

234

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the March 2, 2022
5. Register of Claims
6. Three Way Stop at Quilling & Rosewood
7. Temporary Easement Grant "Exhibit A" Muncie Arts & Cultural Trail
8. Agreement with the City of Muncie and Cal Ripken Sr. Foundation, Inc.
9. Councilman Jeff Robinson presenting traffic changes for Halteman Neighborhood
10. Amendment to the Sub-recipient Agreement between the City of Muncie, Indiana and A Better Way Services, Inc.
11. Amendment to the Sub-recipient Agreement between the City of Muncie, Indiana and PathStone Corporation
12. Adam Leach, City Engineer Update on Board of Works Packets
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MARCH 9, 2022 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Ted Baker - Lola Mauer
4. **Approval of the Minutes for the March 2, 2022:** President Gregory entertained a motion. Ted Baker moved to approve minutes from the March 2, 2022 meeting as presented. Lola Mauer provided second. President Gregory asked if there were any additions, questions or comments. Ted commented that the minutes were very well detailed and I think it is good for the record, so thank you. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention.
 - ✓ **Page #2 \$8,333.33 Beasley Gilkison** monthly retainer.
 - ✓ **Page #7 \$12,120.86 Vance's Law Enforcement** MPD ammunition.
 - ✓ **Page #10 \$52,500 Quadmed EMS 5 Lifeline** chest compression devices.
 - ✓ **Page #11 \$49,999.18 Motorola** MPD Radios.
 - ✓ **Page #11 \$18,535 Delk McNally** ARP legal work.
 - ✓ **Page #18 \$13,355 Vandewalle & Associates** EDIT Central City, Madison Gateway Plaza, next Muncie services.
 - ✓ **Page #18 \$10,000 The Community Foundation of Muncie** EDIT Muncie Parks Endowment Fund.
 - ✓ **EFTS \$53,476.28** Delta Dental.
 - ✓ **EFTS \$38,802.92** IU Health Workplace Services.
 - ✓ **EFTS \$57,240.28** Alternative Service Concepts GL claims.
 - ✓ **EFTS \$47,008.51** Alternative Service Concepts WC claims.

President Gregory entertained motion to approve this week's claims. Ted Baker moved to approve register of claims **317 Records** for a total of **\$516,709.12** as presented. Lola Mauer provided the second. President Gregory asked if there were any questions or comments. Motion passed by voice vote.

6. **Three Way Stop at Quilling & Rosewood:** Deputy Mayor, Richard Ivy made a formal request for a 3-Way Stop at Quilling & Rosewood. For the safety of children walking to and from school or riding their bicycles. President Gregory mentioned that the Board of Public Works & Safety could approve the all-way stop for a 90-day period. If City Council does not approve to add an all-way stop, the signs will come down and then revert to what it was where Quilling stops for Rosewood. President Gregory entertained a motion. Lola Mauer moved to approve the all-way stop at Quilling & Rosewood. Ted Baker provided the second. President Gregory asked if there were any questions or comments. Adam Leach, City Engineer reported that the ordinance allows us to establish temporary stop signs for a period of 90-days but not exceed which is covered in the Manual of Uniform Traffic Control Devices which is adopted via State Law, Federal Law, Federal Regulations and all that. If the traffic ordinance does not include this as an all-way stop in 90-days these signs have to come down. They

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

cannot be left out there temporarily/permanently we currently have a lot of those throughout the City that we are in the process of trying to clean up. For an All-Way Stop there needs to be a study done to see if meets requirements. Motion passed by voice vote.

7. Temporary Easement Grant "Exhibit A" Muncie Arts & Cultural Trail: Adam Leach, City Engineer in your packet you will see the shortened version:

Project:Muncie Arts and Cultural Trail

Tax ID: 18-11-09-307-006.000-003

A part of Lot 4 in Block 5 in Henry C. Martin's Addition to the City of Muncie, Indiana, the plat of which is recorded in Plat Record 2, page 68, in the Office of the Recorder of Delaware County, Indiana, described as follows: Commencing at the northeast corner of said lot; thence South 0 degrees 38 minutes 06 seconds East 12.34 feet along the east line of said lot to the point of beginning of this description; thence continuing South 0 degrees 38 minutes 06 seconds East 16.00 feet along said east line, thence South 89 degrees 22 minutes 54 seconds West 12.00 feet; thence North 0 degrees 38 minutes 06 seconds West 16.00 feet; thence North 89 degrees 21 minutes 54 seconds East 12.00 feet to the point of beginning and containing 192 square feet, more or less.

THIS IDENTURE WITNESSETH, That New Beacon-KC, LLC, an Indiana limited liability company the Grantor(s) of Marion County, State of Indiana Grant(s) to the CITY OF MUNCIE, INDIANA, the Grantee, for and in consideration of the sum of Two Thousand Five Hundred Seventy Five Dollars (\$2,575.00) (of which said sum \$0.00 represents land improvements acquired and \$2,575.00 represents land temporarily encumbered and damages) and other valuable consideration, the receipt of which is hereby acknowledged, a temporary easement to enter upon and have possession of the Real Estate of the Grantor(s) for the purpose of GRADING which said work is incidental to the construction of the facility known as Muncie Arts & Cultural Trail and as Project 700751 which said Real Estate situated in the County of Delaware, State of Indiana, and which is more particularly described in the legal description(s) attached hereto as Exhibit "A" which is Incorporated herein by reference, which said temporary easement shall be extinguished, become void and revert to the Grantor(s) and/or the Grantor(s) successor(s) in the title upon completion of the said Project. Said extinguishment shall be evidence by a release document, which shall be executed and recorded by the Grantee, at no cost to the Grantor(s).

President Gregory entertained a motion. Ted Baker moved to approve temporary easement grant and purchase amount as presented. Lola Mauer provided the second. Motion passed by voice vote.

8. Agreement with the City of Muncie and Cal Ripken Sr. Foundation, Inc.: Deputy Mayor, Richard Ivy came forward to present agreement for the renovation of the Baseball Diamond in McCulloch Park. Construction of the project amount \$1,078,800 consist of all new fencing, infield will have turf and outfield will still be in grass. This agreement is a 50/50 partnership. President Gregory entertained a motion. Lola Mauer moved to approve agreement as presented. Ted Baker provided the second. Motion passed by voice vote.

9. Councilman Jeff Robinson presenting traffic changes for Halteman Neighborhood: Jeff addressed the Board members by explaining that he is here representing Councilman Polk for some temporary traffic changes in the Halteman Village and the Norwood areas. The Halteman Neighborhood Association did extensive outreach in April of 2021 and actually received 140 responses to the traffic question survey, which lead to these changes. Jeff then explained all changes I am going to talk about are in a separate standalone ordinance No. 3-22, which addresses these changes as well as handful of other neighborhoods. This ordinance has been tabled but I expect the ordinance will come off the table in April to approve; this neighborhood has been discussing traffic changes for five years, so we do not want them to wait one day longer. We meet with Adam Leach several weeks ago to discuss these changes and he has approved all these changes.

- ✓ Change yield sign on Oakwood at Purdue to a stop sign
- ✓ Establish Three-Way Stop at Purdue Ave. & Tillotson Ave. at the exist of Mitchell Childhood and Family Center
- ✓ Reducing the speed limit throughout the neighborhood from 30 mph to 25 mph (Boarders being Everett Rd., Riggins Rd., Wheeling Ave. and McGalliard Rd.
- ✓ Establish School Zone around the Mitchell Childhood & Family Center and decrease that speed limit to 15 mph.

President Gregory entertained a motion. Ted Baker moved to approve accept changes as Councilman Robinson presented. Lola Mauer provided the second. President

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

Gregory asked if there were any questions or comments. Ted Baker asked if the Muncie Police Department is aware of the coming changes. Councilman Robinson said yes they are aware and are in support of the changes. President Gregory commented that this board is responsive of the neighborhood concerns as well as City Council. They are the ones most impacted by not have stop signs where they are needed, speed limits that are traffic calming if you will. Motion passed by voice vote.

10. **Amendment to the Sub-recipient Agreement between the City of Muncie, Indiana and A Better Way Services, Inc.:** Stephanie Hutchison, Community Development. First amendment to A Better Way's 2021 CDBG contract. The original contract stated that they would allocate \$17,000 of the executive director's salary and \$17,000 toward caseworkers. The new amendment state that A Better Way could allocate \$12,000 toward the executive director's salary, and \$22,000 toward paying caseworkers. The amount of the contract does not change, just the allocation amounts between executive director and caseworker salaries. President Gregory entertained a motion. Lola Mauer moved to approve amendment as presented. Ted Baker provided the second. President Gregory asked if there were any questions or comments. Ted Baker found it interesting that the executive director salary went down and money gets to the need. Motion passed by voice vote.
11. **Amendment to the Sub-recipient Agreement between the City of Muncie, Indiana and PathStone Corporation:** Stephanie Hutchison, Community Development. The second amendment will extend the contract from May 31, 2022 to December 31 2022. President Gregory entertained a motion. Ted Baker moved to approve contract extension as presented. Lola Mauer provided the second. President Gregory asked if they a reason why they needed the extension. Stephanie reported it had something to do with that corporation not back filling that program and just needed an extension of funds. Motion passed by voice vote.
12. **Adam Leach, City Engineer.** Update I am working with most of the people that put things in front of the Board of Public Works & Safety. Trying to formalize a system that the Agenda rather comes about. I have been guilty of trying to send things on a Tuesday and trying to get them in front of you guys and frankly unacceptable, because we are kind of short circuiting some of things that need to happen so you get a good packet and we can publish that accordingly. We will start putting everything together on Friday and there will be an agenda summary that everyone fill out. I am working toward improving your packet more work for my secretaries Maggie, Linda and Leslie probably do not appreciate me right now. We need to get a little better handle on the process. President Gregory said she appreciates that but she also does not want to lose the flexibility that we have because things do happen that needs immediate attention that really cannot wait for another week. I still want us to be responsive to those kinds of needs.
13. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:12 a.m.

We will meet next Wednesday, March 9, 2022

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary

Lola Mauer, Vice-President


Linda Hayes, Recording Secretary