**The meeting was called to order at 6:00pm by President, Andrew Dale.**

**Members Present: President, Andrew Dale, Vice President, Linda Gray, Qiana Clemens, Andrew Popp, and Secretary Jim Mochal. Others present: Chief, Robert Mead, Attorney, Mark Ervin and Recording Secretary, Samara Riley.**

**Approval of May 12, 2022 Meeting Minutes: After review, Jim Mochal made a motional to accept the May 12th minutes, Qiana Clemmens seconded, and the May 12, 2022 Fire Merit Meeting Minutes were accepted with a unanimous vote.**

**Business from Fire Chief, Robert Mead:**

**Lieutenant Promotion: Chief, Robert Mead requested that the Fire Merit Commission would appoint next in line, Jason Jackson for Lieutenant. Linda Gray made a motion to accept the request for lieutenant, seconded by Andrew Popp; and the Fire Merit Commission came to a unanimous vote to accept. Lt. Jason Jackson was unable to attend this meeting, but Chief Mead spoke with Jason earlier, and accepted the ranking position.**

**Business from Attorney Mark Ervin:**

**Proposed Rule and Procedure 12:** Attorney Mark Ervin handed out a proposed rule and procedure for possible introduction. This proposed rule and procedure would allow participation in commission meetings by electronic communication, and would mirror the City Ordinances. Qiana Clemens made a motion to introduce the potential rule and procedure, seconded by Linda Gray, Andrew Popp sustained, with Andrew Dale and Jim Mochal also agreeing to introduce.

**Old Business:**

**Evaluation Task Force:** Linda Gray gave an update on the probationary and annual evaluations that the evaluation task force had been working on. Both evaluations have expanded, and will be more beneficial for each individual on the Muncie Fire Department. The evaluations will be ready for review in July 2022.

**New Business:**

President, Andrew Dale would like to look over the procedures to assure the confidentially of the Fire Merit Commission entirety.

**Motion to adjourn made by Jim Mochal at 6:14pm, seconded by Linda Gray, with unanimous vote to accept.**