

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for April 23, 2025
5. Register of Claims
6. Request for Flex Space, Vera Mae's Bistro at 207-209 S. Walnut
7. Street Closure Application, Urban Light Community Church – Annual Community Party
8. Street Closure Application, Muncie Downtown Development – Brink of Summer ArtsWalk
9. Street Closure Application, Muncie Downtown Development – Fire Up DWNTWN
10. Street Closure Application, Muncie Downtown Development – ArtsWalk
11. Memorandum of Understanding and Perpetual Right of Way Easement – Hickory & Elm LLC
12. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
APRIL 30, 2025
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 a.m.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for April 23, 2025:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the April 23, 2025 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
 - ✓ Page 11 \$105,999.73 Stryker EMS contract agreement cardiac monitors.
 - ✓ Page 20 \$12,150.00 Heavy Duty Construction CD FY 24 CDBG home owner rehabilitation program.
 - ✓ EFT \$34,591.00 Alternative Service Concepts GL claim.
 - ✓ EFTS \$99,785.37 UMR

Questions called. Linda Gregory moved to approve register of claims of **353 Records** for a total amount of **\$1,037,255.17** as presented. Lola Mauer provided a second. Questions called. Motion passed by voice vote.
6. **Request for Flex Space, Vera Mae's Bistro at 207-209 S. Walnut:** Nicholas Kirkpatrick presented the request for flex space for Vera Mae's patio. He stated there have been no changes to the layout since last year and noted this is a yearly occurrence. Lola Mauer moved to approve the request for flex space. Linda Gregory provided the seconded. Motion padded by voice vote.
7. **Street Closure Application, Urban Light Community Church – Annual Community Party:** Lezlie McCrory, Pastor at Urban Light Community Church, requested a street closure. The request was for the closure of 7th Street between Madison and Monroe on the evening of Friday, July 11, 2025, for safety reasons. Discussion included anticipation of alcohol presence and contingency plans. Regarding contingency plans for anticipated alcohol use, Pastor McCrory Leslie indicated they have never had issues in the past and the police will occasionally drive by. The church does have security detail she could call upon in case an incident occurred. Lola Mauer moved to approve the street closure. Linda Gregory provided the second. Motion passed by voice vote.

8. **Street Closure Application, Muncie Downtown Development – Brink of Summer ArtsWalk:** Cheryl Crowder from Muncie Downtown Development Partnership presented three requests for street closures. The first was for the Brink of Summer Arts Walk and Flower Hour on June 5, 2025. The requested closure was for Walnut Street between Charles and the Roundabout for YART setup beginning at 3:00 p.m., with the event starting at 5:00 p.m. Regarding anticipated alcohol use, Cheryl stated they always have provisions in place. Lola Mauer moved to approve the street closure. Linda Gregory provided the second. Motion passed by voice vote.
9. **Street Closure Application, Muncie Downtown Development – Fire Up DWNTWN:** Cheryl Crowder presented the next request. The event is Fire Up DWNTWN on August 2, 2025. The closure request was for stage setup starting on August 1, 2025, at 10:00 p.m., and extending through August 3rd for cleanup. The requested streets included Walnut Street from Main to the Roundabout, and Adams, Charles and Jackson Streets from Mulberry to Main. Linda Gregory moved to approve the street closure. Lola Mauer provided the second. Motion passed by voice vote.
10. **Street Closure Application, Muncie Downtown Development – ArtsWalk:** Cheryl Crowder presented the final street closure request. This was for the ArtsWalk on October 2, 2025. The requested closure was the same as Brink of Summer with Walnut Street from Charles to the Roundabout to be closed. Linda Gregory moved to approve the street closure. Lola Mauer provided the second. Motion passed by voice vote.
11. **Memorandum of Understanding, Hickory & Elm LLC and Perpetual Right of Way Easement:** Adam Leech, City Engineer, presented the MOU along with a perpetual grant of right of way easement. The City needed 6 feet of property at 655 North Elm Street owned by Hickory & Elm LLC. In exchange for this property, the City would demolish the existing dilapidated structure on the property, which was necessary for road widening anyway. This arrangement provided a free demolition for Hickory & Elm LLC and the needed property for the City. Linda Gregory moved to approve the memorandum of understanding with Hickory & Elm LLC and perpetual right of way easement. Lola Mauer provided the second. Motion passed by voice vote.
12. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:09 a.m.

We will meet next Wednesday, May 7 at 9:00 a.m.

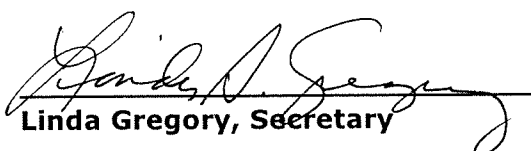
Board of Public Works and Safety



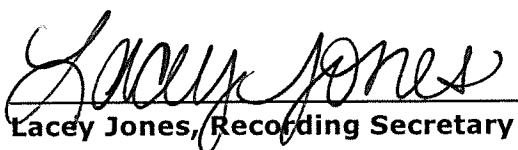
Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary