**The meeting was called to order at 6:00 PM by President, Andrew Dale.**

**Members Present: President, Andrew Dale, Vice President, Linda Gray, Qiana Clemens, Andrew Popp, and Secretary Jim Mochal. Others present: Chief, Robert Mead, Attorney, Mark Ervin and Recording Secretary, Samara Riley.**

**Approval of June 9, 2022 Meeting Minutes: After review, Qiana Clemens made the motional to accept the May 12th minutes, Linda Gray seconded, and the June 9th, 2022 Fire Merit Meeting Minutes were accepted with a unanimous vote.**

**Business from Fire Chief, Robert Mead:**

**2021 Recruit Evaluations: Chief, Robert Mead presented the 9 month and one year evaluations for Samuel Terhune, Nathan Shultz, Jerry Stigall, and Trey Mccolley. All evaluations exceeded the requirements for the recruits first year with Muncie Fire Department. Chief Mead formally asked the Fire Merit Commission to accept these four individuals as permanent Firefighters for Muncie Fire Department. Jim Mochal made the motion to accept, seconded by Andrew Popp, and the four recruits were accepted as permanent Firefighter with a unanimous vote by the Fire Merit Commission.**

**Promotion for Lieutenant: Chief Robert Mead expressed to the Fire Merit Commission that Lt.** David Johanns last day with Muncie Fire Department was July 15, 2022. An opening for a Lieutenants position became available with Lt. David Johanns retirement. Chief Mead presented Sgt. Jason Chafin as the next candidate on the lieutenants promotional list. Jim Mochal made a motion to promote Sgt. Jason Chafin to a lieutenant, Linda Gray seconded it, and the Fire Merit Commission accepted with a unanimous vote.

**Promotion for Sergeant: An opening for a sergeant came available due to Lt. Jason Chafin’s promotion. Firefighter Andrew Smalley was next on the promotional list for sergeant. Chief Mead requested for the Fire Merit Commission to accept Andrew Smalley as the next Sergeant for Muncie Fire Department. Andrew Popp made a motion to promote Andrew Smalley as Sergeant, Linda Gray seconded, and the Muncie Fire Merit Commission accepted with a unanimous vote.**

**Muncie Fire Department Firefighter/Paramedics: Chief Mead brought to the Merit Commissions attention that three of the six firefighters that had gone through the paramedic school had tested and became Paramedics. These individuals included: Adam James, Adam Heyerly, and Daniel Lambert. Chief Mead expressed his gratitude towards these individuals and commended them on their hard work.**

**Old Business:**

**Evaluation Task Force:** Linda Gray gave an update on the probationary and annual evaluations that the evaluation task force has been working on. Both evaluations have expanded, and will be more beneficial for each individual on the Muncie Fire Department.

**New Business:**

**Rules and Procedure #12 – Participation in Meetings via Electronic Communication:** After discussion and some revisions, Muncie Fire Merit Commission accepted Rule #12 so that Merit Members could participate in meetings via electronic communication.

**Motion to adjourn made by Andrew Popp at 6:32 PM, seconded by Linda Gray, with unanimous vote to accept.**