

**FILED**

JAN 21 2025

**Rebecca Munson  
MUNCIE CITY CLERK**

**MUNCIE CITY COUNCIL**

**ORDINANCE NO.**

6-25

**AN ORDINANCE AMENDING CHAPTER 77 (PARKING REGULATIONS)  
OF THE MUNCIE CODE OF ORDINANCES (BURRIS LABORATORY SCHOOL  
PARKING)**

**WHEREAS**, it has been determined that it is necessary to update Chapter 77 – Parking Regulations within the Muncie City Ordinances; and

**WHEREAS**, the City of Muncie desires to update said chapter of the code to address issues related to parking regulations and enforcement in the area of Burris Laboratory School;

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF MUNCIE, INDIANA AS FOLLOWS:**

**Section 1.** That Chapter 77 – Parking Regulations is amended to add the following section.

**Sec. 77.33. Burris Laboratory School permit parking**

***77.33.010 Definitions.***

For the purpose of this section, the following definitions shall apply.

*Burris Official* is the administrator or other staff administrator at Burris Laboratory School designated to review student parking permit applications.

*Student.* A person currently enrolled at Burris Laboratory School.

***77.33.020 Applicability.***

The following zones are designated as Burris Laboratory School permit parking zones:

Street	From	To	Side of Street
Washington Street	College	Nichols	North
Main Street	Talley	Nichols	South
Nichols Ave	Gilbert	Main	East/West

***77.33.030 Eligibility.***

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Each student is entitled to one permit only.

**77.33.040 Expiration of permits.**

Permits shall expire on July 31<sup>st</sup> of each year.

**77.33.050 Information required on application.**

Permits will only be issued to students of Burris Laboratory School. Enrollment will be verified upon making an application for parking permit.

**77.33.055 Review by Burris Laboratory School**

The Burris Official shall review each permit application prior to the application being submitted to the City. Consideration may be given based on seniority, need, school academic behavior, and attendance performance. The Burris Official may deny a permit application or revoke a permit due to in-school suspensions, out-of-school suspensions, expulsions, poor academic or behavioral performance, and excessive tardies and/or absences. All applications approved by the Burris Official shall be forwarded to the City in a prompt manor.

**77.33.060 Parking space not guaranteed.**

A residential neighborhood parking permit shall not guarantee or reserve the holder an on-street parking space.

**77.33.070 Change of Plates.**

It is the duty of the permit holder to notify the Burris Official and the City to update their parking permit whenever there is a change in vehicle license plates. The permit holder must provide the new plate information to the Burris Official and the City within forty-eight (48) hours of the change to ensure the permit remains valid.

**77.33.075 Transfer of ownership of permitted vehicle.**

Upon presentation of a previously issued permit and proof of transfer of ownership of the vehicle for which the permit was issued, a student is entitled to a new permit at no charge.

**77.33.090 Precedence of no parking zones.**

The Burris Laboratory School permit parking zones do not take precedence over temporary or permanent no parking zones posted by the street department, engineering department, or police department for tree removal, snow removal, street sweeping or other actions deemed necessary by the city.

**Section 2.** This Ordinance shall be in full force and effect upon its passage by the Common Council, its approval by the Mayor of the City of Muncie and its publication in accordance with the law.

Passed by the Common Council of the City of Muncie, Indiana this 3rd day of March, 2025.

	Yeas	Nays	Abstained	Absent
Jeff Green	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nora Powell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon Garrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Gullion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jerry Dishman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Mason Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dale Basham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ro Selvey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William McIntosh Sr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Harold Mason  
President Muncie Common Council

Presented by me to the Mayor for his approval, this 3 day of March, 2025.

Belinda Munson  
Belinda Munson, Muncie City Clerk

The above Ordinance is approved/vetoed by me this 3 day of March, 2025.

Dan Ridenour  
Dan Ridenour, Mayor of the City of Muncie

ATTEST:

Belinda Munson  
Belinda Munson, Muncie City Clerk of the Common Council

This Ordinance is proposed by Council Member William McIntosh Sr.

This Ordinance is approved in form by Legal Counsel [Signature]