



MUNCIE CITY COUNCIL

ORDINANCE NO. 20-72

**AN ORDINANCE CREATING A CONSTRUCTION INSPECTOR
FOR THE MUNCIE STREET DEPARTMENT/PUBLIC WORKS DEPARTMENT**

WHEREAS, the City of Muncie requires the establishment of a construction inspector for the quality control, inspection, and records keeping for public works projects throughout the City of Muncie; and

WHEREAS, it is necessary to establish such a position to provide inspections, quality control, and necessary records keeping for the numerous public works projects throughout the City of Muncie;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF MUNCIE, INDIANA AS FOLLOWS:

Section 1. The City of Muncie shall be permitted to establish the Construction Inspector position within the Street Department/Public Works Department.

JOB DESCRIPTION

Position Title: Construction Inspector
Department(s): Street Department/Public Works
Immediate Supervisor: City Engineer
Work Schedule: Full-Time
Salary: \$50,000.00
FLSA: Exempt
Union Eligibility: No

The Construction Inspector is responsible for the quality control, inspection, and records keeping for various public works projects throughout the City. This position provides inspections to all works within the city, including curb cuts, drainage permits, new site construction, roadway rehabilitation, utility cuts, and other public works functions as necessary. The incumbent (1) organizes and maintains project documents, (2) assess pavement, sidewalk, and streetscape conditions to determine necessary repairs, (3) receives and investigates citizen complaints regarding City streets and related areas, and (4) communicates project status and serves as secondary Employee in Responsible Charge for InDOT work.

Section 2. This Ordinance shall be in full force and effect upon its passage by the Common Council, its approval by the Mayor of the City of Muncie and its publication in accordance with the law.

Passed by the Common Council of the City of Muncie, Indiana this _____ day of _____, 2022.

	Yeas	Nays	Abstained	Absent
Jeff Green	_____	_____	_____	_____
Jeff Robinson	_____	_____	_____	_____
Brandon Garrett	_____	_____	_____	_____
Brad Polk	_____	_____	_____	_____
Jerry Dishman	_____	_____	_____	_____
Roger Overby	_____	_____	_____	_____
Aaron Clark	_____	_____	_____	_____
Ro Selvey	_____	_____	_____	_____
Troy Ingram	_____	_____	_____	_____

President Muncie Common Council

Presented by me to the Mayor for his approval, this _____ day of _____, 2022.

Belinda Munson, Muncie City Clerk

The above Ordinance is approved/vetoed by me this _____ day of _____, 2022.

Dan Ridenour, Mayor of the City of Muncie

ATTEST:

Belinda Munson, Muncie City Clerk of the Common Council

This Ordinance is proposed by Council Member Bradley Falk

This Ordinance is approved in form by Controller [Signature]

This Ordinance is approved in form by Legal Counsel [Signature]