

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for July 17, 2024
5. Register of Claims
6. Street Closure Application – Muncie Action Plan \$2 Village Tour
7. Street Closure Application – Minnetrista Museum & Gardens; Faeries, Sprites & Lights (RAIN DATE)
8. Professional Services Contract – City Hall Vending
9. Office of Community Development – Contract Approval for partially HOME funded new construction of a single-family home to be sold to a low to moderate income homebuyer
10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
JULY 24, 2024  
CLAIMS PACKET & MEETING MINUTES**

- 1. Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**

- 2. Pledge of Allegiance**

- 3. Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory

- 4. Approval of the Minutes for July 17, 2024:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the July 17, 2024 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.

- 5. Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:

- ✓ Page 13 \$38,750 Make My Move EDIT final payment.
- ✓ Page 13 \$24,169.03 Delaware Advancement Corporation EDIT Riverside trail striping and signage.
- ✓ EFT \$56,237.54 Delta Dental of Indiana
- ✓ EFTS \$157,483.41 UMR
- ✓ EFTS \$148,930.26 UMR

Linda Gregory referred to some vague descriptions on a few reimbursements for the Police Department and urges Mr. Wright to remind everyone that descriptions are important. Mr. Wright stated one reimbursement was for a German Shepard exam at Maplewood Animal Hospital and the other one was a payment going toward the MPD electric vehicle program. Lola Mauer referred to Page 13 under EDIT Funds for BOW and asked about the AMA World Championship Sponsorship. Mr. Wright responded the airplane academy off Memorial Drive. Linda Gregory moved to approve register of claims of **219 Records** for a total amount of **\$554,677.32** as presented. Lola Mauer provided a second. Questions called. Motion passed by voice vote.

- 6. Street Closure Application – Muncie Action Plan \$2 Village Tour (August 24):** Heather Williams, President of the Muncie Action Plan Board of Directors, explained this is the 5<sup>th</sup> or 6<sup>th</sup> year they are hosting the \$2 tour of the Village. They intend to close University Ave. from Calvert to Dill and host a number of vendors, music and entertainment. It is really a way to spotlight the Village and all it has to offer to the community. Both Muncie and Ball State Police have supplied signature authorization as well as the Fire Department. Lola Mauer moved to approve the street closure.


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Linda Gregory provided the second. Questions called. Linda Gregory asked about alcohol use. Williams responded that The Guardian Brewery Co. will be set up in the center but the event is primarily focused on freshman and sophomores at Ball State. She hates to say it but the brewery usually doesn't get much business and their presence is really a way to highlight the downtown brewery. She believes it is allowed for someone was to obtain alcohol from a nearby establishment and carry it in but that has never been the case. Linda Gregory asked about police presence in case any alcohol issues come up. Williams answered yes and mentioned discussions with Officer Kesler whose husband is actually scheduled to be in the dunk tank. Yes, Muncie Police will be present. The event is from 3:00 PM to 7:00 PM with the street closure beginning at 1:00 PM and lasting until 8:00 PM to allow time for preparation and cleanup. Motion passed by voice vote.

- 7. **Street Closure Application – Minnetrista Museum & Gardens; Faeries, Sprites & Lights (RAIN DATE July 28):** Dave Franklin, Hospitality Coordinator with Minnetrista, informed after a they had logistics meeting last Friday, they realized they didn't take into account a possible rain date for Sunday. The other 3 days have been approved (at the June 26 BOW Meeting) for Thursday, Friday and Saturday and figured to go ahead and add this fourth date as a contingency upon rain. Questions called. Linda Gregory moved to approve the additional day for street closure. Lola Mauer provided the second. Motion passed by voice vote.
- 8. **Professional Services Contract – City Hall Vending:** Due to no representation being in attendance at the meeting, no formal action is taken and contract is Tabled.
- 9. **Office of Community Development – Contract Approval for partially HOME funded new construction of a single-family home to be sold to a low to moderate income homebuyer:** Adam Leach, City Engineer, voiced that the Community Development office does not have this contract ready as of yet so requests to table it until next week. No formal action is taken and item is Tabled.
- 10. **Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:11 a.m.

We will meet next Wednesday, July 31, 2024

Board of Public Works and Safety

  
Ted Baker, President

  
Lola Mauer, Vice-President

  
Linda Gregory, Secretary

  
Lacey Jones, Recording Secretary