

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for June 18, 2025
5. Register of Claims
6. Street Closure Application, Soup Kitchen of Muncie – 6<sup>th</sup> Annual Carl Kizer Summerfest (7/18/25)
7. Approval of the City of Muncie DORA Logo
8. Noise Exemption Authorization of rescheduled date, Colonial Crest Apartments Community Day Party (now 6/28/25)
9. Agreement authorization between City of Muncie and USI Consultants – Pacer Rating of City Roadway
10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
JUNE 25, 2025  
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 a.m.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for June 18, 2025:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the June 18, 2025 meeting as printed. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
  - ✓ Page 5 \$31,325 United Diagnostic Services MFD cancer screenings.
  - ✓ Page 11 \$28,701.28 IMI Aggregates MVH surface 27<sup>th</sup> St.
  - ✓ Page 11 \$16,079.40 IMI Aggregates MVH surface 5<sup>th</sup> St.
  - ✓ Page 11 \$28,271.69 IMI Aggregates MVH surface Northfield.
  - ✓ Page 11 \$339,583.40 3D Company LR&S Columbus Ave, Reconstruction (Readi Grant will be reimbursed from the State).
  - ✓ EFTS \$184,112.58 UMR
  - ✓ EFTS \$150,613.69 UMR

Questions called. Linda Gregory moved to approve register of claims of **193 Records** for a total amount of **\$901,438.96** as presented. Ted Baker provided the second. Questions called. Motion passed by voice vote.
6. **Street Closure Application, Soup Kitchen of Muncie – 6<sup>th</sup> Annual Carl Kizer Summerfest (7/18/25):** Dottie Kreps was present to discuss the application. The event is scheduled for Friday, July 18, 2025 and the request is to close East Charles from South Hackley to South Beacon Street from 5:00 a.m. to 1:00 p.m. Authorization had been received from the Muncie Police Chief and Fire Chief. Lola Mauer moved to approved the application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
7. **Approval of the City of Muncie DORA Logo:** Amber Greene, Communications Director, presented the proposed DORA (Designated Outdoor Refreshment Area) logo. She stated that the DORA is planned to go live in the first week of July and approval from the Board of Works for the logo is required by ordinance. The logo will be used on signage throughout the City in permitted areas, on cups, and is available on the website at [muncie.in.gov/dora](http://muncie.in.gov/dora). Lola Mauer moved to approve the City of Muncie DORA logo. Linda Gregory provided the second. Questions called. Motion passed by voice vote.

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MUNCIE, INDIANA

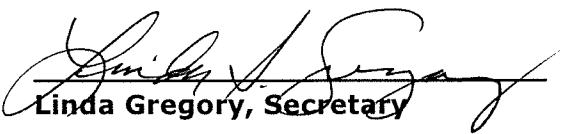
8. **Noise Exemption Authorization of rescheduled date, Colonial Crest Apartments Community Day Party (now 6/28/25):** Tyler Parson, property manager at Colonial Crest, presented the same application that was presented on June 11<sup>th</sup> but with a rain date of June 28<sup>th</sup>. All other details remained the same. Linda Gregory moved to approve the rain date addition. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
9. **Agreement authorization between City of Muncie and USI Consultants – Pacer Rating of City Roadway:** Adam Leach, City Engineer, presented an agreement between the City of Muncie and USI Consultants. The agreement is a standard professional services agreement for the sum of \$49,000. The purpose is for USI Consultants to perform the Pacer Rating, which is a visual assessment of city roadways. This assessment is required by Indiana state law to be done on a biannual basis to continue receiving funding. The scope of work includes driving and checking 329 center line miles and performing a sign inventory as part of the AI model used by Biolytics. USI Consultants was chosen due a long-standing relationship and their role in being the provider for Biolytics for the State of Indiana. Linda Greogry moved to approve the authorization between the City and USI Consultants. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
10. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:07 a.m.

We will meet next Wednesday, July 2 at 9:00 a.m.

Board of Public Works and Safety

  
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Ted Baker, President

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Lola Mauer, Vice-President

  
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Linda Gregory, Secretary

  
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Lacey Jones, Recording Secretary

<u>Appointing Authority Disclosure:</u>
Mayoral Appointments:
<ul style="list-style-type: none"><li>• Ted Baker – Current Term: 01/02/2024 – 12/31/2027</li><li>• Lola Mauer – Current Term: 01/02/2024 – 12/31/2027</li><li>• Linda Gregory – Current Term: 01/02/2024 – 12/31/2027</li></ul>