

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

- 1. Time & Place
- 2. Pledge of Allegiance
- 3. Members Present
- 4. Approval of the Minutes for May 15, 2024
- 5. Register of Claims
- 6. Street Closure Application, 4 Ever Lasting LLC (Welcome Battle of the Brands) (7/18/24)
- 7. Noise Exemption Authorization – Urban Light Community Church (7/12/24) presented by Pastor Lezlie McCrory
- 8. Street Closure Application – Urban Light Community Church Annual Community Celebration (7/12/24) presented by Pastor Lezlie McCrory
- 9. Annual Tree Trimming Contract Approval
- 10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MAY 22, 2024
CLAIMS PACKET & MEETING MINUTES**

- 1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
- 2. **Pledge of Allegiance**
- 3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
- 4. **Approval of the Minutes for May 15, 2024:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the May 15, 2024 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.
- 5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
 - ✓ Page10 \$29,247.24 Westridge Neighborhood Assn. ARP neighborhood assistance fund.
 - ✓ Page 11 \$94,600 NAACP Parks summer program.
 - ✓ Page 14 \$37,240.19 IMI Aggregates Street surface material.
 - ✓ Page 18 \$35,000 Muncie Boys & Girls Club EDIT sponsorship.
 - ✓ EFTS \$55,861.20 Delta Dental

President Ted Baker asked for questions or comments. Lola Mauer referred to Page 10 ARP under the current vendor for Coronavirus Local and questioned if he knew how much longer that is going to be a thing (the fund/vendor not the virus). Craig Wright replied most of it should be sent through this year but there are still some invoices out to the neighborhood associations that will take a while to get through. President Baker commented 60% of the claims this week were health insurance related. Summer Programs consisted of 11% and the rest is anything from legal matters to the Animal Shelter to the roads making up another 11%. It is significant what it takes to make a city run. Linda Gregory moved to approve register of claims of **334 Records** for a total amount of **\$873,920.82** as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
- 6. **Street Closure Application, 4 Ever Lasting LLC (Welcome Battle of the Brands) (7/18/24):** Due to no representation being in attendance at the meeting, no formal action is taken and application is Tabled.
- 7. **Noise Exemption Authorization – Urban Light Community Church (7/12/24):** Pastor Lezlie McCrory explained Urban Light Community Church throws an annual block party on their property every year over the last 15 years. The noise exemption is due to a stage setup with a DJ and music along with a little bit of a live performance. These both have been cleared through the Muncie Police Chief attesting his signature to both applications. It is a longstanding event so the neighbors are well aware of it and have already been asking the date it is planned for. Lola Mauer moved to approve the noise exemption. Linda Gregory provided the second. Linda Gregory questioned alcohol anticipation. Pastor McCrory responded no. Questions called. Motion passed by voice vote.

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- 8. Street Closure Application – Urban Light Community Church Annual Community Celebration (7/12/24):** Pastor Lezlie McCrory continued explaining the street closure request is in relation to the previous event and is just to close the adjacent street of the property for safety concerns. Linda Gregory moved to approve the street closure application. Lola Mauer provided the second. Linda Gregory asked about the street markings in the outside lane coming north on Madison to refrain from drivers getting there before realizing they can't turn. Pastor McCrory responded no, they just put the barricades right at the intersection since there is visibility there and it isn't like there is a building in the way of preventing drivers from seeing the barricade from where they turn, at least not from the closest lane to it. Linda Gregory was just wondering because the traffic is not that heavy there so maybe that won't be a problem. Questions called. Motion passed by voice vote.
- 9. Annual Tree Trimming Contract Approval:** Adam Leach, City Engineer, referred to the bids opened last week for an annual tree care, trimming and removal contract. There was only 1 bid and it was since been reviewed and put forth before the Board. He explained My Tree Sons is the current vendor and have had a contract with the City for previous 3 years. This is a continuation of that and he recommends approval. President Ted Baker assured this streamlines the process. Adam Leach explained typically under \$5,000 they are not required to get bids by State Board of Accounts (actually under \$25,000 for Public Works). However, in the interest of A.) uniformity and B.) speed, they tried to actually 1.) keep these things under contract so that they know how much things cost before doing them and 2.) so that there is someone he can be mad at if it isn't done and someone he can commend if they have done a good job. My Tree Sons tends to do a pretty good job for the City. Lola Mauer moved to approve the contract for annual tree care. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 10. Adjournment:** There being no further business President Ted Baker adjourned the meeting at 9:09 a.m.

We will meet next Wednesday, May 29, 2024

Board of Public Works and Safety



Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary