

## TENNANT COMPLAINT FORM

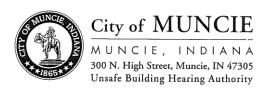
Please complete the following fields completely and with as much detail as possible.

YOUR CONTACT INFORMATION:

\*Denotes a required field

Use the following form to submit an Unsafe Housing complaint to the City of Muncie Building Commissioner's Office.

Complainant's First and Last Name (Individual Filing out the Complaint) *
Complainant's Email *
Address *
Complaint's Phone # *
ALLEGED VIOLATIONS / ISSUES OF CONCERN:
Address *
Name of Landlord
Landlord Phone # or Email



Property Management Company				
Please check all that	apply *			
☐ Roof leak			Infestation	
<ul><li>Window issue</li></ul>	S		Floors sagging/ damaged	
<ul><li>Water leak</li></ul>			Plumbing Issues	
□ No heat			Electrical Issues	
☐ Other (please	describe)			
Our Department <b>d</b>	oes not cove	<b>r mold</b> . Due to the many	different types this has to be handled	
		through a Mold Speci	alist	
Additional Details of Complaint*				
Date*				

Once this Complaint Form is submitted and reviewed one of our Inspectors will give you a call. Our office will let you know the issues are not handled through our department or set up a day and time to come out to the for an inspection.

At this time, it is important to confine all animals in a location were no issues are present.