stated they have already started a historical cross referencing the State Board violations, security violations and complaint violations and that's a tool for them to determine a non-renewal status.

Nathan asked about the citations and if pictures were taken during the inspections or do they just write down a note for the site. Brad replied by reading off a few of the violations from previous years noted during the inspection which included sewage leaking from cap, tank not connected, external sewage tank overflowing, etc. They have different categories and to him sewer related violations are more severe than one that comes up a lot which is going to be a debating point is trash in the fire. That's one that everyone talks about. The Board will have to determine what is a severe and a minor infraction and how do consistent or habitual offenses play into that.

Nathan asked will it only be people on this list and Brad replied anyone who received a 2025 health violation are subject to non-renewal per he rules. Shannon added security incidents and police incidents as well. Nathan asked what is a security issue and Shannon replied running over someone's arm in a car. Brad interjected they would probably defer to the security team, security reports or police documentation. Brad

stated security issues were independent of this rule. It falls under egregious offenses. Mark added some are easy to see, criminal conduct you're gone, which everyone would want.

Brad stated the last thing he had which can be discussed at a later time is there has been some discussion about a Blueway and some river usage through the city but that can be discussed at a later time as it is more informational.

James stated he would like to get on the agenda for next month to discuss the office building at Prairie Creek. It's a pretty expensive building to maintain for two people. We can move people back to the boat launch so it's manned all the time and we can get rid of that building or lease it or find a way to get revenue out of it. Misty added we do have the Cook Environmental Center in there which could be an asset in the future and we do have the space upstairs which could be rented.

Carl asked Mark for clarification on the bill the Parks Department received from Muncie Police Department for the security at Tuhey Pool for \$7,000 as he wasn't in on the conversation for the agreement. He inquired if that was the total, the Parks portion of the bill as he was told it was to be split. Was the total \$14,000? He states they went from \$25 per hour which was turned down to \$45 which was turned down and then somebody that wasn't him agreed to \$60 per hour. Mark replied the cost was split. The police budget kicked in a substantial amount to get it boosted because they couldn't get officers that were wanting to do the work at the pay that was offered. The maximum amount that should have come out of the Parks budget is what was allocated for Tuhey security per the agreement. Carl asked if this was because we were in a pinch or is this ongoing. Brad replied our security for Tuhey needs to be reviewed for next year and Mark stated they should probably start working on it in January.

11. ACTION ITEMS

Brad asked if there were any action items from the Board or event approvals and there were none.

12. PUBLIC INPUT – Please limit time to 3 minutes.

Brad asked if there was anyone for public input and there were no names on the list.

*** Next Park Board meeting is currently scheduled for October 21, 2025 at 6 p.m. in the City Hall Auditorium.**