

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for March 13, 2024
5. Register of Claims
6. Community Development Update – Quotes for McCulloch Park Lodge
7. Street Closure Application, Honor and Remember Indiana – Run for the Fallen
8. Street Closure Application, Ball State University – Student Center Programs
9. Noise Exemption Authorization, Ball State University – Student Center Programs
10. Street Closure Application, The Bloom Downtown BBQ
11. Street Closure Application, Brothers 2 Brothers
12. Street Closure Application, Autism Rocks Inc.
13. Noise Exemption Authorization, Cobra Firing Systems – Fireworks Training & Demonstration
14. Ashton Land Surveyors, road right-of-way dedication (4008 E. Centennial)
15. Office of Community Development, City View I & City View II – Contract Amendments
16. Street Closure Application, Radiance Cinema
17. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MARCH 20, 2024
CLAIMS PACKET & MEETING MINUTES

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for March 13, 2024:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the March 13, 2024 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
 - ✓ Page 6 \$10,392.52 Corporate Billing Police vehicle maintenance.
 - ✓ Page 11 \$16,491.80 Adpro Construction Prairie Creek Reservoir new flooring for main office.
 - ✓ Page 13 \$97,359.21 CRU Construction LR&S Muncie sign warehouse construction.
 - ✓ Page 16 \$32,620.75 A Better Way Services CD Muncie Inn assistance application fees, rental assistance, utility fees, security deposits and rents.
 - ✓ EFTS \$190,809.63 UMR
 - ✓ EFTS \$143,526.00 UMR
 - ✓ EFTS \$143,339.58 UMR
 - ✓ EFTS \$54,693.50 Delta Dental of Indiana
 - ✓ EFT \$117,667.74 MIRLF loans

President Baker asked for questions or comments, which there were none. Linda Gregory moved to approve register of claims of **245 Records** for a total amount of **\$1,406,328.47** as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
6. **Community Development Update – Quotes for McCulloch Park Lodge:** Allen Wisely, Community Development, recalled last week presenting electric quotes. There was another inquiry from an electric company that went unseen by him prior to last week's BOW meeting to be added to previous quotes read on March 13, 2024 but assured it came in before the deadline. **Masiongale Electrical Mechanical, Inc. for \$3,585** with the request to remain Under Advisement. With that, Allen informed he sent out for another round of quotes for the flooring that went out to eleven (11) different companies; companies that do this typical type of flooring, general contractors, the Black Chamber of Commerce, the Carpenters Union, the Laborers Union and associated builders and contractors. Only one (1) was received back which the same was quoted from the initial round, **AdPro Concrete Coatings with a base quotes of \$35,208 with an alternate (bathrooms) of \$3,560.** Additional information was

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received regarding the windows as to what type of glass will be needed and are out to quote now. Wiseley will be back with another update for that next week.

- 7. Street Closure Application, Honor and Remember Indiana – Run for the Fallen (May 11, 2024):** Don Finnegan, Director of Honor and Remember Indiana, announced this will be the 10th Annual Indian Run for our Military Fallen. It is a 3-day 140-mile run from Fort Wayne to Indianapolis stopping every approximate mile for 2 minutes to call out the names from Hoosier war on terror deaths attributed to that service. Many families will be present escorted by the Muncie Police Department and the Delaware county Sheriff's Department as they come through for safety and visibility. The Board is happy to support this event. Linda Gregory moved to approve the street closure application. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
- 8. Street Closure Application, Ball State University – Student Center Programs (April 19, 2024):** Travis Peters, Associate Director of Student Center Programs at Ball State, explained this is for an annual carnival event at the end of the semester and this will be their 15th year. A fireworks show is planned lasting for approximately seven (7) minutes and they have been working with the Muncie Fire Department and BSU Police for a short road closure from Petty/Neely intersection to the traffic circle north of campus for the duration of about twenty (20) minutes. President Baker assured Muncie Police is aware of this as well. Peters answered yes. Baker then asked about Ball State Police. Peters informed they are planning to have sixteen (16) officers on site. It is an alcohol free event so well controlled and within the confines of Ball State. Lola Mauer moved to approve the street closure application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 9. Noise Exemption Authorization, Ball State University – Student Center Programs Annual Late Nite Carnival (April 19, 2024):** Travis Peters, Associate Director of Student Center Programs at Ball State, informed this noise exemption being for the same event as the street closure application just discussed. There was a time adjustment to accommodate the 12:00 AM cutoff running from 5:00 PM to Midnight. He assured Midnight being the latest it will ever run. Linda Gregory asks about Chief Sloan's sate of signature for clarification with it being dated for July. The Recording Secretary believes he notated the number 2 but it does look a lot like a 7. President Baker agrees. Lola Mauer moved to approve the street closure application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 10. Street Closure Application, The Bloom Downtown – BBQ Vendor (March 21, 2024 – April 4, 2024):** Danielle Jernigan, The Bloom Downtown, is requesting a BBQ grill vendor to be able to cook and park the grill and trailer at the back of their building. She has provided a map showing the preferred location and spoke to both the Police and Fire Chief confirming this would not permit from any emergency vehicles getting through as well as any members of the public. There is a small sliver by the trashcan so most cars can get through. It was recommended they initially request it for two (2) weeks to make sure there weren't any issues but would love to be able to have a more permanent solution in place. In speaking with Deputy Mayor Ivy, he recommended this route instead of building an easement through the parking lot spaces because of the tightness of spaces downtown. President Baker confirmed there was clearance by the Health Department, which Jernigan responded it has. Linda Gregory confirms the dates. Jernigan replied March 21 through April 4 so Wednesday through Saturday with a range of 7:00 AM to 7:00 PM (although it might not last that long). The trailer is moveable so if there is any reason they would need to move it then they can lift and push. Lola Mauer confirmed this is for a business opening. Jernigan answered yes. Lola Mauer moved to approve the street closure. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 11. Street Closure Application, Brothers 2 Brothers (March 23, 2024):** John Beatty, Advisor, and Edward Fuse, Delegate, for Brothers 2 Brothers United are here on behalf of Melvin Kelly and Brothers 2 Brothers which is a nonprofit organization. They want to submit a request for road closure planning a day of celebration. President Baker mentioned the noise as it according to the flyer there is going to be a DJ so they'll have to monitor the decibels to make sure neighbors are not intrude upon. Fuse and Beatty informed that Muncie Police Department officers and Sgt. Amy Kesler with her public engagement team will be there to attend. If the weather is bad then most likely will move everything inside having music inside the building at a low volume. Linda Gregory made note the event will be taking place during afternoon hours when noise is less of a problem aside from twelve hours later. Linda Gregory moved to approve the street closure application. Lola Mauer provided the second. Questions called. Motion passed by voice vote.

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- 12. Street Closure Application, Autism Rocks Inc. (April 27, 2024):** Katie Foster is the President of Autism Rocks which is a nonprofit here in Muncie and they are hosting their annual 5K running from the Delaware Fairgrounds to Minnetrista. Minnetrista gave approval to use their greenway so they are not necessarily looking for a closure but moreover an officer to help direct traffic. The runners will be coming from the Fairgrounds crossing over Minnetrista Parkway to Minnetrista so would appreciate an officer there to either stop traffic or stop the runners, whichever would be more appropriate safety wise. The runners will cross once from the Fairgrounds, make a loop around Minnetrista, and cross back over Minnetrista Parkway. President Baker mentions the time period and Foster insisted approximately three (3) hours. Linda Gregory moved to approve the street closure. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
- 13. Noise Exemption Authorization, Cobra Firing Systems – Fireworks Training and Demonstration (April 10, 12, 13, 2024):** Due to no representation being in attendance at the meeting, no formal action is taken and application is Tabled.
- 14. Ashton Land Surveyors, road right-of-way dedication (4008 E. Centennial):** Beth, Ashton Land Surveyors, assured they are completing a plat located on East Centennial called Nanny Haven Subdivision. There is full approval from the Plat Committee and are just needing to dedicate the road right-of-way. Lola Mauer confirmed they have went to the County Commissioners to dedicate it as well. Beth explained there was some confusion in their office about whether it was in city limits or not because of where it is located so are coming here today to get it dedicated correctly by the proper board. Linda Gregory asked about the location. Beth informed 4008, down by the bypass/Highway 67. Lola Mauer moved to approve the road right-of-way. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 15. Office of Community Development, City View I & City View II – Contract Amendments:** Delaney Fritch, HOME Program Coordinator Community Development, has two (2) contract amendments. Starting with City View I, this housekeeping amendment is in terms of tracking how they are funding these projects and would like to amend the contract to include additional grant numbers at the bottom. The second amendment, on City View II, the BOW recently voted on a low-income housing tax credit project in which the contract was for \$24,268 awarded in 2022 before they had their release of funds for 2023. This project was planned to get funding from both 2022 and 2023 Community Development grants so instead of presenting a new contract they are looking to amend the contract from 2022 to include the full amount of funding. It would be less tracking in their end within the Community Development office and the amendment would also include the second grant number. Linda Gregory moved to approve the two (2) Community Development contracts to include additional grant numbers. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
- 16. Street Closure Application, Radiance Cinema – Ball State Filming (March 23, 2024):** Cory Dillon came before them last week inquiring about filming in Dave's Alley and was told to come back with proper paperwork. He has obtained all appropriate signatures and has all the paperwork filled out. President Baker mentioned he has talked with Chief Sloan about this and they are being cautious due to the nature of the request. Dillon assured there were discussions that took place and they took all MPD's advice about how to go about setting everything up with appropriate tape, signage and people posted at each entrance. Lola Mauer confirmed the date and time. Dillon responded this Saturday from 5:30 PM to 2:00 AM but they most likely will not shoot all the way up until 2:00 AM. Linda Gregory told Dillon for future reference on any applications they want to file to be sure to turn they paperwork in prior to the meeting so the Board members all have time to review it. Lola Mauer moved to approve the alley closure. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 17. Adjournment:** There being no further business President Baker adjourned the meeting at 9:22 a.m.

We will meet next Wednesday, March 27, 2024

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Board of Public Works and Safety



Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary