

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for January 3, 2024
5. Register of Claims
6. Kitselman Phase 3 Supplemental Agreement - HWC Engineering
7. Public Comments - Mayor Dan Ridenour
8. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 10, 2024
CLAIMS PACKET & MEETING MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**

2. **Pledge of Allegiance**

3. **Roll Call Members Present:** Ted Baker – Lola Mauer/ABSENT – Linda Gregory

4. **Approval of the Minutes for January 3, 2024:** President Ted Baker entertained a motion to approve. Linda Gregory moved to approve minutes from the January 3, 2024 meeting as printed. Ted Baker provided a second. Questions called. Motion passed by voice vote.

5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:

- ✓ Page 7 \$37,269.86 Indiana Michigan Power traffic signals and street lights.
- ✓ Page 10 \$49,599.65 ESO Solutions, Inc. Fire reporting system software.
- ✓ Page 11 \$500,000 Christian D. Vaughan Law EMS settlement.
- ✓ Page 13 \$200,000 Cardinal Square ARP funds.
- ✓ Page 24 \$18,901.70 Delaware County Auditor December 2023 court cost.
- ✓ EFT \$253,875.35 UMR
- ✓ EFTS \$78,875 Regions Indiana Park District Refunding Bond Series 2020.
- ✓ EFT \$290,531.25 US Bank 2019B Canal Dist/Accutech Bond.
- ✓ EFTS \$19,273.16 Alternative Service Concepts GL claims.
- ✓ EFTS \$13,442.28 Alternative Service Concepts WC claims.
- ✓ EFTS \$56,966.29 Star Bank KME fire truck payment.
- ✓ EFTS \$575,120.92 UMR

Lola Mauer sent Mr. Wright an email questioning a building in Ball State and it was for a deposit for the Mayor's State of the City Address. President Baker asked for questions or comments. Linda Gregory had no questions. This was a credit card week and the descriptions were adequate. President Baker entertained a motion. Linda Gregory moved to approve register of claims **457 Records** for a total amount of **\$2,784,626.63** as presented. Ted Baker provided the second. Questions called. Motion passed by voice vote.

6. **Kitselman Phase 3 Supplemental Agreement - HWC Engineering:** Adam Leach, City Engineer, explained this is the Kitselman Phase 3 Supplemental Agreement that is an addition to the contract of about \$70,000. He referred to the total on the summary sheet and copy of the supplemental agreement that was provided. It is for structural work for retaining walls with geotech work that went along with it and some additional design and environmental that went with expanding a parking lot on behalf of a design committee that no longer meets. It is a cleanup item with an 80/20 match and was approved through the MPO so they have no problem paying for their 80% of it. It is all reimbursement so they will send the City a bill and the City will send payment back for 80%. Questions called. Linda Gregory moved to approve the supplemental agreement with HWC Engineering. Ted Baker provided the second. Questions called. Motion passed by voice vote.

7. **Public Comments - Mayor Dan Ridenour:** Something that the Mayor wished to talk about was not on the Agenda but also does not require and formal action, stating he just wanted to do this in a transparent way. The former Justice Center required the City to start paying for parking in 2024 for the first floor there. A situation occurred (where they thought there was an initial need but that need was handled by the company) that was looking at getting the parking spaces and have decided that instead of parking on that first floor to do apartments instead. The City is 100% in favor of adding 15 additional apartments. Most of the second units have part of the third floor as part of its upstairs or higher ceilings so a third floor is not really. Most of those on the second floor are nearly finished and should get some occupancy soon but if the decision comes to integrate that first floor into apartments then they will not be rented out until at least some of that first floor work is done. Construction noise will be one major factor there and the utilities will most likely have to be shut off as workers install 15

BOARD OF PUBLIC WORKS AND SAFETY :
MUNCIE, INDIANA

different electrical systems. This does put some time limit on the company. There is plan to assist with infrastructure but its small and within a tight window. However, this would relieve the City of the component of having to pay what was \$30,888 per year for 15 years. He just wanted to let the BOW know that was happening. The 2021 agreement has been adjusted to now include the first floor apartments because that was not mentioned in the old agreement. President Baker commented how positive this is and asked if there will be adequate parking for the tenants. Mayor Ridenour explained that people for all 15 units would be able to drive in through the first floor entrance and park indoors. President Baker verified if the City would still need the parking spots over there. Mayor Ridenour informed the City would retain its parking until 2053 for all the covered outdoor spaces that City employees use. That 2053 year is mentioned in the agreement as well.

8. **Adjournment:** There being no further business President Baker adjourned the meeting at 9:08 a.m.

We will meet next Wednesday, January 17, 2024

Board of Public Works and Safety



Ted Baker, President



Lola Mauer, Vice-President



Linda Gregory, Secretary



Lacey Jones, Recording Secretary