

- 1. Time & Place
- 2. Pledge of Allegiance
- 3. Members Present
- 4. Approval of the Minutes for November 13, 2024
- 5. Register of Claims
- 6. Street Closure Application, Ball State University Dept. of Architecture Immersive Learning
- 7. Street Closure Application, Ball State University Multicultural Center MLK March
- 8. Office of Community Development, Amendment to Developer Agreement between HOME Investment Partnerships Program and Greater Habitat for Humanity, Inc.
- 9. Bid Opening – Citywide ADA Annual Sidewalk Improvements
- 10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
NOVEMBER 20, 2024
CLAIMS PACKET & MEETING MINUTES

- 1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
- 2. **Pledge of Allegiance**
- 3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
- 4. **Approval of the Minutes for November 13, 2024:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the November 13, 2024 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.
- 5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
 - ✓ Page 9 \$27,120 Baycom Police 10 toughbooks with windows.
 - ✓ Page 11 \$45,332.14 Safety Systems Police COIT lights, mounts sirens grills.
 - ✓ Page 11 \$50,450 Police COIT 24 ballistic windshields.
 - ✓ Page 15 \$19,461 Carrier & Gable MVH traffic camera.
 - ✓ Page 16 \$19,695.33 IMI MVH surface material.
 - ✓ Page 19 \$25,675.65 CDBG 24 utility payments.
 - ✓ Page 22 \$497,221.51 Health Insurance ARP shortfall.
 - ✓ Starting on page 19 and on several pages total \$475,000 Muncie City View Homes CD Home program.
 - ✓ EFTS \$263,819.68 UMRQuestions called. Linda Gregory moved to approve register of claims of **346 Records** for a total amount of **\$2,301,308.49** as presented. Lola Mauer provided a second. Questions called. Motion passed by voice vote.
- 6. **Street Closure Application, Ball State University Dept. of Architecture Immersive Learning:** Lily Bushey is here representing the Immersive Learning Studio with Ball State University. It is their hope to have the opportunity to close East Jackson Street on December 15 from S. Jefferson to E. Elm Street, noting they will not be closing the intersections. The duration of the closure would average around 15 minutes at 6:30 PM for the First Thursday event. The application notes a longer time but it is the length of the event and don't foresee closing the street for the entire time. The closure is to ensure dancer safety during the performance on the steps of Carnegie Library. They are planning a projection animation that will be shining from across the street. This is an immersive projection animation highlighting the front façade of Carnegie Library. Since the front facade is no longer being used, they really want to try and bring that back to life. Lola Mauer confirms this is part of Ball State's Immersive Learning Program with CAP. Lily responds yes, correlating with the Downtown Light It Up Event. The theme

fits pretty well! President Baker adds that barricades for the closure have all been taken care of as well. Questions called. Lola Maer moved to approve the street closure application for December 5. Linda Gregory provided the second. Motion passed by voice vote.

7. **Street Closure Application, Ball State University Multicultural Center MLK March:** Gabrielle Lloyd, Director of the Multicultural Center at Ball State, explains every year they do the MLK Day March in conjunction with the community breakfast at Ball State. The breakfast for 2025 will be on January 20 from about 8:30 AM to 11:00 AM with the March occurring directly after at 11:30 AM starting from the Student Center through McKinley. Linda Gregory comments her hope for good weather that day. Gabrielle thanks her and mentions they had to cancel it last year due to bad weather. This is a longstanding event that has occurred in Muncie well over the past 10 years. Linda Gregory moved to approve the street closure for January 20. Lola Mauer provided the second. Questions called. Motion passed by voice vote.

8. **Office of Community Development, Amendment to Developer Agreement between HOME Investment Partnerships Program and Greater Habitat for Humanity, Inc.:** Nikita Adams, Office of Community Development, explains this is an amendment to a contract with Habitat for Humanity on a rehabilitation of a home at 1403 W. 10th Street. This home has been being worked on since the beginning of April 2022 and though getting near the completion of the project, a few things occurred that caused it to stall. During that time, a few new requirements came out for down payment assistance and closing costs in the HOME Program so they just want to extend the budget to \$1,140 to cover that new requirement and extend the time of the contract until May 31, 2025 to give them a little more time to finish up. President Baker confirms that is within the budget amount. Nikita responds yes. Questions called. Lola Mauer moved to approve the amendment to the contract. Linda Gregory provided the second. Questions called. Motion passed by voice vote.

9. **Bid Opening – Citywide ADA Annual Sidewalk Improvements:** Linda Gregory mentions there was only one (1) bid that was received. Adam Leach, City Engineer, explains this is a unit price contract so requests she read all the amounts enclosed:

Site Preparation	\$2,936	Curb Type Rolled 4" Curb and Gutter	\$88.44
Mobilization	\$10,727	Curb Type Vertical 6" Curb and Gutter	\$88.44
Traffic Control	\$1,379	Curb Type Rolled 4" Curb and Gutter	\$86.37
Flatwork Demo 4" thickness	\$173	Curb Cut (Single Family)	\$84.30
Flatwork Demo 6" thickness	\$173	Curb Cut (Commercial)	\$84.30
Flatwork Demo 8" thickness	\$173	ADA Ramp Perpendicular in sidewalk	\$8,436.20
Post Curb Demo	\$77	ADA Ramp Perpendicular in buffer	\$8,436.20
Curb and Gutter Demo	\$77	ADA Ramp Tiered Perpendicular	\$8,436.20
Excavation	\$388	ADA Paired Ramp - Large Radius	\$8,436.20
Sidewalk - 4" Thickness	\$191	ADA Paired Ramp - Small Radius	\$8,436.20
Curb Type 4" Mountable	\$72	ADA One-way Directional Curb Ramp Curb Adjacent	\$8,436.20
Curb Type 6"	\$82	ADA Blended Transition > 2% running slope	\$8,436.20
Curb Type 8"	\$84.30	ADA Blended Transition < 2% running slope	\$8,436.20
ADA Diagonal curb ramp	\$8,436.20	ADA Depressed diagonal corner curb ramp	\$8,436.20

Per usual, Mr. Leach requests the Board of Works take the bid Under Advisement. This is federally funded through CDBG and will require some discussion since at least two (2) bids are typically needed for this sort of work. Matter taken Under Advisement.

10. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:12 a.m.

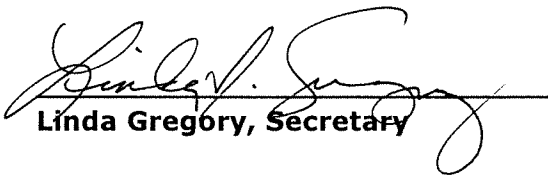
We will meet next Wednesday, November 27 at 9:00 AM

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA



Ted Baker, President

Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary