

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for May 28, 2025
5. Register of Claims
6. Street Closure Application, 4everlasting + Superator for a Basketball Tournament
7. BOW Street Closure Application, Robinwood Neighborhood Organization
8. Street Closure Application, Women Support Girls Women Support Each Other – Youth with the Future Back to School Bash
9. Noise Exemption Authorization, Women Support Girls Women Support Each Other – Youth with the Future Back to School Bash
10. Application for Residential Handicapped Parking Space at 3307 E. 13<sup>th</sup> Street.
11. Award Recommendation – 2025 Parks Restroom Construction
12. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
JUNE 6, 2025  
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 a.m.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer/ABSENT – Linda Gregory
4. **Approval of the Minutes for May 28, 2025:** President Ted Baker entertained a motion to approve. Linda Gregory moved to approve minutes from the May 28, 2025 meeting as printed. Ted Baker provided the second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
  - ✓ Page 7 \$47,059.50 Delaware County Auditor interlocal agreement for Deputy Prosecutor.
  - ✓ Page 14 \$33,000 Whitely Community Council Parks Summer Program intern payroll expense.
  - ✓ Page 21 \$13,000 Pyrotechnico Fireworks EDIT Prairie Creek 2<sup>nd</sup> payment.
  - ✓ Page 21 \$16,250 Pyrotechnico Fireworks EDIT Muncie 2<sup>nd</sup> payment.
  - ✓ Page 22 \$55,214.68 IMI Aggregates CD 24 CDBG 8<sup>th</sup> street paving.
  - ✓ Page 22 \$77,763.52 IMI Aggregates CD 24 CDBG 8<sup>th</sup> street paving.
  - ✓ Page 24 \$365,383.53 GM Development Companies Muncie Station #6.
  - ✓ EFT \$206,813.75 First Merchants Trust Co. Economic Development Tax Revenue Series 2013
  - ✓ EFT \$46,910.41 Alternative Service Concepts WC/GL claims.
  - ✓ EFT \$111,317.31 UMR
  - ✓ EFT \$140,000 Regions Bank 2014 A&B bond
  - ✓ EFTS \$183,109.23 UMR
  - ✓ EFTS \$56,747.71 UMR

Questions called. Linda Gregory moved to approve register of claims of **416 Records** for a total amount of **\$2,069,185.10** as presented. Ted Baker provided the second. Questions called. Motion passed by voice vote.
6. **Street Closure Application, 4everlasting + Superator for a Basketball Tournament (7/11/25 – 7/13/25):** Tabled due to no representation being at the meeting. Additional information such as insurance details is still needed.
7. **Street Closure Application, Robinwood Neighborhood Organization:** Charles Tuite, President of the Robinwood Neighborhood Organization, explained this is an annual Independence Day commemoration event held on Saturday, June 28, 2025 involving a small parade consisting of (mostly) neighborhood children and pets with a few adults walking alongside. The parade will be followed by a cookout. The closure is being requested for safety within the neighborhood and the streets included will be Kings Row,

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

Ivanhoe, Friar Dr., ending on Moor St. Linda Gregory moved to approve the street closure. Ted Baker provided the second. Motion passed by voice vote.

8. **Street Closure Application, Women Support Girls Women Support Each Other – Youth with the Future Back to School Bash:** Albone Kelly, founder, presented the request for the Youth with the Future Back to School Bash scheduled for Wednesday, June 25, 2025. This event is planned to be an annual occasion at 830 E. Kirby, providing backpacks, food, school supplies, and clothes, and is combined with Unity Fest. The closure is being requested for safety reasons, particularly for children moving across the street. Documentation from Police Chief Sloan was also provided. EIN number was provided along with proof of insurance. When asked about alcohol presence, Ms. Kelly claimed no alcohol is expected and security would be present to handle any unapproved presence. Linda Gregory moved to approve the street closure application. Ted Baker provided the second. Motion passed by voice vote.
9. **Noise Exemption Authorization, Women Support Girls Women Support Each Other – Youth with the Future Back to School Bash:** Albone Kelly, founder, expressed the noise exemption authorization being for the same event (June 28, 2025). Documentation from Police Chief Sloan was also provided. Linda Gregory moved to approve the noise exemption authorization. Ted Baker provided the second. Motion passed by voice vote.
10. **Application for Residential Handicapped Parking Space at 3307 E. 13<sup>th</sup> Street.:** Anothny Small, 3307 E. 13<sup>th</sup> Street, requested a residential handicap parking sign. Mr. Small explained his need for the designated parking spot due to new neighbors who frequently occupy the space in front of his home making it difficult for him to access his residence, especially when needing to use medical equipment. He clarified his request was for a personal spot, not the entire street. Linda Gregory moved to approve the handicapped parking space application. Ted Baker provided the second. Motion passed by voice vote.
11. **Award Recommendation – 2025 Parks Restroom Construction:** Keith Gary from US Architects, the architect for the Thomas Park and Riverview Park restroom construction projects, presented the award recommendation. Four bids were received at the May 28, 2025 meeting and they were very close, with only a \$3,000 difference between the first and second lowest bidders. (Monroe Construction Group bidding \$342,837.00, Pridemark Construction \$384,612.20, Frederick's Inc. \$349,500.00, and CRU Construction \$345,791.48, and the matter was taken under advisement for review). **Monroe Construction was** recommended as the lowest and most qualified bidder at **\$342,837** for both buildings and site work. Monroe Construction is located in Kokomo, Indiana. Mr. Gary represented the City as Adam Leach, City Engineer, was unable to attend the meeting. Linda Gregory moved to approve the recommended bidder as presented. Ted Baker provided the second. Motion passed by voice vote.
12. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:11 a.m.


We will meet next Wednesday, June 11 at 10:00 a.m.

**Board of Public Works and Safety**

  
Ted Baker, President

\_\_\_\_\_  
Lola Mauer, Vice-President

  
Linda Gregory, Secretary

  
Lacey Jones, Recording Secretary