**The meeting was called to order at 6pm by President Interim Joe Greer**

**Members Present: President Interim Joe Greer, Andrew Dale, Linda Gray, and Secretary Jim Mochal. Others present: Chief David Miller, Attorney Mark Ervin, Recording Secretary Samara Williams.**

**President Interim Announcement: With deepest sorrow, President Interim Joe Greer announced his resignation from the Muncie Fire Department Fire Merit Commission. Muncie Fire Merit Commission, thanked Greer for his services with Muncie Fire Department, and the Fire Merit Board.**

**Approval of October 14, 2021 minutes: A minor change to Linda Gray’s name; then Andrew Dale made the motion to approve the October 14, 2021 minutes, seconded by Linda Gray, and then was accepted by unanimous vote.**

**Approval of November 16, 2021 minutes: Moved by Andrew Dale, seconded by Linda Gray, and accepted by unanimous vote.**

**Business from Fire Chief, David Miller:**

**9 month and 1 year Evaluations: Chief Miller presented the 9 month and 1 year evaluations for Ethan Chafin, Garret Winget, Jordan Dulaney, Jennay Jackson, Brayden Fields, Craig Burke, Cullen Taflinger, Kevin Holland, and Timothy Woods. All evaluations were deemed as outstanding with one concern by Chief Miller Timothy Woods 9-month evaluation; and discussed it with the commission. With these**

**Chief Miller did request that all individuals would become as Muncie Fire Department Personnel.**

**Future Evaluation Process Possibilities: BC Sykes brought forth to the commission some thoughts on changes to future evaluations for all MFD positions. The Fire Merit Commission was provided with documentation that laid out the changes with explanation, and what the new evaluations would consist of by BC Sykes. Muncie Fire Merit Commission plan on discussing and looking further into these changes.**

**Hiring Process Update: Chief Miller announced that the 2022 application was in process, and the deadline for the applications would be January 14, 2022. Chief Miller informed the Fire Merit Commission that the written exam is scheduled for February 26th, 2022; but the date for the ladder climb testing was not yet set in place.** Mike Whited, Fire Union President spoke about the advantages of adopting a process to allow lateral transfers which Chief Miller concurred is advantageous to adopt; Chief Miller also stated that the Commission will need to make changes to bylaws to allow lateral transfers and that Fire Department administration will need to make changes to accommodate. It was agreed to discuss further at the Commission’s next meeting.

**Business from Attorney Mark Ervin: None.**

**General Commission Comments:** Andrew Dale shared his disappointment with the Muncie Star Press for not covering the 2021 Denise Moore Servant-Leadership Award bestowed to Lieutenant Dan Burford.

Congratulations to Joe Greer were extended by Chief Miller and Commission members on his years of service on the Muncie Fire Merit Commission.

**Motion to adjourn made by Jim Mochal at 6:55pm, seconded by Linda Gray, with unanimous vote to accept.**