**The meeting was called to order at 6:00pm by President, Andrew Dale.**

**Members Present: President, Andrew Dale, Vice President, Linda Gray, Qiana Clemens and Secretary Jim Mochal. Others present: Chief, Robert Mead, Attorney, Mark Ervin and Recording Secretary, Samara Riley.**

**Approval of March 10, 2022 minutes: A motion to accept the minutes from March 10, 2022 was made by Qiana Clemens, seconded by Linda Gray and the March 10, 2022 meeting minutes were accepted with a unanimous vote.**

**Business from Fire Chief, Robert Mead:**

**3rd Battalion Letter of Commendation Life Saving Award: Chief Mead read a letter of commendation lifesaving award:**

***“On Sunday, March 27th, 2022 the 3rd Battalion was dispatched to a residential structure fire. Upon entering the crew located a cat (Simon) that was apneic and pulseless. Full cardio pulmonary resuscitations were administered with forced ventilations delivered through a pet mask; Simon came around and was later taken to a veterinarian. During a follow up with the owner, he was pleased to report that Simon had fully recovered.”***

**All above actions are in keeping with the highest standards of the 3rd Battalion and the Muncie Fire Department.**

**Chief Arson Investigator Appointment: Chief Mead appointed Lt. Matthew Grindstaff as Chief Arson Investigator. Grindstaff has been an important asset to City of Muncie and Muncie Fire Department for 17 years. The pinning ceremony of Chief Arson Investigator took place after the appointment was made.**

**Business from Attorney Mark Ervin:** None

**Old Business:**

**Evaluation Task Force:** Linda Gray communicated that the 6 individuals working on the evaluations were split into two groups. The first group is handling the yearly evaluations, with the second group handling the probationary evaluations. The fire merit commission plan on having the revised evaluations completed by mid to late fall.

**New Business:**

**Amending Oral Interview Rules:** Chief Mead asked the Fire Merit Commission to consider amending the interview scores from 80% to 75% for this hiring list. Per Muncie Fire Merit Rules and Procedures, #4-2-B. “*A candidate must score a minimum of 80% on both the personal interview and written aptitude examination factors to be placed on an applicant eligibility list.”.*  Chief Mead expressed the reasoning for this request is to have more applicants due to attrition of the list during the two years that it will be active. Jim Mochal voiced that the fire merit commission has discussed many times that recruits can score really well on the written exam, yet have trouble interviewing due to nervousness with it being their first interview. Mochal agreed that amending the rules would be a good move. The Muncie Fire Merit Commission plan on discussing this further with plans on adopting this rule for the future hiring processes. Qiana Clemens moved to accept Chief Meads recommendation, Linda Gray seconded and the amended rules were passed with a unanimous vote.

**Certification of the 2022 Hiring List:** Linda Gray moved to certify the 2022 hiring list, Jim Mochal seconded, and the 2022 Hiring list was accepted with a unanimous vote.

**MFD 2022 Conditional Offer of Employment:** President, Andrew Dale read off each of the top twelve individuals names in order; and Chief Mead recommended to give each of the top twelve individuals a conditional offer of employment. The top twelve individuals were accepted by Muncie Fire Merit Commission Members and given a conditional offer of employment. The names in order were: Thomas Mares, Keatyn Knight, Jacob Sutton, Brenton Miller, Caine Orme, Jackson Rumble, Zane Dickson, Adam Burk, Keegan Jones, Jeffrey Johnson, Tyler Lechien, and Keane Huff. President Dale then read off the 19 other names on the list in order. Those names in order were: Alexander Hancock, Trey Baer, Michael Howlett, Matthew Reese, Frank Sergi, Jacob Lasater, Kaitlyn Hall, Rylan McCarty, Dillon Absher, Richard Byrd, Brayden Barnard, Dylan Altman, James Main, Corey Bell, Ethan Dunnick, William Young, Jacob Short, Brodrick Hendrickson, and Logan Hatter. Each individual was given praise on their hard work and efforts.

**Motion to adjourn made by Qiana Clemens at 6:25pm, seconded by Linda Gray, with unanimous vote to accept.**