

**BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA**

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the July 6th, 2022
5. Register of Claims
6. Amend LPA Contract for Professional Services for Kitselman Phase 3
7. Authorize the Mayor to execute a LPA Agreement bet. the City of Muncie and Rundell Ernstberger Associates for survey, design, and permitting of a Skate Park at West Side Park
8. Authorize the Mayor to execute a LPA Agreement bet. the City of Muncie and United Consulting for Construction Inspection of the Muncie Arts and Culture Trail
9. Authorize purchase of Parcel 3, Muncie Arts and Culture Trail for a temporary construction grading easement at 1400 W. University Avenue
10. Authorize purchase of Parcel 4, Muncie Arts and Culture Trail for a temporary construction grading easement at 1116 W. University Avenue
11. Authorize purchase of Parcel 6, Muncie Arts and Culture Trail for a temporary construction easement at 1018 W. University Avenue
12. Authorize purchase of Parcel 7 Muncie Arts and Culture Trail for a temporary construction easement at 1012 W. University Avenue
13. Authorize purchase of Parcel 10 Muncie Arts and Culture Trail for a temporary construction easement at 1100 W. University Avenue
14. Authorize purchase of Parcel 16 Muncie Arts and Culture Trail for a temporary construction easement at 900 W. North Street
15. Street Closing Application from Ryan Koenker, Ball State University
16. Pride Festival in Canan Commons Park, Laura Janney, Muncie Outreach
17. Street Closing Application from D. John D. Disher, Community Outreach IU Health Ball Memorial Hospital
18. Street Closing Application from Brett A. Ellison, Minnetrista Museum & Gardens, Annual Faeries, Sprites & Lights Event
19. Street Closing Application form John L. Beatty 800 E. 1<sup>st</sup> Street
20. Mike Hagans 1005 N. Shellbark Road
21. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MUNCIE, STATE OF INDIANA  
July 13TH, 2022 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer– Ted Baker
4. **Approval of the Minutes for the July 6, 2022:** President Gregory entertained a motion to approve. Ted Baker to approve minutes from the July 6, 2022 meeting as printed. Lola Mauer provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, commented there is a few claims I would like to bring to your attention.
  - ✓ **Page #3 \$37,876.32 I&M Power** traffic signals & street lights
  - ✓ **Page #12 \$294,530.45 DC Construction Services** MVH restricted resurfacing & road improvements
  - ✓ **Page #12 \$688,917.97 DC Construction Services** MVH restricted resurfacing & road improvements
  - ✓ **Page #15 \$25,000 Muncie Innovation Connector** EDIT 3<sup>rd</sup> qtr. support
  - ✓ **Page #15 \$100,000 Muncie Community Schools** EDIT Family Navigators Grant

Lola Mauer asked a question on page #4 Police Department MPD DTF Expense Petty Cash – Drug Task Ford Buy Money \$2,000. Craig reported it is buy money for the undercover police.

President Gregory asked if there were any questions or comments. President Gregory entertained a motion. Lola Mauer made motion to approve register of claims **286 Records** for a total amount of **\$1,397,834.31** as presented. Ted Baker provided the second. Motion passed by voice vote.

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6. **Amend LPA Contract for Professional Services for Kitselman Phase 3:** Adam Leach, City Engineer commented this is amendment to the HWC Engineering Contract for the Kitselman Phase 3 Trailhead Project. The amendment is for Geotechnical services related to the river levee, which INDOT is requiring us to do at this site. This is a federal aid project which is an 80 20 match. The MPO has agreed to match us 80 percent, so the cities actual portion of this is somewhere around \$7200 but we have to approve the contract for the full amount then ask for reimbursement. Lola Mauer moved to amend LPS contract with HWC Engineering as presented. Ted Baker provided the second. Motion passed by voice vote.
7. **Authorize the Mayor to execute a LPA Agreement bet. City of Muncie and Rundell Ernstberger Associates for survey, design, and permitting of a Skate Park at West Side Park:** Adam Leach, City Engineer reported that the contract amount is \$79,650 because the park is within the regulatory floodway there has to be some hydraulic modeling that has to be done for the DNR Permit. President Gregory entertained a motion. Ted Baker moved to approve contract with Rundell Ernstberger Associates as presented. Lola Mauer provided the second. Motion passed by voice vote.
8. **Authorize the Mayor to execute a LPA Agreement bet. the City of Muncie and United Consulting for Construction Inspection of the Muncie Arts and Culture Trail in the amount of \$377,000:** Adam Leach, City Engineer reported this is another federal aid project which is the Arts and Culture Trail we are now creeping up to actual construction with a bid letting in December. For a shared use path along University Avenue with a lighted trail, we will try to save as many trees as we can with some decorative crosswalks. President Gregory entertained a motion. Ted Baker moved to approve agreement with United Consulting as presented. Lola Mauer provided the second. Motion passed by voice vote.
9. **Authorize purchase of Parcel 3, Muncie Arts and Culture Trail for a temporary construction grading easement at 1400 W. University Avenue:** Adam Leach, City Engineer reported the purchase is for Parcel # 18-11-09-308-017.003 Kitselman Estates, 1400 W. University Avenue in the amount of \$1,000. President Gregory entertained a motion. Lola Mauer moved to approve Parcel 3 purchase as presented. Ted Baker provided the second. Motion passed by voice vote.
10. **Authorize purchase of Parcel 4, Muncie Arts and Culture Trail for a temporary construction grading easement at 1116 W. University Avenue:** Adam Leach, City Engineer reported the purchase is for Parcel # 18-11-09-334-006.003 Kitselman Estates, 1400 W. University Avenue in the amount of \$1,025. President Gregory entertained a motion. Ted Baker moved to approve Parcel 4 purchase as presented. Lola Mauer provided the second. Motion passed by voice vote.
11. **Authorize purchase of Parcel 6, Muncie Arts and Culture Trail for a temporary construction easement at 1018 W. University Avenue:** Adam Leach, City Engineer, reported the purchase is for Parcel # 18-11-09-335-006.000-003 and 18-11-09-336-006.000-003 Kitselman Estates, 1018 W. University Avenue for \$2,000. President Gregory entertained a motion. Lola Mauer moved to approve Parcel 6 purchase as presented. Ted Baker provided the second. Motion passed by voice vote.
12. **Authorize purchase of Parcel 7 Muncie Arts and Culture Trail for a temporary construction easement at 1012 W. University Avenue:** Adam Leach, City Engineer, reported the purchase is for Parcel # 18-11-09-335-007.000-003 Kitselman Estates, 1012 W. University Avenue for \$1,000. President Gregory entertained a motion. Lola Mauer moved to approve Parcel 7 purchase as presented. Ted Baker provided the second. Motion passed by voice vote.
13. **Authorize purchase of Parcel 10 Muncie Arts and Culture Trail for a temporary construction easement at 1100 W. University Avenue:** Adam Leach, City Engineer, reported the purchase is for Parcel # 18-11-09-335-010.000-003 and 18-11-09-335-010.000-003 Kitselman Estates, 1100 W. University Avenue for \$1,000. President Gregory entertained a motion. Lola Mauer moved to approve Parcel 10 purchase as presented. Ted Baker provided the second. Motion passed by voice vote.
14. **Authorize purchase of Parcel 16 Muncie Arts and Culture Trail for a temporary construction easement at 900 W. North Street:** Adam Leach, City Engineer, reported the purchase is for Parcel # 18-11-09-412-002.000-003 Kitselman Estates, 900 W. North St. in the amount of \$2,275. President Gregory entertained a motion. Lola Mauer moved to approve Parcel 7 purchase as presented. Ted Baker provided the second. Motion passed by voice vote.

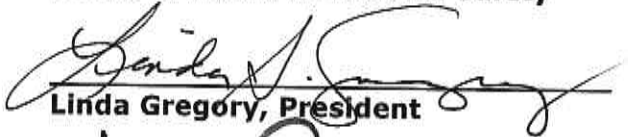
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15. **Street Closing Application from Ryan Koenker, Ball State University:** Ryan came forward to request approval to close McKinley Avenue from Neely to Riverside Avenue on August 1, 2022 from 7:00 a.m. to 7:00 a.m. August 8, 2022 southbound only to make repairs to brick pavers. Approval given by Nathan Sloan, Muncie Chief of Police, Aaron Wood, Chief Inspector, Rhonda Clark, Chief BSU Police Department. President Gregory entertained a motion. Ted Baker moved to approve street closure as presented. Lola Mauer provided the second. Motion passed by voice vote.
16. **Pride Festival in Canan Commons Park, Laura Janney, Muncie Outreach:** Laura Janney came forward to present street closure for Walnut Street from Charles to Seymour as well as Mulberry from Charles to Seymour for a Pride Festival in Canan Commons September 3, 2022 from 4:00 p.m. to 9:00 p.m. Approval given by Nathan Loan, Muncie Chief of Police and Robert Mead, Muncie Fire Chief. President Gregory entertained a motion. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.
17. **Street Closing Application from D. John D. Disher, Community Outreach IU Health Ball Memorial Hospital:** John Disher came forward to address the Board members one of the things I organize every year is a day of service. Where we work with a community partner to take team members out to volunteer to help make improvements alongside the Community Partner. This year we are working with Urban Light Community Church for some improvements to the front of their church and playground. Just for the safety of our workers that are Doctors and Nurses, Laboratory Technicians that are not familiar with dangerous traffic. We are asking that one lane of S. Madison from 7<sup>th</sup> Street to 8<sup>th</sup> Street be closed to traffic as well as 7<sup>th</sup> Street from Madison St. east to the north/south alley on Friday, September 9, 2022 from 8:00 a.m. to 3:00 p.m. Approval given by Nathan Loan, Muncie Chief of Police and Robert Mead, Muncie Fire Chief. President Gregory entertained a motion. Ted Baker moved to approve street closure as presented. Lola Mauer provided the second. Motion passed by voice vote.
18. **Street Closing Application from Brett A. Ellison, Minnetrista Museum & Gardens, Annual Faeries, Sprites & Lights Event:** Brett Ellison, Hospitality Manager with Minnetrista. We are having our annual Faeries, Sprites Lights Event July 28 thru July 31, 2022. We will have pedestrian traffic on the parkway, so we are asking approval to close Minnetrista Parkway between Wheeling & St. Joseph on July 28 – 29 – 30, 2022 from 4:00 p.m. to 10:00 p.m. July 31, 2022 from 11:00 a.m. to 5:00 p.m. Approval given by Nathan Loan, Muncie Chief of Police and Robert Mead, Muncie Fire Chief. President Gregory entertained a motion. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.
19. **Street Closing Application form John L. Beatty 800 E. 1<sup>st</sup> Street:** John Beatty, 1208 Kirby Avenue came forward to request approval to Close Pershing Drive from First Street to Kirby Avenue on Saturday, July 16, 2022 from 6:00 p.m. to 11:00 p.m. for a 59<sup>th</sup> Birthday Party for Vince Wolfe. Approval given by Nathan Loan, Muncie Chief of Police and David Miller, Chief Inspector. President Gregory entertained a motion. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.
20. **Mike Hagans 1005 N. Shellbark Road:** I am here on behalf of Catalina Swim Club 1001 Clarkdale Road we are hoping to have a 5K Walk/Run on August 13, 2022 there will be areas where they will cross Riverside twice at McKenzie and Riley. I do not the process either for a street closure or temporary closure. President Gregory suggested that Mike get with Adam Leach, City Engineer on the application permit. There is still time to get this approved.
21. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:22 a.m.

**We will meet next Wednesday, July 20, 2022**

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Board of Public Works and Safety

  
Linda Gregory, President

  
Ted Baker, Secretary

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Lola Mauer, Vice-President

  
Linda Hayes, Recording Secretary