

**BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for May 10, 2023
5. Register of Claims
6. Riverview Park Design Bid
7. Street Closure Application, Horizon Convention Center for Indiana Volunteer Firefighters Association Conference (6/15/23 to 6/17/23)
8. Residential Handicapped Parking Space Request, 1120 S. Jefferson St.
9. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MAY 17, 2023 MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer/ABSENT – Linda Gregory
4. **Approval of the Minutes for May 10, 2023:** President Ted Baker entertained a motion to approve. Linda Gregory moved to approve minutes from the May 10, 2023 meeting as printed. President Baker provided a second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims.
 - ✓ Page 7 \$18,250 Victory Honda Police down payment on Honda Ridgeline.
 - ✓ Page 7 \$24,926 KIA if Muncie Police Ford Explorer.
 - ✓ Page 7 \$17,032.81 Indiana University Health ARP crisis center.
 - ✓ Page 7 \$43,767.91 Old West End Neighborhood Association ARP funds neighborhood assistance.
 - ✓ Page 7 \$30,398 Techline Sports Lighting ARP final payment lighting at McCulloch Park.
 - ✓ Page 11 \$46,373.39 DC Construction Services Jackson street intersection.
 - ✓ Page 11 \$23,044.69 HWC Engineering Kitselman Gateway project phase 3.
 - ✓ Page 13 \$16,500 Urban Light Christian Development Industry neighborhood mowing program.
 - ✓ EFT \$65,000 Alternative Service Concepts prefunding request settlement Prairie Creek.
 - ✓ EFT \$43,300.68 IU Health Plans.

President Baker asked for questions or comments. President Baker entertained a motion. Linda Gregory made a motion to approve register of claims **197 Records** for a total amount of **\$1,051,253.07** as presented. Ted Baker provided the second. Motion passed by voice vote.

6. **Riverview Park Design Bid:** Adam Leach, City Engineer, explains this is a construction bid and after looking at the bid totals, they were able to find some deductions and push the price down a little bit with the sole bidder. With that being said, he would like to recommend the award of the bid to Pridemark Construction, the sole bidder found both responsive and qualified, for the total base bid of \$272,186. President Baker refers to the number that originally came in being \$307,510 so that would be a significant reduction. Leach confirmed. Linda Gregory moved to approve the Pridemark bid as low bidder for the Riverview Park Design. President Baker provided the second.

Rick Yencer asks for an explanation of the scope of the work since this amounts to a quarter of a million dollars. Adam Leach states this was an open bid process for Riverview Park that has been discussed in a number of public meetings primarily for installation of a bathroom facility, grading, stormwater improvements, changes to the basketball court to include two pickle ball courts (so mowing and paving), benches, grills, plumbing to ensure that the installed splash pad is operable, plantings to go along with the landscaping improvements, concrete work in the playground to allow for a bridge structure to be installed, and edging around the playground area for the play structures being set by a different company. President Baker adds that some of the

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improvements listed on the bid form also includes new electrical service, splash pad improvements and utilities. It is a really detailed makeover. Questions called. Motion passed by voice vote.

7. **Street Closure Application, Horizon Convention Center for Indiana Volunteer Firefighters Association Conference (6/15/23 to 6/17/23):** Keith Wilson, Director of Facilities at Horizon Convention Center, explains that this year the Indiana Volunteer Firefighters Association 3-day Conference will be coming to our city after being held in Evansville in previous years. There will be somewhere between 200 and 300 volunteer firefighters that are going to attend. Some training will be going on so it was requested to close a few of the streets directly behind the Convention Center for all their vehicles. Those streets are S. Franklin from W. Charles to W. Howard, W. Howard from S. Franklin to S. Liberty, and W. Seymour from the Marriott to S. Liberty. Linda Gregory refers the area adjacent to the parking lot and Mr. Wilson adds it is the U-shaped area behind the building and it shouldn't effect Liberty or Charles Street as a whole. Linda Gregory moved to approve the street closure. President Baker provided the second. Questions called. Motion passed by voice vote.
8. **Residential Handicapped Parking Space Request, 1120 S. Jefferson St.:** Linda Gregory asks if the requester was informed that they had to be here to discuss this. Donnie Wright, Street Supervisor, explains the requester usually does not have to attend because most are unable to do so, at least in previous circumstances. Once aware, the Sign & Signal employees out at the Street Department go out to location to look at it the area and see if there is a curb and once they provide approval, the paperwork gets submitted. President Baker acknowledges people have came to the meetings in the past when requesting this and confirms the crew has taken care of this. Wright confirmed. Linda Gregory moved to approve the residential handicapped parking request. President Baker provided a second. Questions called. Motion passed by voice vote.
9. **Adjournment:** President Baker takes the last few moments to wish Mark Slusher a Happy Birthday. There being no further business President Baker adjourned meeting at 9:11 a.m.

We will meet next Wednesday, May 24, 2023

Board of Public Works and Safety


Ted Baker, President


Lola Mauer, Vice-President


Linda Gregory, Secretary


Lacey Jones, Recording Secretary