

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for April 19, 2023
5. Register of Claims
6. Noise Exemption Authorization Application, Cobra Fring Systems, LLC (5/12/23 to 5/14/23)
7. State Road 32 Transfer Agreement
8. Request for Flex Space from the Heorot, 219 S. Walnut
9. Temporary Parking Request at 901 N. Briar Road (5/27/23)
10. Street Closure Application – Downtown Car Show (6/3/23 to 6/4/23)
11. Open Demolition Bids – Building Commissioner's Office
12. Street Closure Application – Soul Sisters Collective Boutique (4/29/23)
13. Dept. of Community Development Developer Agreement, Greater Habitat Muncie for Humanity
14. Mark Drum, Complete Masonry Service
15. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
APRIL 26, 2023 MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**

2. **Pledge of Allegiance**

3. **Roll Call Members Present:** Ted Baker/ABSENT – Lola Mauer – Linda Gregory

4. **Approval of the Minutes for April 19, 2023:** Vice-President Mauer entertained a motion to approve. Linda Gregory moved to approve minutes from the April 19, 2023 meeting as printed. Vice-President Mauer provided a second. Motion passed by voice vote.

5. **Register of Claims:** Craig Wright, City Controller, wishes to bring attention to a few claims.

- ✓ Page 5 \$88,150 Kelley Chevy MFD 2 2023 Chevy Tahoe's.
- ✓ Page 6 \$11,000 US Architects ARP Muncie Crisis Center.
- ✓ Page 10 \$14,450 Patriot Contractors Equipment MVH hydraulic power pack for jackhammers.
- ✓ Page 11 \$30,000 Placer Labs EDIT location based services and analytics.
- ✓ EFTS \$54,449.24 Delta Dental of Indiana
- ✓ EFTS \$127,515.42 UMR

Vice-President Mauer asked for questions or comments and entertained a motion. Linda Gregory had a question referring to page 7, MSD doing work for the Parks Department and it was noted as being a trash truck yet she didn't think the City owned and operated trash trucks but it's an old truck used by the Parks. Linda Gregory adds it was not an accurate description. Craig Wright confirms it is not like the new ones MSD has and the City actually benefits getting the work done over at the Sanitary District because of labor costs. Vice-President Mauer had a quick question referring to page 5, the service maintenance agreement with Stryker and Craig Wright explained that is repair on the very expensive cots for the ambulances requiring a maintenance contract. Questions called. Linda Gregory made a motion to approve register of claims at **198 Records** for a total amount of **\$534,958.76** as presented. Vice-President Mauer provided the second. Motion passed by voice vote.

6. **Noise Exemption Authorization Application, Cobra Firing Systems, LLC (5/12/23 to 5/14/23):**

Attorney John Brooke is appearing on behalf of Cobra Firing Systems who are conducting a fireworks training symposium for customers and other people in the fireworks business. Last year, the event was in Fort Wayne but this year has been moved to Muncie. There will be a short 15-minute fireworks show on Friday, 5/12/23 and training session on Saturday, 5/13/23 to train pyrotechnicians on close and proximate fireworks. It will be at the fairgrounds in front of the grandstands. Already notified are the Chief, Chief Inspector and applications have been submitted to the state. He has talked with the Mayor about it and also notified Fred Cummings at 911 anticipating some calls from the neighbors may come in when people start hearing the booming of

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the fireworks. Linda Gregory asked if there was a rain date set. John Brooke answers no, because people are coming from all over the country for this event so there is no real rain date feasible. Vice-President Mauer confirms the 9:00 time being PM. John Brooke replies yes, 9:00 PM for the show on Friday night. Saturday will observe noise at various times as part of the training. Questions called. Linda Gregory moved to approve the noise exemption. Vice-President Mauer provided a second. Motion passed by voice vote.

7. **State Road 32 Transfer Agreement:** Adam Leach, City Engineer, explains this is an agreement between the state of Indiana and city of Muncie transferring control of State Road 32 to the City along with payments and agreements towards the state finishing all the various projects they've promised to do. This has been necessitated by some levy work that MSD is doing and a federal project at the Kitzelman Trailhead, both of which require levy protection. INDOT does not want levees to be part of their roadway network whereas the City doesn't really mind because (basically) it is already part of the levy network. In the state of Indiana, the Board of Public Works is allowed to accept any roadway maintenance and provide for the layout, maintenance, etc. of the roadway. Linda Gregory asked if this is all of SR 32 as it goes through Muncie. Adam Leach answers yes. Linda Gregory asked if there is any downside to the City acquiring it or taking over this stretch of road. Adam Leach states it is more maintenance for the Street Department, however, they will be receiving \$3.3 million to offset that cost. Additional dollars are received every year because the funds Local Road & Street and the Motor Vehicle Highway distributions are based on center lane miles, meaning picking up more miles by doing this. The state will continue to do the project they promised which is rehab the rest of SR 32 starting at around Tillotson taking it all the way through town (which does include a road diet). Additionally, there are two roundabouts included that the state will continue to do because both were in their funding agreements. The only difference for the Street Department would be a little bit of extra roadway salting but Adam Leach explains it is not really 'extra' because they already drive those roadways to get to other city roadways (example: you can't get to Morningside without driving to 32) but assures they were already salting the state road if needed. His department already does all the current maintenance because INDOT only mows once a year and nobody wants Muncie to look like it has only been mowed once a year. Assuming the road is paved, the maintenance costs for the foreseeable future is relatively limited. He would say it is a win for the City overall. Another benefit is having control over the signals, which the intersection there at Kilgore and Tillotson can cause problems here and there. All those signals would come into City possession and will be addressed a lot quicker than before when the state employee traveled from Greenville to tend to the signal. Linda Gregory asked if this also means that the City could do things like change the one-way to two-way traffic or change parking or lane markings then there would be no need to go through the state for any kind of approval. Adam Leach states that is correct. Linda Gregory comments that is an efficiency there. Adam Leach adds parades and such used to have to be coordinated but now, we can shut down downtown for any event. Usually, shutting a state road down is not something a City can do but per this transfer agreement, SR 32 will become the "City's" and will be able to be closed like any other City street. Questions called. Linda Gregory moved to approve the transfer agreement and accept State Road 32 as a City street. Vice-President Mauer provided the second. Motion passed by voice vote.
8. **Request for Flex Space from the Heorot, 219 S. Walnut:** Bill Kerr, one of the owners at the Heorot, explains they are looking to extend their flex space taking up two parking spaces in front of their building. The same request has been made and approved in the past. Questions called. Linda Gregory moved to approve the request for flex space. Vice-President Mauer provided a second. Motion passed by voice vote.
9. **Temporary Parking Request at 901 N. Briar Road (5/27/23):** Linda Gregory acknowledges this is not the first time this request has been made recalling it has been done several years in a row. Linda Gregory moved to approve the temporary parking request. Vice-President Mauer provided the second. Motion passed by voice vote.
10. **Street Closure Application – Downtown Car Show (6/3/23 to 6/4/23):** Cheryl Crowder, Muncie Downtown Development Partnership, states this street closure request is for the third annual Downtown Car Show for June 3. It is a partnership between Downtown and Troy Waters, who is also in charge of the monthly Madison Street Cruise. The request is from 7:00 AM until 8:00 PM



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from Jackson Street to the roundabout and then Adams and Charles Street from Mulberry to High. Linda Gregory asks if this will be benefiting a certain group. Troy Waters states all the proceeds go to Home Savers and Secret Families and Downtown Development gets 10%. Everything is split once all the expenses are taken out. He believes each charity last year split a little under \$1,600. Linda Gregory comments from a Home Savers standpoint, that amount of money can build a ramp for someone needing access to their home. Questions called. Linda Gregory moved to approve the street closure. Vice-President Mauer provided the second. Motion passed by voice vote.

11. Open Demolition Bids – Building Commissioner’s Office: Steve Selvey, Building Commissioner, apologies there are no totals and recommends just reading the numbers (for expediency), taking it under advisement and they will make sure all the documentation is proper. Linda Gregory confirms each company provided 29 bids. Steve Selvey confirms. Linda Gregory reads:

<u>Address</u>	<u>Owner</u>	<u>Definition of Demolition</u>	<u>Shroyer Solutions LLC</u>	<u>Steven W. Shroyer Excavating &amp; Demolition</u>	<u>JAShroyer Group, LLC</u>	<u>Yardberry Landscaping Excavating</u>	<u>Mike Fredrick Service and Demolition LLC</u>	<u>Shroyer Trucking</u>
918 W 1 <sup>ST</sup> ST	CLARK, JOSHUA D	HOUSE & DEBRIS	\$6,765	\$25,842	\$21,842	\$16,892	\$12,406	\$26,000
1003 E 7 <sup>TH</sup> ST	D & L ASSOCIATE S LLP	HOUSE FIRE REMNANTS	\$5,927	\$8,864	\$5,864	\$59,082	\$18,146	-
125 W 8 <sup>TH</sup> ST	PIERRE, EVELYNE	HOUSE	\$7,110	\$12,228	\$13,970	\$15,392	\$15,942	-
1209 W 15 <sup>TH</sup> ST	CLIENTS FARM LLC	HOUSE	\$8,620	\$9,946	\$8,708	\$9,946	\$17,360	-
2408 E 16 <sup>TH</sup> ST	SMITH, DESTINY LYNN	HOUSE, GARAGE & DEBRIS	\$6,864	\$9,624	\$8,528	\$12,410	\$12,142	-
1430 E 26 <sup>TH</sup> ST	FIELDS, SCOTT A	HOUSE, ACC. BLDGS & DEBRIS	\$10,887	\$45,230	\$22,174	\$28,820	\$31,598	\$24,884
526 N BENNETT ST	BROWN, JESSICA M	GARAGE	\$3,422	\$10,310	\$7,613	\$5,464	\$13,460	-
1600 S BIRCH	LONG, DELORES & PAUL	HOUSE	\$7,390	\$10,328	\$13,610	\$14,892	\$18,324	\$6,999.99
1004 S BRADY ST	PIERRE, EVELYNE	HOUSE & GARAGE	\$7,856	-	\$6,336	\$13,410	\$15,574	-
1007 N CENTRAL AVE	BOWMAN, JOHN LEE II	HOUSE & DEBRIS	\$6,738	\$11,228	\$7,228	\$10,928	\$12,474	-
1007 W CHARLES ST	OLD WESTEND NEIGHBORHOOD ECONOMIC	HOUSE	\$6,620	\$9,446	\$8,003	\$13,910	\$9,360	\$12,300
1803 W CHARLES ST	SHAUL, LERROY JR	HOUSE	\$10,900	\$14,374	\$12,742	\$13,910	\$12,306	-
1605 S CORNELL AVE	WILKERSON, KRISTIE	HOUSE & SHED	\$6,260	\$6,946	\$5,164	\$10,046	-	-
601 S COUNCIL ST	CARTER, ERICA	HOUSE & DEBRIS/ DUMPSTER	\$18,396	\$22,820	\$31,320	\$23,838	\$13,524	\$26,900
517 S ELLIOTT ST	HICKS, WALTER & NORMA	GARAGE	\$2,925	\$12,592	\$12,992	\$3,982	\$11,478	\$16,500
317 E GILBERT ST	SMITHERS, MICHAEL & BONITA	GARAGE	\$5,086	\$12,528	\$31,320	\$3,982	\$11,478	-
3014 S GRANT ST	CONLEY, CHARLES	HOUSE & OVERGROWTH	\$5,882	\$5,264	\$5,614	\$7,964	\$9,228	-
1508 S HIGH ST	DAVIS, BRETT	HOUSE & SHED	-	-	\$8,528	\$13,928	\$17,324	-
2024 E HIGHLAND AVE	CONRAD, JACOB	METH LAB HOUSE	\$7,870	\$9,128	\$7,688	\$15,910	\$15,792	\$9,900
2109 N HOLLYWOOD AVE	BOGGS, GENE	HOUSE	\$6,995	\$9,228	\$6,921	\$11,446	\$14,910	-
2417 S HOYT AVE	CITY OF MUNCIE RE. COMM.	HOUSE & GARAGE	\$7,877	\$8,528	\$7,396	\$13,428	\$12,842	\$9,700
2016 N JANNEY AVE	JONES, NANCY & BEVERLY	GARAGE	\$2,801	\$2,432	\$7,478	\$3,982	\$12,842	-

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3305 N JEFFERSON ST	PUENTE, RICHARD & LISA HOLDER	HOUSE & SHED	\$5,302	\$6,846	\$6,026	\$10,946	\$13,892	-
2604 S MACEDONIA AVE	ROSS, GLENN	HOUSE & SHED	\$6,936	\$5,564	\$6,546	\$11,446	\$8,896	\$5,990
3600 E MANOR ST	TODD DIEHL OF OLD COMPUTER TRUST	MOBILE HOME, DEBRIS / OVERGROWTH	\$6,617	\$9,728	\$9,528	\$14,892	\$20,006	-
1413 S MONROE ST	URBAN LIGHT COMMUNITY CHURCH INC	HOUSE	\$7,160	\$10,410	\$7,728	\$13,892	\$14,542	\$9,200
901 S PENN ST	HUGHES, KIERAN	HOUSE & ATTACHED GARAGE	\$9,342	\$16,956	\$11,574	\$23,820	\$24,888	\$11,200
3015 S PERSHING DR	GARNER, JENNIFER LEE ANN	HOUSE	\$5,854	\$7,764	\$7,446	\$7,964	\$95,078	-
523 S PROUD ST	JACKSON, TRAVIS	DUPLEX HOUSE	\$6,830	\$10,310	\$10,200	\$12,928	\$24,570	-

**12. Street Closure Application – Soul Sisters Collective Boutique (4/29/23):** Amber Stigler, Soul Sisters Collective Boutique explains this application is to close E. Main St in the left turn lane only. A previous street closure for Washington St was approved months ago but the event was moved from Washington Street to MADJAX due to forecasted weather. The one lane street closure is for food trucks because the MADJAX area cannot accommodate them. The back of the trucks will be facing traffic so there will be no chance of civilians going into the road and there will be roadblocks as well to make sure there is no line or chance of someone being hit. Linda Gregory confirms the date, which is this Saturday, April 29, from 8:00 AM to 4:30 PM. Vice-President Mauer asked about the street closure that had already been approved. Ms. Stigler explains it was the same date but from 8:00 AM to 6:00 PM for Washington St. Linda Gregory confirms now it is going to be at Main St and makes sure the change has received Police and Fire approval. Ms. Stigler answers yes. Questions called. Linda Gregory moved to approve the street closure change. Vice-President Mauer provided a second. Motion passed by voice vote.

**13. Brad King, Office of Community Development – Developer Agreement, Greater Habitat Muncie for Humanity:** This agreement is for construction of a new single-family detached house at 1413 W. 10<sup>th</sup> St. as part of their HOME Partnership Program grant. It will be a \$50,000 contract for finishing the construction of the house. It is a 'gap' project where other funds are available so the City just funds the gap for the affordable housing. It will be a 20-year period of affordability so will remain affordable for at least the next 20 years. The Community Development office recommends approval. Linda Gregory moves to approve the developer agreement as presented. Vice-President Mauer provided the second. Motion passed by voice vote.

**14. Mark Drum, Complete Masonry Service:** In restoring the arch at Beech Grove Cemetery, they will have 40-ft and 60-ft lifts on the east side of the arch itself. There is a turn lane there but he is not sure if he needs a permit or needs to talk to the Police or Street Department to find out how to go about that process. Adam Leach, City Engineer, informs a right-of-way permit would be needed and he can just submit it to the Street Department office. Mr. Drum thanks him for his guidance.

**15. Adjournment:** There being no further business President Baker adjourned meeting at 9:33 a.m.

We will meet next Wednesday, May 3, 2023

**Board of Public Works and Safety**

  
Ted Baker, President

  
Lola Mauer, Vice-President

  
Linda Gregory, Secretary

  
Lacey Jones, Recording Secretary