

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for February 7, 2024
5. Register of Claims
6. Office of Community Development, 4 Sets of Quotes for McCulloch Park Lodge Quotes:  
1.) Floor 2.) Windows 3.) Electric 4.) Siding
7. Muncie Downtown Development, Street Closure Parade & Procession Application for St. Patrick's Day Parade (March 16, 2024)
8. Muncie Downtown Development, Street Closure Parade & Procession Application for Eclipse Downtown Experience (April 8, 2024)
9. Muncie Downtown Development, Street Closure Parade & Procession Application for Fire Up DWNTWN (Sept. 20, Sept. 21, and Sept. 22, 2024)
10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
FEBRUARY 14, 2024  
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for February 7, 2024:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve minutes from the February 7, 2024 meeting as printed. Linda Gregory provided a second. Questions called. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
  - ✓ Page 7 \$15,000 Jan R. Kornilow M.D Medical direction for MFDEMS
  - ✓ Page 8 \$21819.60 Stryker EMS Procure services yearly contract.
  - ✓ Page 9 \$64,856.66 Thomas Park/Avondale Neighborhood Assn ARP neighborhood assistance.
  - ✓ Page 14 \$32,629.91 HWC Engineering LR&S Kitselman Gateway project.
  - ✓ Page 15 \$16,000 Pyrotecnico Fireworks EDIT Muncie fireworks deposit.
  - ✓ Page 16 \$13,000 Pyrotecnico Fireworks EDIT Prairie Creek fireworks deposit.
  - ✓ Page 16 \$25,785.58 MSD CDBG infrastructure Russey St paving (IMI)
  - ✓ Page 16 \$30,000 Home Savers of Delaware County CDBG Home Savers front funding.
  - ✓ EFT \$44,603.53 Davies Claims Solutions WC claims.
  - ✓ EFT \$25,461.13 Davies Claims Solutions GL claims.
  - ✓ EFTS \$78,168.35 UMR

President Baker asked for questions or comments. President Baker entertained a motion. Linda Gregory moved to approve register of claims of **323 Records** for a total amount of **\$1086,566.54** as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
6. **Office of Community Development, 4 Sets of Quotes for McCulloch Park Lodge (Floor, Siding, Windows, Electric):** Allen Wiseley, Office of Community Development, explained this is Phase II of the renovations at McCulloch Park Lodge. The roof was redone a little over a year ago but this will be for more internal improvements to the building. It is being done now so that it can be done and ready for when it needs to open for the season. There were four (4) different segments were all sent out to quote so he will read those quotes aloud for each segment. He further explains that the additional alternate of \$3,560 for the epoxy flooring was for some of the smaller storage rooms and etc. Many of the windows are broken and they have an older style of glass in them, which potential quoters took into consideration. The kitchen is the particular area for the electrical repairs. Lastly, it is the board and batten siding on the outside of the lodge that needs some help.

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Segment	How Many was sent out	How Many Came Back		Base Quote	Add. Alternate
Epoxy Flooring	4	1	AdPro Concrete Coatings	\$35,208	\$3,560
Window Repairs	8	1	Pridemark Construction	\$28,640	-----
Electrical Repair	7	1	First Choice	\$725	-----
Outside Siding Repairs	8	2	Property Pros	\$12,858.30	-----
			Pridemark Construction	\$20,820	-----

Lola Mauer asked if those prices are in line with what was to be expected. Mr. Wiseley answered yes and explained they may revisit and requote the ones they only received one (1) back on, particularly with the windows and that being an older style of glass (the type that has wire mesh inside it). None of that is not up to code for exterior windows anymore and as mentioned, that comment came back from many of their potential window quoters. For many, it was too high to quote that type of window work. President Baker confirmed that this quote process has met all federal guidelines. Mr. Wiseley answered yes and requests that no action be taken on this today and that it Under Advisement.

7. **Muncie Downtown Development, Street Closure Parade & Procession Application for St. Patrick’s Day Parade:** Cheryl Crowder, Event Director for the Muncie Downtown Development Partnership, explained this is a street closure for the 39<sup>th</sup> annual St. Patrick’s Day Parade scheduled for 6:00 PM on March 16, 2024. Due to the YMCA construction in the Fieldhouse parking lot, the line-up will be moved this year and everyone will meet at City Hall and Star Bank parking lot. It seemed easier to make the parade a little shorter rather than going all the way to the north end of Central. Line-up will begin at 4:30 PM that Saturday and the street closure is for Walnut Street traveling south to Charles, east on Charles and returning via Mulberry. Lola Mauer moved to approve the street closure application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
8. **Muncie Downtown Development, Street Closure Parade & Procession Application for Eclipse Downtown Experience:** Cheryl Crowder explained this request is for the day of the upcoming eclipse, April 8, 2024, mostly as a precaution. She is not sure if they will need to do it but the request is to close the 500 block of Walnut Street, which is the location of this gathering for the eclipse experience, also known as Canan Commons. She just wanted to be able to have the option to close off the street if it gets too overwhelming and to try and keep everyone safe. The time would be from 1:00 PM to 4:00 PM. Linda Gregory confirmed this would not close Mulberry or the south end of the roundabout. Cheryl Crowder responded no, it would just be that one block on Walnut Street. Linda Gregory moved to approve the street closure application. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
9. **Muncie Downtown Development, Street Closure Parade & Procession Application for Fire Up DWNTWN (Sept. 20, Sept. 21, and Sept. 22, 2024):** Cheryl Crowder acknowledged they are requesting this early but just wanted to give the Police Department plenty of time to work out all of the things they need to work out. It is a big event spread over a pretty large area so they would like to provide as much notice as possible. Again, that is why this is being requested now. There has been an addition of an evening so Friday, September 20, 2024 will be the kick-off for the event with a concert that night in the parking lot next to Accutech (on the north end of Walnut just before Main Street). They do plan to close that particular block off on that evening. They will need to close Walnut Street from Main to the roundabout and all of the cross streets (so Jackson, Adams, Charles and Howard Street) on the following day at 8:00 PM for set up. The event itself starts at 1:00 and will go on until 10:00 PM the evening of Saturday, September 21, 2024. They have also put in a request for the next day, Sunday, September 22, 2024, until noon for cleanup. Linda Gregory moved to approve the street closure application. Lola Mauer provided the second. Questions called. Motion passed by voice vote.
10. **Adjournment:** There being no further business President Baker adjourned the meeting at 9:11 a.m.

We will meet next Wednesday, February 21, 2024

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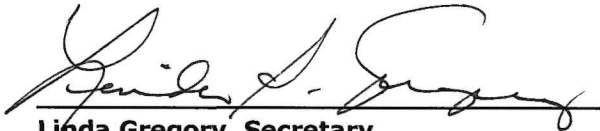
Board of Public Works and Safety



Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary